

# Santee School District

**SCHOOLS:**

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy  
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles  
 Educational Resource Center  
 9619 Cuyamaca Street  
 Santee, California

**BOARD OF EDUCATION  
 REGULAR MEETING  
 AGENDA  
 December 16, 2014**

**District Mission**

*Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.*

	<u>Page #</u>
<b>A. OPENING PROCEDURES – 7:00 p.m.</b>	<b>6</b>
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
<b>B. ORGANIZATIONAL MEETING</b>	<b>7</b>
1. <b><u>Election of Board of Education Officers</u></b>	<b>8</b>
It is recommended that the Board of Education elect officers through rotation according to Board Bylaw 9120 and that Board Bylaw 9120 be revised to reflect the officer rotation for 2015.	
<i>A brief reception will be held after the Election of Officers.</i>	
2. <b><u>Board Meeting Calendar for 2015</u></b>	<b>9</b>
It is recommended that the Board of Education approve continuation of the existing meeting schedule with meeting dates for 2015 as listed.	
3. <b><u>Board of Education Representatives to Councils, Advisory and Other Committees</u></b>	<b>12</b>
It is recommended that the Board of Education assign Board members to serve as Board representatives to Advisory and other committees for 2015.	
<b>C. REPORTS AND PRESENTATIONS</b>	<b>14</b>
1. Superintendent's Report	
1.1. Developer Fees and Collection Report	<b>15</b>
1.2. Use of Facilities Report	<b>16</b>
1.3. Enrollment Report	<b>17</b>
1.4. Schedule of Upcoming Events	<b>18</b>
2. Santee School District Foundation Presentation of Awards for Stuff the Turkey	<b>19</b>

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan  
 DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

	<u>Page #</u>
<b>D. PUBLIC COMMUNICATION</b>	<b>20</b>
<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
<b>E. PUBLIC HEARING</b>	<b>21</b>
<b>1. <u>Recycling of Obsolete Instructional Materials</u></b>	<b>22</b>
<b>F. CONSENT ITEMS</b>	<b>24</b>
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
<b>Superintendent</b>	
<b>1.1. <u>Approval of Minutes</u></b>	<b>25</b>
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
<b>1.2. <u>Agreement with Communication Resources for Schools</u></b>	<b>35</b>
It is recommended that the Board of Education approve the agreement with Communication Resources for Schools for communication training for the Board, Cabinet, and the Professional Leadership Team.	
<b>Business Services</b>	
<b>2.1. <u>Approval/Ratification of Travel Requests</u></b>	<b>38</b>
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
<b>2.2. <u>Approval/Ratification of Expenditure Warrants</u></b>	<b>40</b>
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of November 2014.	
<b>2.3. <u>Approval/Ratification of Purchase Orders</u></b>	<b>78</b>
It is recommended that the Board of Education approve and ratify purchase orders for the month of November 2014 as presented in the item.	
<b>2.4. <u>Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)</u></b>	<b>85</b>
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of October 2014.	
<b>2.5. <u>Approval/Ratification of Revolving Cash Report</u></b>	<b>89</b>
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	
<b>2.6. <u>Acceptance of Donations</u></b>	<b>91</b>
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.	
<b>2.7. <u>Approval of Consultants and General Service Providers</u></b>	<b>93</b>
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.	

- 2.8. **Renew Extended Use of Facilities Agreement with Rise City Church for Use of Hill Creek School** 95  
It is recommended that the Board of Education approve the renewal of the Extended Use of Facilities Agreement with Rise City Church for Long-Term Use of Facilities at Hill Creek School through June 30, 2016.
- 2.9. **CalSTRS Funding Coalition** 101  
It is recommended that the Board of Education approve joining the CalSTRS Funding Coalition sponsored by School Services of California.
- 2.10. **Approval to Contract with Capital Public Finance Group to Conduct and Prepare a School Fee Justification Study** 107  
It is recommended the Board of Education approve Contracting with Capital Public Finance Group to conduct and prepare a School Fee Justification Study to include revisions to Student Generation Rates.
- 2.11. **Consulting Services for Assistance with E-Rate Application Submission and Maximization of Funding Under New Guidelines** 108  
It is recommended that the Board of Education to approve the Consulting Agreement with NvLS Inc. for assistance with E-Rate application submission and maximizing funding under new guidelines.
- 2.12. **Authorization to Submit for Drought Response Outreach Program for Schools (DROPS) Grant** 110  
It is recommended that the Board of Education authorize staff to apply for a Drought Response Outreach Program for Schools (DROPS) grant up to \$1,000,000.
- 2.13. **Approval of Joint Use Partnership Agreement with Lakeside AYSO for Development and Use of Pepper Drive Field** 112  
It is recommended that the Board of Education approve the Agreement for Joint Use Partnership with Lakeside AYSO for Development and Use of a grass field at Pepper Drive School.

#### **Educational Services**

- 3.1. **Approval of Amendment of Nonpublic Agency Master Contract with Soliant Health for Gross Motor Services** 124  
It is recommended that the Board of Education approve the amendment of the Nonpublic Agency Master Contract with Soliant Health for Gross Motor Services.

#### **Human Resources/Pupil Services**

- 4.1. **Personnel, Regular** 125  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval of New Job Description for Intervention Resource Teacher** 127  
It is recommended that the Board of Education approve the new job description for intervention resource teacher.
- 4.3. **Approval of Memorandum of Understanding with Jewish Family Services to Continue to Provide Parenting Series** 130  
It is recommended that the Board of Education approve the memorandum of understanding with Jewish Family Services to continue to provide parenting series.

- 4.4. **Approval to Use Public Consulting Group (PCG) to Provide Claims Administration Services for Medicaid Administrative Activities (MAA)** 133  
It is recommended that the Board of Education approve the use PCG to provide claims administration services for MAA.
- 4.5. **Approval to Increase Work Hours for a Certificated Non-Management Position** 135  
It is recommended that the Board of Education approve the increase in work hours for a certificated non-management position.
- 4.6. **Adoption of Resolution No. 1415-14 to Eliminate a Vacant Classified Non-Management Position** 136  
It is recommended that the Board of Education eliminate a vacant classified non-management position.
- G. DISCUSSION AND/OR ACTION ITEMS** 138  
*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*
- Business Services**
- 1.1. **Consideration of Next Steps for Sale of Renzulli Property** 139  
Administration recommends invoking the Extended Contingency Period through January 31, 2015 to allow time to arrange for close of escrow with an additional cash payment and a 12-month Promissory Note secured by a Deed of Trust.
- 1.2. **Approval of First Period Interim Report** 141  
It is recommended that the Board of Education approve the First Interim Report with a positive certification regarding the District's ability to meet its financial obligations for the 2014-15 fiscal year and two subsequent years.
- 1.3. **Approval of Monthly Financial Report** 143  
It is recommended that the Board approve the Monthly Financial Report for October 2014.
- 1.4. **Annual and Five-Year Developer Fee Report** 146  
It is recommended that the Board of Education accept the Annual and Five-Year Developer Fee Report pertaining to transactions for the 2013-14 fiscal year and facility plans for the subsequent 5 years.
- Capital Improvement Program**
- 2.1. **Approval of Amendment No. 17 (Phase IV – Pepper Drive School LRC/Administration Building) to Construction Services Agreement for Lease-Leaseback, Site Lease, and Sublease Agreement** 155  
It is recommended that the Board of Education approve Amendment #17 to the construction services agreement for the Lease/Leaseback, Site Lease, and Sublease agreement with Balfour Beatty for the construction of the Pepper Drive School administration and learning resource center building with a preliminary GMP of \$3,098,008.
- Superintendent**
- 3.1. **Superintendent's Contract** 175  
It is recommended that the Board take action to approve the restructure of expenses into the Superintendent's contract to be effective January 1, 2015.

H.	<b>BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS</b>	<b>183</b>
I.	<b>CLOSED SESSION</b>	<b>183</b>
1.	<b><u>Conference with Labor Negotiator</u></b> (Gov. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent Karl Christensen, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
2.	<b><u>Conference with Labor Negotiator</u></b> (Gov. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent Karl Christensen, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	
3.	<b><u>Conference with Real Property Negotiators</u></b> (Govt. Code § 54956.8) <i>Property:</i> <ul style="list-style-type: none"><li>• <i>Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)</i></li><li>• <i>10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)</i></li></ul> <i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i>	
4.	<b><u>Public Employee Performance Evaluation</u></b> (Govt. Code § 54957) <i>Superintendent</i>	
J.	<b>RECONVENE TO PUBLIC SESSION</b>	<b>183</b>
K.	<b>ADJOURNMENT</b>	<b>183</b>

**Please note: No meeting of the Board of Education is scheduled on January 6, 2015. The next regular meeting of the Board of Education is scheduled for January 20, 2015, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center.**

*Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.*

Members present:

- Fox
- Burns
- Ryan
- Levens-Craig
- El-Hajj

#### ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.
  
2. District Mission  
*Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.*
  
3. Presentation of the Colors and Pledge of Allegiance
  
4. Approval of Agenda for the December 16, 2014 organizational meeting

Agenda Item A.

**Item B. ORGANIZATIONAL MEETING**

1. Election of Board of Education Officers
2. Board Meeting Calendar for 2015
3. Board of Education Representatives to Councils, Advisory, and Other Committees

Agenda Item B.

Organizational Meeting Item B.1.  
Prepared by Cathy A. Pierce, Ed.D.  
December 16, 2014

Election of Board of Education Officers

**BACKGROUND:**

California Education Code Sections 35143 and 72000 provide that the governing board of each school district shall hold an annual organizational meeting between December 5 and December 19, 2014. California Education Code Section 35022 provides that every school district governing board shall elect at its organizational meeting a president and a clerk from among its members.

Tonight the governing board will hold its annual organization meeting in accordance with these Education Codes.

Board Bylaw 9120 describes the Board's procedure for automatic rotation of Board officer positions at its annual organizational meeting. The Board must take formal action to annually implement the bylaw. The officers serve until the next annual organizational meeting. Upon the election/rotation of officers, the bylaw will be revised to reflect the changes.

Dustin Burns, President  
Barbara Ryan, Vice President  
Elana Levens-Craig, Clerk  
Dianne El-Hajj, Member  
Ken Fox, Immediate Past President, Member

In accordance with Board Bylaw 9122, the Superintendent shall act as Secretary to the Board of Education. The policies for each officer of the Board, as well as the Secretary to the Board, are available on the school district web page under School Board. (<http://www.santeesd.net/page/22>)

**RECOMMENDATION:**

Board members will rotate offices and appoint the Superintendent as Secretary to the Board. Board Bylaw 9120 will be automatically revised to reflect the new officers of the Board.

**FISCAL IMPACT:**

There is no fiscal impact to this item.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item B.1.



Organizational Meeting Item B.2.  
Prepared by Cathy A. Pierce, Ed.D.  
December 16, 2014

Board Meeting Calendar for 2015

**BACKGROUND:**

According to Education Code 35140 and Board Bylaw 9320, a calendar of regular meeting dates must be submitted to the County Office of Education by each governing board immediately following its organizational meeting in December. The purpose of this agenda item is to establish the meeting calendar for the year 2015. Presently, the Board meets on the first and third Tuesdays of each month. The assembly room in the Douglas E. Giles Educational Resource Center is the official regular meeting location. Meetings are held at 7 p.m.

The schedule presented for 2015 reflects no meetings scheduled for January 6 and December 1, 2015, as they fall immediately following holiday breaks, impacting staff preparation time.

The schedule presented also reflects no meeting scheduled for April 7, 2015 as the date falls during the spring break.

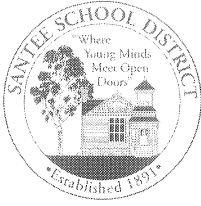
**RECOMMENDATION:**

Administration recommends continuation of the existing meeting schedule with the exceptions listed above. The recommended meeting schedule is attached.

**FISCAL IMPACT:**

There is no fiscal impact to this item.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item B.2.



# SANTEE SCHOOL DISTRICT

## Board of Education 2015 Meeting Dates

- Meeting schedule: First and third Tuesdays of each month
- Meeting time: 7:00 p.m.
- Meeting location: Douglas E. Giles Educational Resource Center  
9619 Cuyamaca Street  
Santee, CA 92071

**\*January 20**  
**February 3 and 17**  
**March 3 and 17**  
**\*April 21**  
**May 5 and 19**  
**June 2 and 16**  
**July 7 and 21**  
**August 4 and 18**  
**September 1 and 15**  
**October 6 and 20**  
**November 3 and 17**  
**\*December 15**

\*No regular meetings are scheduled for January 6, April 7, and December 1 due to holiday break schedules.

# Santee School District 2015 Calendar

January 2015						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 12/22-1/2 WINTER BREAK
- 1/1 NEW YEAR'S DAY
- 1/5 Classes resume
- 1/16 Professional Day - NO SCHOOL
- 1/19 MARTIN LUTHER KING DAY

July 2015						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

7/4 INDEPENDENCE DAY

February 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	27	28	

- 2/9 LINCOLN'S DAY
- 2/16 WASHINGTON'S DAY

August 2015						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

3/30-4/10 SPRING BREAK

September 2015						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

9/7 LABOR DAY

April 2015						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 3/30-4/10 SPRING BREAK
- 4/3 LOCAL HOLIDAY
- 4/13 Classes resume

October 2015						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 2015						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

5/25 MEMORIAL DAY Observance

November 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 11/10 VETERANS' DAY
- 11/24-11/28 THANKSGIVING BREAK
- 11/26 THANKSGIVING DAY
- 11/27 LOCAL HOLIDAY

June 2015						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

6/17 Last school day; minimum day

December 2015						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

12/21-1/1 WINTER BREAK

Organizational Meeting Item B.3.  
Prepared by Cathy A. Pierce, Ed.D.  
December 16, 2014

Board of Education Representatives to  
Councils, Advisory and Other Committees

**BACKGROUND:**

Board Bylaw 9141 encourages appointment of Board members to serve on District committees, advisory committees/councils, or committees/councils for other agencies or organizations. In doing so, Board members have the opportunity to exchange ideas and opinions with parents, staff, and members of the community. Attached are the assignments designated in 2014.

Meetings of District advisory councils and committees are open to the public and Board members may attend any meetings as they wish. A quorum of Board members may be present as observers without violation of the provisions of the Ralph M. Brown Act (Government Code 54952.2).

**RECOMMENDATION:**

Administration recommends Board Member selection and assignment to committees/councils as desired.

**FISCAL IMPACT:**

None

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item B.3.

**Santee School District Board of Education  
2014 COMMITTEE ASSIGNMENTS**

<b>Committee (Staff chairs included)</b>	Burns	El-Hajj	Fox	Levens-Craig	Ryan
<b>A. District Advisory Committee (DAC)</b> <i>Chair: Stephanie Pierce (Formerly ACI)</i>				X	X
<b>B. Other District Committees</b>					
<b>1. Calendar Committee</b> <i>Chair: Tim Larson</i>		Alt.	X		
<b>2. Character Education Committee</b> <i>Chair: John Schweller</i>	X				Alt
<b>3. Special Education Advisory Committee</b> <i>Chair: Stephanie Pierce (created October 2008)</i>			X	X	
<b>4. Wellness Committee</b> <i>Chairs: Cathy Abel/Stephanie Pierce</i>		X			Alt.
<b>5. Audit Ad Hoc Committee</b> <i>(Active as necessary)</i>	X		X		
<b>6. Facilities/Safety Committee</b> <i>Chair: Christina Becker/Debbie Griffin</i>				X	
<b>D. District – Greater Community Committees</b>					
<b>1. Educational Foundation</b>				X	X
<b>2. Board/Santee City Council Joint Conference Committee</b> <i>District Representative: Dr. Cathy Pierce Board Representatives are Board Pres. and VP City Representatives:</i>	X		X		
<b>3. County Service Area #69</b>			X		
<b>4. Legislative Representative</b>				X	X
<b>5. Santee Chamber of Commerce</b>				Alt.	X
<b>6. Santee Collaborative</b> <i>Collaborative Coordinator: Meredith Riffel</i>			X		

## Item C. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
  - 1.1. Developer Fees and Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events
2. Santee School District Foundation Presentation of Awards for Stuff the Turkey
3. Transportation Department Update

Agenda Item C.

**DEVELOPER FEES COLLECTION REPORT**  
**2014-15**  
**CUMULATIVE THROUGH NOVEMBER 20, 2014**

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12 - 5/4/14; \$2.08 per square foot - effective 5/5/14  
Commercial Rate: \$0.32 per square foot - effective 6/17/12 - 5/4/14; \$0.33 per square foot - effective 5/5/14  
Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	9415 Doheny Rd	08/07/14	740	\$1,539.20	CH
X		9120 Carlton Oaks Drive (Padre Dam- Canopy)	10/01/14	27,821	\$0.00	CO
X		9120 Carlton Oaks Drive (Padre Dam- New Building)	10/01/14	10,450	\$0.00	CO
	X	8605 Sandstone	10/22/14	781	\$1,624.48	CFH
	X	9537 and 9539 Pryor Drive	11/19/14	2,348	\$4,883.84	PA
<b>TOTAL PAGE 1</b>					<b>\$8,047.52</b>	

\*Additional square footage (total is over 500 square feet)  
\*\*Fee Exempt - Senior / Elder Care Facility  
\*\*\*Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - December 16, 2014						
Group	Location	Date	Days	Time	Attendance	Fees Applied
<b>Cajon Park</b> Santana National Little League	Multi-Purpose	1/20/15 & 1/21/15	Tues & Wed	6:00 pm - 8:00 pm		
<b>Carlton Oaks</b> Girl Scouts (Meeting)	Classroom	12/10/14 & 12/18/14	Wed & Thurs	6:00 pm - 8:30 pm	25 - 30	
<b>Pepper Drive</b> Lighting Wizards (LED Lighting Presentation)	Multi-Purpose	2/25/15	Wednesday	3:00 pm - 4:00 pm		
<b>Rio Seco</b> Santee School District (Communications Meeting)	Classroom	12/1/14	Monday	3:00 pm - 4:30 pm	20	

\*\*\*NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.



Santee School District  
ENROLLMENT REPORT  
12/5/2014  
Month 5 Week 2  
School Week 15

SCHOOL	TK	EAK 5yo	K	REGULAR ED											SPECIAL ED											Total All					
				Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	12/05/14	11/13/13	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	12/05/14	11/13/13	# Diff	% Diff	12/05/14	11/21/14	# Diff
Cajon Park			90	105	115	117	97	118	105	121	107	975	991	-16	-1.6%	5	4	3	5	15	5	6	3	7	53	59	-6	-10.2%	1028	1027	1
Carlton Hills	25		77	58	49	47	44	43	39	82	62	526	474	52	11.0%	2	4	2	3	5	2	4	6	4	32	34	-2	-5.9%	558	562	-4
Carlton Oaks			72	61	88	72	98	86	98	93	97	765	807	-42	-5.2%	2	7	6	5	5	5	5	6	7	48	54	-6	-11.1%	813	813	0
Chet F. Harritt	24		82	60	59	60	73	49	66	41	51	565	544	21	3.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hill Creek	24		80	73	79	74	86	76	90	90	67	739	713	26	3.6%	0	3	2	0	3	4	1	0	0	13	13	0	0.0%	752	758	-6
Pepper Drive	5		69	134	100	95	101	98	66	83	69	820	790	30	3.8%	0	0	0	0	0	0	1	5	0	6	9	-3	-33.3%	826	828	-2
Prospect Ave	22		64	72	82	63	52	58	53	49	48	563	563	0	0.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-1
Rio Seco			87	111	109	120	82	103	105	96	118	931	944	-13	-1.4%	1	3	6	11	6	8	8	6	9	58	47	11	23.4%	989	989	0
Sycamore Canyon			49	52	45	55	51	37	40	0	0	329	334	-5	-1.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>SUBTOTAL</b>	<b>100</b>	<b>0</b>	<b>670</b>	<b>726</b>	<b>726</b>	<b>703</b>	<b>684</b>	<b>668</b>	<b>662</b>	<b>655</b>	<b>619</b>	<b>6213</b>	<b>6160</b>	<b>53</b>	<b>0.9%</b>	<b>10</b>	<b>21</b>	<b>19</b>	<b>24</b>	<b>34</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>210</b>	<b>216</b>	<b>-6</b>	<b>-2.8%</b>	<b>6423</b>	<b>6,434</b>	<b>-11</b>
Alternative School			3	1	8	2	4	8	4	3	3	36	41	-5	-12.2%																-1
Santee Success										1	6	7	5	2	40.0%										0	1	-1	-100.0%	7	11	-4
NPS												0	0					1		1		2	2	6	2	4	200.0%	6	6	0	
<b>SUBTOTAL</b>			<b>3</b>	<b>1</b>	<b>8</b>	<b>2</b>	<b>4</b>	<b>8</b>	<b>4</b>	<b>4</b>	<b>9</b>	<b>43</b>	<b>46</b>	<b>-3</b>	<b>-6.5%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>6</b>	<b>3</b>	<b>3</b>	<b>100.0%</b>	<b>49</b>	<b>54</b>	<b>-5</b>
<b>TOTAL</b>	<b>100</b>	<b>0</b>	<b>673</b>	<b>727</b>	<b>734</b>	<b>705</b>	<b>688</b>	<b>676</b>	<b>666</b>	<b>659</b>	<b>628</b>	<b>6256</b>	<b>6,206</b>	<b>50</b>	<b>0.8%</b>	<b>10</b>	<b>21</b>	<b>19</b>	<b>25</b>	<b>34</b>	<b>25</b>	<b>25</b>	<b>28</b>	<b>29</b>	<b>216</b>	<b>219</b>	<b>-3</b>	<b>-1.4%</b>	<b>6472</b>	<b>6488</b>	<b>-16</b>

\*No report for Wk 13 2013. Thanksgiving week

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	1028
Carlton Hills	0	0	558
Chet F Harritt	0	0	565
Hill Creek	0	0	752
Prospect Ave	0	0	563
Sycamore Canyon	46	0	375
<b>Total PK/EAK</b>	<b>46</b>	<b>0</b>	

Total Enrollment including PK
<b>6518</b>

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# Schedule of Upcoming Events

Date	Event
December 18	Budget Advisory Committee; 6:00 p.m., DO Conf. Room
Dec 22 – Jan 2	Schools and Departments Closed for Winter Break
January 5	Students Return from Winter Break
January 6	No Board Meeting Scheduled
January 8	District Advisory Committee (DAC); 6:00 p.m., ERC
January 12	Character Education Committee; 4:00 p.m., DO Conf. Room
January 16	Professional Day – No School
January 19	Martin Luther King Holiday – Schools and Departments Closed
January 20	Board Meeting; 7:00 p.m.
February 2	Wellness Committee; 3:00 p.m., District Library Communication Committee; 3:30 p.m., ERC
February 3	Board Meeting; 7:00 p.m.
February 9	Lincoln Holiday – Schools and Departments Closed
February 12	District Advisory Committee (DAC); 6:00 p.m., ERC
February 16	President’s Day Holiday – Schools and Departments Closed
February 17	Board Meeting; 7:00 p.m.
February 19	Foundation Art Show; 5:30-7:30 p.m. Church of Jesus Christ of Latter-Day Saints, 10052 Magnolia Ave, Santee
February 24	LCAP Annual Review Meeting; 5:30 p.m., Rio Seco Multi-purpose Room
March 2	Communication Committee; 3:30 p.m., ERC
March 3	Board meets with Principals; 6:00 p.m. Board Meeting; 7:00 p.m.
March 4	Facilities/Safety Committee; 3:30 p.m., DO Conf. Room
March 12	District Advisory Committee (DAC); 6:00 p.m., ERC
March 16	Character Education Committee; 4:00 p.m., DO Conf. Room
March 17	Board meets with Student Representatives; 6:00 p.m. Board Meeting; 7:00 p.m.
March 19	Budget Advisory Committee; 6:00 p.m., DO Conf. Room
March 30 – April 10	Spring Break – Schools Closed

**BACKGROUND:**

For a three-week period in November, the Santee School District Foundation returned with their annual Stuff the Turkey Fundraiser.

Each school's decorated "Turkey" was prominently displayed in their school office. Students were encouraged to fill their Turkey with "spare" change. The Turkeys gained feathers for every 5 pounds of coins donated. Students and families were urged to send in pocket change to their school to "Stuff their Turkey."

A special thanks to the principals who are an integral part of promoting this very successful fundraising event. This year's Stuff the Turkey fundraiser was the best yet.

The two "winning" schools, collecting the greatest number of pounds in their enrollment category, will receive a school-wide special treat. All proceeds from "Stuff the Turkey" will be distributed directly back to the schools for purchasing books.

Tonight, Mike Clinkenbeard, Foundation president, will announce the winners, the total pounds collected, and the total financial benefit that school's will receive from this year's Stuff the Turkey fundraiser. Mr. Clinkenbeard will present a check to each school and thank them for their participation in Stuff the Turkey.

## Item D. PUBLIC COMMUNICATION

*During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.*

Agenda Item D.

**Item E. PUBLIC HEARING**

Agenda Item E.

**BACKGROUND:**

In accordance with Education Code 60510, the governing board of the school district may dispose of surplus or undistributed obsolete instructional materials that are usable for educational purposes by donating them to children or adults in the State of California or foreign countries for the purpose of increasing the general literacy of the people.

Due to the modernization at school sites and the district library along with new adoptions, obsolete instructional materials will be donated and/or recycled through J&C Books. Materials in usable conditions will be then donated to the U.S. Navy to be distributed overseas. Any obsolete materials that J&C Books deems unusable will be recycled.

The public hearing should convene and permit any interested citizens to raise questions or to provide input on the recycling of obsolete textbook materials.

**PLEASE POST  
Until December 16, 2014**

NOTICE OF PUBLIC HEARING

FROM THE

SANTEE SCHOOL DISTRICT

FOR

RECYCLING OF OBSOLETE TEXTBOOK MATERIALS

The Santee School District Board of Education shall hold a public hearing regarding recycling of obsolete instructional materials.

**DATE:** Tuesday, December 16, 2014

**TIME:** 7:00 p.m.

**PLACE:** Educational Resource Center  
9619 Cuyamaca Street  
Santee, CA 92071

Posted 12/05/14  
Santee City Clerk's Office  
Santee Library  
Educational Resource Center  
Santee Chamber of Commerce  
Santee Schools

**Item F. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.*

Agenda Item F.



Consent Item F.1.1.  
Prepared by Cathy A. Pierce, Ed.D.  
December 16, 2014

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- November 19, 2014, special meeting minutes
- November 18, 2014, regular meeting minutes
- November 18, 2014, special meeting minutes
- October 28, 2014, special meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Item F.1.1.

**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

November 19, 2014  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

The meeting was called to order at 6:00 p.m. by President Fox.

**B. PUBLIC COMMUNICATION**

There was no public communication.

**C. CLOSED SESSION**

1. Consideration of Student Matter (Ed. Code § 48918) Student #'s: 2-14 and 3-13

The Board entered closed session at 6:15 p.m. for to discuss student discipline hearings for student #'s 2-14 and 3-13. This matter was heard by the Santee School Board Members, Barbara Ryan, Dianne El-Hajj, Elana Levens-Craig, and Ken Fox in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Fox announced the Board members would deliberate and all other persons were asked to leave the room.

**D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT**

The Board reconvened to public session at 8:14 p.m.

**ACTION TAKEN BY BOARD**

It was motioned by Member Ryan to not expel student #3-13 from the Santee School District. The student shall continue to complete the elements in his Rehabilitation Plan dated May 12, 2014.

*Motion: Ryan      Second: El-Hajj      Vote: 4-0 (Members Burns not present)*

It was motioned by President Fox not to allow student #: 2-14 to return to Carlton Oaks while enrolled in the Santee School District.

*Motion: Fox      Second: Ryan      Vote: 4-0 (Members Burns not present)*

**E. ADJOURNMENT**

The November 19, 2014 special meeting was adjourned at 8:30 p.m.

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Barbara Ryan, Clerk

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Dr. Cathy A. Pierce, Secretary

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

November 18, 2014  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President  
Dustin Burns, Vice President  
Barbara Ryan, Clerk  
Elana Levens-Craig, Member  
Dianne El-Hajj, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Recording Secretary

2. President Fox invited the audience to recite the District Mission and then invited Cassidy Birch, Carlton Oaks ASB President, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.

<b>Motion:</b>	<i>El-Hajj</i>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<b>Second:</b>	<i>Burns</i>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<b>Vote:</b>	<b>5-0</b>	<i>Ryan</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report
  - 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events

2. Santee School District Foundation Presentation of School Mini-Grant Awards  
On November 18, 2014, the Santee School District Foundation awarded twelve mini-grants to schools and programs in Santee School District. Each school submitted an application to the Foundation with their request for financial resources for a special project or program at their site. The \$250-\$1,000 mini-grants will fund projects and programs such as science equipment, reading resource materials, classroom technology tools, outdoor classroom materials, and physical education resources. John Olsen, Foundation Vice President, and other Foundation members were present to award the 2014-15 School Mini-Grants. Awards were as follows:

School	Award	Description of Request
Cajon Park	\$1,000	MinecraftEdu Software
Carlton Hills	\$1,000	Lego Mindstorm Hardware/Software
Carlton Oaks	\$1,000	Risers for Media Center for Student Performances
Chet F. Harritt	\$1,000	Robotics Kit

Hill Creek	\$1,000	Guided Reading Books
Pepper Drive	\$1,000	College Bound Materials – Flags and Pennants, etc.
PRIDE Academy	\$1,000	10 iPod Touches for Transitional K and Kindergarten
Rio Seco	\$1,000	24 iPad Keyboards for their classroom
Sycamore Canyon	\$1,000	Materials to build a school garden
Santee Success	\$1,000	iPad for Classroom (2 iPads)
Santee Alternative	\$500	iPad for Classroom
Special Education	\$250	Occupational Therapy Intervention Materials

3. Leading the Learning in the 21<sup>st</sup> Century

- LCAP Annual Update Process for 2015-16

Karl Christensen, Assistant Superintendent of Business Services, and Dr. Stephanie Pierce, Assistant Superintendent of Educational Services provided an update on the framework, steps, and timeline for conducting the Local Control Accountability Plan (LCAP) Annual Update process for 2015-16.

Mr. Christensen explained the LCAP was developed around eight State priority areas: Course Access, Common Core Implementation, Basic Services, Student Achievement, Other Student Outcomes, School Climate, and Student Engagement. He referenced Student Achievement as the main focus of the LCAP and explained the State priority areas are structured into three areas: Conditions of Learning, Pupil Outcomes, and Engagement. Basic Services includes Highly Qualified Teachers, Facilities in Good Repair, and Access to Instructional Materials. He explained the LCAP is developed around the notion of increasing or improving services for all students, including, significant subgroups. Mr. Christensen mentioned a separate section of the LCAP explains how the District is increasing or improving services for unduplicated count students.

He explained the LCAP progression begins with data that references the District’s needs. Goals are then developed to address those needs. These goals initiate some action and services that address the eight State Priority areas. The District then budgets items that help achieve those actions and services. Mr. Christensen explained this year’s focus will be on looking at data and needs to assist in refining the District’s LCAP. He explained the LCAP progression evolves around the notion of stakeholder input in its development and in the annual update.

Mr. Christensen provided an overview of the LCAP Summary. He explained the District’s LCAP included six goals:

- Improve student learning in CCSS for ELA/ELD
- Improve student learning in CCSS for Math
- Improve API annually
- Engage students in relevant personalized learning experiences
- Improve services for student social, emotional, and physical well-being
- Increase parent participation

The LCAP includes 18 Actions/Services that address the six goals:

- 13 for all students and significant sub-groups
- 5 focused on Unduplicated Count students (FRPM, EL, Foster Youth)
- 7 pertaining to Digital Learning Initiative
- 7 focused on Curriculum

Structure and Process:

- LCAP covers 3 year period (2014-15, 2015-16, 2016-17)
- Each year requires an update process:
  - Assessment of progress, amounts expended, and possible revisions
  - 1<sup>st</sup> year expires, new year is added
  - Stakeholder Input still paramount
  - Needs Assessment is essential

Dr. Pierce discussed a sample of the LCAP Data Elements. She shared the importance of looking at the metrics structure and how the District is measuring all of the different data points and incorporating them into the LCAP.

<b>State Priority Area</b>	<b>Data Element 1</b>	<b>Data Element 2</b>	<b>Data Element 3</b>
Basic Services	Teacher misassignment rate	Facility rating	Student lacking copy of textbook rate
Implementation of State Standards	Principals classroom observations		
Parent Involvement	Number of volunteer hours	Number of parents participating on committees	
Pupil Achievement	CAASPP scores	English learner reclassification rate	District assessment scores
Pupil Engagement	Attendance rate	Chronic absenteeism	Middle school dropout rate
School Climate	Suspension rate	Expulsion rate	Truancy rate
Course Access	Intervention/remedial course enrollment rate	Number of enrichment course offerings	
Other Pupil Outcomes	Percentage making progress → English Proficiency (AMAO1)		

Member El-Hajj inquired on the status of the benchmark assessment. Dr. Pierce explained it was supposed to be in place in October. However, it was postponed to November and then January. Superintendent Pierce mentioned the District is prepared to administer the benchmark assessment when it is released.

Dr. Pierce made reference to the LCAP Data Element Disaggregation. She explained the District needs to be able to show how this is affecting our unduplicated count students as well.

The LCAP Annual Update Stakeholder Input and Development Timeline was reviewed. Dr. Pierce explained this was established for stakeholders to understand how the process will be implemented. The process will begin with reviewing needs assessment data and determining the most significant areas of need. The needs assessment data will be shared with all stakeholders for input. Member Burns asked that the Board receive periodic updates on the development timeline progress.

**C. PUBLIC COMMUNICATION**

President Fox invited members of the audience to address the Board about any item not on the agenda.

**D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Fox invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 1.2. Establish Date and Time of the Board of Education Annual Organizational Meeting
- 1.3. Approval to Omit the January 6, 2015 Board of Education Meeting from the 2015 Board Meeting Calendar
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. Approval to Submit Application for PL 81-874 and Designation of Authorized Representative
- 2.7. Approval of Agreement with Michael Baker Corporation/RBF Consulting for Santee School Site Environmental Study
- 3.1. Personnel, Regular

**Motion:** Burns  
**Second:** Ryan  
**Vote:** 5-0

<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<u>Ryan</u>	<u>Aye</u>		

**E. DISCUSSION AND/OR ACTION ITEMS**

President Fox invited comments from the public on any item listed under Discussion and/or Action.

**1.1. California School Boards Association (CSBA) Delegate Assembly Call for Nominations**

Superintendent Pierce mentioned CSBA is accepting nominations for Delegate Assembly members. Elected delegates will serve a two-year term ending in March 2017. Member Ryan expressed her desire to continue representing Santee School District and suggested the Board nominate the representatives from Lakeside Union, Jamul-Dulzura Union, Ramona Unified, Grossmont Union, and La Mesa-Spring Valley. It was moved as seconded to nominate the aforementioned nominees.

**Motion:** Burns  
**Second:** Levens-Craig  
**Vote:** 5-0

<u>Fox</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Aye</u>
<u>Burns</u>	<u>Aye</u>	<u>El-Hajj</u>	<u>Aye</u>
<u>Ryan</u>	<u>Aye</u>		

**2.1. Chet F. Harritt STEAM Magnet School Program**

Dr. Pierce presented ideas to support the implementation of curriculum and programs at Chet F. Harritt STEAM Magnet School in their pursuit to foster student innovation. Member El-Hajj suggested the Board allocate \$35,000 to Chet F. Harritt to purchase necessary items to support their curriculum instead of purchasing any of the specific items presented. She explained this would give the school a little flexibility on purchasing items and eliminate the need for them to return to the Board to request additional funding. Member Burns expressed his support of Member El-Hajj's suggestion. He mentioned once the program begins, it is most likely they will have unanticipated needs. Allocating the \$35,000 will provide that flexibility. Member Levens-Craig stressed her support of the program. She inquired where the \$35,000 would be allocated from to fund the STEAM concept at Chet F. Harritt. Member Burns clarified that some of the funds could be allocated from various other unused funds (i.e., unused travel, elections, etc.) and not necessarily from the reserves. Member Levens-Craig inquired from Principal Johnston if the funds should be allocated for the 2014-15 or 2015-16. Mr. Johnston expressed needs for the funds for 2014-15 school year. Member Burns mentioned the importance of the program having startup funds, and then move forward on additional funding based on assessing the needs and progress. Member Ryan and President Fox suggested allocating \$30,000 instead of \$35,000. Member El-Hajj moved to allocate \$35,000 to Chet F. Harritt. Mr. Johnston expressed his gratitude to the Board for their vote of confidence in the school.

Dr. Pierce shared Chet F. Harritt was recognized as being one of the pilot schools in the quality indicator. She also shared a representative from the California Department of Education referenced Mr. Johnston as a great instructional leader for his involvement in lesson studies with teachers. The Board commended Mr. Johnston for his hard work.

Dr. Pierce made reference to the press release. She shared the enrollment process would begin in January. Dr. Pierce mentioned the schools website currently reflects information and a link for parents to express interest and sign up for updates. She shared a copy of the Frequently Asked Questions and explained it is a working document that would be updated as questions arise.

Member El-Hajj inquired on the registration taking place at the Educational Resource Center (ERC). Dr. Pierce clarified that all registration is conducted at the ERC. Students currently enrolled at Chet F. Harritt would continue. However, this applied to inter- and intra-district transfers. Member Levens-Craig asked if applications would be date-stamped when they are received. Dr. Pierce mentioned all applications will be date-stamped. If applications are submitted at the school, the secretary be asked to date and time-stamp and forward to Educational Services for processing. Member Levens-Craig asked if the District is currently marketing the program to surrounding districts. Mr. Johnston mentioned Chet F. Harritt has established a marketing committee.

Member Burns clarified that intent and enrollment are different. Dr. Pierce clarified that the intent to apply is only an intent, and will not receive priority for enrollment. Applications will be date and time-stamped for enrollment priority purposes. Member Burns suggested that the school be given direction to refer parents to the District to inquire on enrollment availability. This would avoid confusion with a teacher saying there is room in their classroom when they are unaware of the submitted applications. Member Ryan suggested language about no one having a spot until they submit a registration form be added to the frequently asked questions.

<b>Motion:</b>	<b><i>El-Hajj</i></b>	<b><i>Fox</i></b>	<b><u>Aye</u></b>	<b><i>Levens-Craig</i></b>	<b><u>Aye</u></b>
<b>Second:</b>	<b><i>Burns</i></b>	<b><i>Burns</i></b>	<b><u>Aye</u></b>	<b><i>El-Hajj</i></b>	<b><u>Aye</u></b>
<b>Vote:</b>	<b><i>4-1</i></b>	<b><i>Ryan</i></b>	<b><u>Nay</u></b>		

#### F. BOARD COMMUNICATION

Superintendent Pierce shared a copy of the 2015 Legislative Goals and asked for feedback. She mentioned the proposed meeting date with Senator Anderson conflicted with the CSBA Conference. Member Ryan mentioned a January meeting date would be best. Superintendent Pierce mentioned a meeting with Assemblyman Brian Jones would also be established.

Superintendent Pierce shared a draft of the proposed math pathway from Grossmont Union High School District. She explained this would enable students who take algebra as freshman to access calculus as seniors. Grossmont UHSD has worked with their mathematics department to design a compaction model that would move the child forward to calculus. Dr. Pierce shared this information would be available to parents during parent conferences. She explained one of the options for math 8 students was to take Algebra 1H in 9<sup>th</sup> grade, Geometry 1H in 10<sup>th</sup> grade, and Algebra 2H/Precalculus Compaction Course in 11<sup>th</sup> grade, and AP Statistics or AP Calculus in 12<sup>th</sup> grade.

The other option is for teachers to make a recommendation for students who have an ability to engage in a higher mathematics level they can request them to enter Algebra 1C in 9<sup>th</sup> grade. She mentioned part of the issue is there are a lot of course paths a student can take. Some will not take AP Calculus because it is not a course that is accepted as a college course. Grossmont Union High School District is in the process of creating an informational video and website for students and parents to learn more about the math pathways. Dr. Pierce explained Grossmont Union High School District is looking at a possible online entrance exam. However, teacher recommendations will be considered along with the entrance exam for students who do not do well on tests. Bonner Montler will be meeting with 8<sup>th</sup> grade teachers to review Grossmont's proposed math pathway so teachers are familiar with the information and are prepared to answer any questions during parent conferences.

At the request of the Board, Superintendent Pierce shared technology options for the Board room. She explained a television to the east wall of the Board room would allow the public to view presentations during Board meetings and could be used during professional development. Member Burns suggested inquiring with the City of Santee as the City Council Chamber has a similar set-up. The Board asked that the cost of a voting system and television be brought back for additional discussion.

Superintendent Pierce asked the Board's preference on a holiday gift exchange.

Member Ryan shared a copy of a Legislative Council opinion on the sales of surplus property from 2005 for reference.

Member Levens-Craig discussed attending the San Diego CUE conference. She shared being impressed and proud on the number of District teachers presenting at the event. Member Levens-Craig shared the STEAM festival would take place on December 6 at the Del Mar Fairgrounds.

Member Burns discussed how he enjoys the meeting with the eighth-grade students and listening to what they have to say. He mentioned there were a few things that the students pointed out that caught his attention and would like to discuss with the Board. Member Burns asked that a letter of appreciation for their attendance be sent on the Board's behalf. He shared having the opportunity of attending the District's professional development day and seeing the teacher engagement. Member Burns mentioned that although teachers are eager and willing to learn, some had shared they were a little overwhelmed. He shared some parents had expressed their concern about teachers constantly being out of the classroom to attend professional development. Member Burns commended the Curriculum Resource

Teachers for their presentation. They had every teacher engaged. Member Burns discussed the 8<sup>th</sup> grade junior counselor program at camp. He mentioned when the program initiated, he came to the current Board and Superintendent to request their support. Over the years, he has noticed the decrease in student involvement and mentioned perhaps the principals need to hear the Board and Superintendent's support of the program. He shared it was a great peer-tutoring component for students.

Member El-Hajj shared she would be out of town on December 8 and would not be able to attend the Calendar Committee meeting.

President Fox discussed visiting schools. He shared how well the Cajon Park and Sycamore Canyon Principals have adapted to their sites. President Fox mentioned Ms. Billick was very easy to talk too and Mr. Olander was outside being high-fived by the students.

#### **G. CLOSED SESSION**

President Fox announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Gov't Code § 54957)
2. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association*
3. Conference with Labor Negotiator (Gov't Code § 54957.6)  
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and  
Tim Larson, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association*
4. Conference with Legal Counsel - Anticipated Litigation (Gov't Code § 54956.9)  
- Two Cases
  - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as Renzulli site)*
  - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
5. Public Employee Performance Evaluation (Gov't Section § 54957)  
Superintendent

The Board entered closed session at 8:30 p.m.

#### **H. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:15 p.m. No action was reported.

#### **I. ADJOURNMENT**

The November 18, 2014 regular meeting adjourned at 10:15 p.m.

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Barbara Ryan, Clerk

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Cathy A. Pierce, Ed.D., Secretary



**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

November 18, 2014  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President Fox called the meeting to order at 6:00 p.m.

Members present:

Ken Fox, President

Dustin Burns, Vice President

Barbara Ryan, Clerk

Dianne El-Hajj, Member

Elana Levens-Craig, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board

**B. PUBLIC COMMUNICATION**

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There was no public communication.

**C. STUDENT FORUM**

*The Board of Education will meet with student representatives from each school to discuss the following topic:*

- What changes would you suggest to improve learning in your classroom and school?

**D. ADJOURNMENT**

The November 18, 2014 meeting was adjourned.

---

Barbara Ryan, Clerk

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Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

October 28, 2014  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

The meeting was called to order at 6:00 p.m. by President Fox.

**B. PUBLIC COMMUNICATION**

There was no public communication.

**C. CLOSED SESSION**

1. Consideration of Student Matter (Ed. Code § 48918) Student #'s: 1-14 and 3-13

The Board entered closed session at 7:25 p.m. for to discuss student discipline hearings for student #'s 1-14 and 3-13. This matter was heard by the Santee School Board Members, Barbara Ryan, Dianne El-Hajj, and Ken Fox in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Fox announced the Board members would deliberate and all other persons were asked to leave the room.

**D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT**

The Board reconvened to public session at 8:14 p.m.

**ACTION TAKEN BY BOARD**

It was motioned by Member Ryan to expel student #1-14 from the Santee School District for violation of California Education Code Section 48900(t) Aiding and abetting the infliction or attempted infliction of physical injury to another person and 48900(k) Disrupted school activities, and Santee School District Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through June 17, 2015. Student may not return to his previous school.
- Maintain 2.0 GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Perform 20 hours of community service by February 15, 2015.
- Complete a counseling program by March 15, 2015 for decision-making/peer pressure, drug/alcohol abuse prevention/treatment, and intimidation and harassment.
- Attend Juvenile Hall Open House in May 2015 and provide verification of attendance.
- Parent will sign student in and out of school daily.
- Student will remain free of illegal substances and participate in a weekly drug testing program.
- Complete all elements of this Rehabilitation Plan by June 17, 2015 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by October 31, 2014, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

*Motion: Ryan      Second: El-Hajj      Vote: 3-0 (Members Burns and Levens-Craig not present)*

It was motioned by Member Ryan not to expel student #3-13 from Santee School District and stay a decision pending review of the results of the Board ordered psychological evaluation.

*Motion: Ryan      Second: El-Hajj      Vote: 3-0 (Members Burns and Levens-Craig not present)*

**E. ADJOURNMENT**

The October 28, 2014 special meeting was adjourned at 8:50 p.m.

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Barbara Ryan, Clerk

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Dr. Cathy A. Pierce, Secretary

**BACKGROUND:**

In this age of advanced technology and communication, information about incidents at schools is rapidly acquired and dispersed throughout the community. The media strives to acquire on-the-spot and timely information to report to the public during critical incidents, crises and emergencies. It is important that Board members, Cabinet members, school principals, and other leadership personnel are prepared to respond appropriately to the community and the media in these types of circumstances.

In order to be able to respond in the most efficient and appropriate manner during both highlights of school programs or events and at those times when there is a critical incident, campus safety situation, natural disaster or other situation occurring at a school or in the District, The Superintendent would like to provide training from an expert in the field. It is requested that an agreement be approved with Communication Resources for Schools to provide communication training for Board members, Cabinet members, and the Professional Leadership Team members. Under this agreement, Mr. Thomas DeLapp, owner and consultant, will provide a full day of his professional services to Santee School District for communication training at a cost of \$1,500 plus travel expenses. The training times will be scheduled by the Superintendent's Office.

The training for District leadership will include how to manage internal and external communications during critical incidents, media relations, community relations, public engagement, communications planning, and confrontation & crisis management.

The agreement allows for a "not to exceed" cost of up to \$5,000. The cost of the initial training will come from this total amount, with the remainder held as a retainer for Mr. DeLapp's services as a communications advisor/consultant in the event of an immediate need, such as an incidents or emergencies as mentioned above. Any additional services in the 2014-15 school year would be billed accordingly from this agreement.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the agreement with Communication Resources for Schools for communication training for the Board, Cabinet, and the Professional Leadership Team.

**FISCAL IMPACT:**

The cost of a full day of training is \$1,500 plus expenses, which will include air fare, rental car, and parking. The remaining "not to exceed" funds would be available and used only in the event of an immediate need for additional services during the 2014-15 school year, and would be billed according to the agreement. The costs will be paid from the Superintendent's operating budget.

**STUDENT ACHIEVEMENT:**

Communication training will enhance the skills of District leadership in managing internal and external communications during critical incidents, media relations, community relations, public engagement, communications planning, and confrontation & crisis management, which will build stronger community support for our schools.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item F.1.2.

## PROFESSIONAL SERVICES AGREEMENT

This Agreement is entered into on December 16, 2014, between **Thomas K. DeLapp** (a sole proprietor doing business as Communication Resources for Schools), herein after called CONSULTANT, and **Santee School District**, herein after called DISTRICT.

### I. BASIS OF AGREEMENT

District has authorized and desires to have Consultant perform the services set forth in this Agreement. Consultant has the required background, experience, and expertise to perform the work to be done and has agreed to do so in accordance with the terms and conditions of this Agreement.

### II. SCOPE OF THE WORK

Consultant agrees to provide communication advising and assistance to the district on a project basis and specific media relations training for district personnel on March 5, 2015. Concurrence on the specific elements of the projects will be determined by the superintendent or designee. Consultant will commence services upon receipt of this Agreement signed by a duly authorized agent of the District.

### III. APPROVED COSTS & EXPENSES

District shall make no payment to Consultant for any extra, further or additional services not specified in this Agreement unless such services and payments have been mutually agreed to in advance. It is understood that Consultant's compensation under this Agreement shall not exceed \$5,000.00 for professional services billed at the hourly rate of \$200 per hour, reimbursable travel expenses, and an honorarium of \$1,500.00 for the March 5, 2015 workshop. District will reimburse Consultant for actual and necessary expenses for airfare, ground transportation, lodging, meals, tolls, parking, and automobile mileage, upon presentation of receipts in an invoice. It is understood that the school district will bear the cost of duplication, printing, postage, and mailing related to dissemination of any materials prepared under this Agreement.

### IV. PAYMENT OF CONSULTANT FEES

Consultant will provide invoices to District for professional services rendered and approved expenses incurred at cost or rates identified in the Agreement. District will provide payment within 30 days of receipt of an invoice from the Consultant. Satisfactory completion of projects and services will be determined by the superintendent or designee.

### V. INDEPENDENT CONTRACTOR STATUS

It is expressly understood and agreed to by the parties hereto that Consultant, while carrying out and complying with the covenants and conditions of this Agreement, is an independent contractor and that no employer-employee relationship exists between the parties to this Agreement. Consultant's assigned personnel shall not be entitled to any benefits payable to employees of District. District is not required to make any deductions or withholdings from the compensation payable to Consultant under provisions of this Agreement. As an independent contractor, Consultant indemnifies and holds District harmless from any and all claims that may be based upon any contention by any third party that an employer-employee relationship exists by reason of this Agreement.

It is further understood and agreed to by the parties to this Agreement that Consultant, in the performance of its obligations under this Agreement, is subject to the control and direction of the District as to the designation of tasks to be performed and the results to be accomplished by the services agreed to under this Agreement, and not the means, methods or sequence used by Consultant for accomplishing the results.

If, in the performance of this Agreement, any third person is employed by Consultant, such person shall be entirely and exclusively under the direction, control and supervision of Consultant. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging, or any other terms of employment or requirements of law, shall be determined by Consultant.

The District will prepare and furnish to Consultant upon request such information as is reasonably necessary for the performance of the Consultant to this Agreement.

### VI. NON-DISCRIMINATION POLICY

Consultant, by execution of this Agreement, certifies that it does not discriminate against any person upon the basis of race, color, creed, national origin, age, gender, sexual orientation, sexual identification, disability, or marital status in its employment practices. Consultant also certifies that it will comply with all applicable provisions of the Americans with Disabilities Act.

### VII. NON-ASSIGNABILITY

Consultant agrees not to assign this Agreement or any interests in this Agreement without District's prior written approval. Any such attempt to assign or sublet this Agreement without District approval shall be void.

**VIII. COPYRIGHT AND OWNERSHIP**

It is understood that District shall retain the copyright and sole rights of ownership on all final camera-ready artwork of publications and the master copy of final video products produced under this Agreement. District will supply Consultant with a minimum of five copies of all final printed publications for its use as samples of work produced.

**IX. INSURANCE**

As a sole proprietor, Consultant is not obliged under state and federal law to maintain company general liability or workers' compensation insurance.

**X. STRS COMPLIANCE**

Consultant certifies that he is not drawing payment as a retired member of the California State Teachers Retirement System (STRS). Consultant is not an employee of a federal, state or local government agency and certifies that any compensation for services performed under this Agreement is not for work during regular hours of employment for a government agency.

**XI. STUDENT CONTACT AND BACKGROUND CHECKS**

Consultant will not be working individually with students except under the direct supervision of a district employee. Under the provisions of state law (AB 1610, AB 1612 and AB 2102) Consultant is not required to submit to a Criminal Records Check or to be fingerprinted.

**X. HOLD HARMLESS AND INDEMNIFICATION**

Consultant shall hold harmless and indemnify District, its officers, agents, Board members and employees from and against any and all actions, claims, losses, damages, suits or other proceeding, including payment of reasonable attorney's fees, which may arise as the result of performing the work under this Agreement, caused in whole or in part by any act or omission of Consultant or anyone directly or indirectly employed by Consultant, regardless of whether caused in part by a party indemnified under this Agreement.

**XI. APPLICATION OF CALIFORNIA LAW**

This Agreement shall be construed under the laws of the state of California.

**XII. TERMINATION OF AGREEMENT**

Either District or Consultant may at any time for any reason terminate this Agreement, and District will only be liable to compensate Consultant for services rendered to the date of termination. Written notice by the District Superintendent or Consultant shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when actually received in writing by either party, but not later than three days after the postmark of mailing, whichever is sooner.

IN WITNESS WHEREOF, said parties have executed this Agreement on this date, December 16, 2014.

**Consultant**

**Santee School District**



\_\_\_\_\_  
Signature

\_\_\_\_\_  
(authorized signature)

Thomas K. DeLapp, President  
Communication Resources for Schools  
2351 Sunset Blvd., Suite 170, #504  
Rocklin, CA 95765  
(916) 315-1409

Santee School District

Completed Internal Revenue Service W-9 form attached

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval prior to the travel date.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

**Staff Development**

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The estimated travel expenses are \$4,944, with additional substitute costs of \$0, as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.1.

**Board Travel Report - December 16, 2014**

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Wednesday 12/03/14	Ted Hooks Jerelyn Lindsay Tammy Scholder	PD CH PD	USD Spotlight in Education Series: Karen Cator	USD	\$0	\$65 \$65 \$65	Superintendent's Office Superintendent's Office Superintendent's Office	This workshop will provide a broad perspective on the future of schooling, given the increasing use of mobile technology
Tuesday 01/20/15	Diane Cartier Kasey Rutherford Leslie Wiley	CP CP CP	Traumatic Brain Injury	National City	\$0 \$0 \$0	\$67 \$67 \$67	Special Education Special Education Special Education	This workshop will provide information on brain traumatic injuries.
Thursday 01/22/15	Eileen Moreno Kiersten Lindsay Debbie Schock Kamrie Littlefield Tori Bryan Valerie Spencer Katie Judd 5 EAK Teachers	Ed Services HC CFH CH PA PAX PAX TBD	Early Years Conference - For the Love of Learning	San Diego	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$75 \$75 \$75 \$75 \$75 \$75 \$75 \$75	Educational Services Educational Services Educational Services Educational Services Educational Services Educational Services Educational Services Educational Services	This workshop will provide training in Early Childhood Learning Standards for Transitional Kindergarten and Early Admission to Kindergarten teachers.
Wednesday 01/28/15	Cathy Abel Melinda Minney	CNS CFH	Food Safety Manager Course	San Diego	\$0	\$278	Child Nutrition Services	Required Food Safety Certification
Thursday 02/05/15	Karl Christensen Stephanie Pierce	Business Services Ed Services	LCAP Workshop	San Diego	\$0	\$25 \$25	Business Services Educational Services	This forum will focus on current LCAP updates.
<b>Travel Requests That Require Airfare/Trainfare; Overnight Stay; and/or Travel Outside of the State of California</b>								
Tues-Fri 01/27/15-01/30/15	Cathy Pierce	Supt's Office	ACSA Superintendent's Symposium 2015	Monterey	\$0	\$1,632	Superintendent's Office	This conference brings ACSA School Leaders together for professional learning, networking, and advocacy.
Mon-Wed, 02/23/15 - 02/25/15	Christina Becker	Maint/Opers/Facs	C.A.S.H. Conference on School Facilities	Sacramento	\$0	\$1,988	Facilities	This 3-day conference will provide information on school facility challenges and opportunities.

Consent Item F.2.2. Approval/Ratification of Expenditure Warrants  
 Prepared by Karl Christensen  
 December 16, 2014

**BACKGROUND:**

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of November 2014:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General		\$394,742.47
09 00		\$0.00
12 06		\$384.00
13 00		\$127,518.17
14 00		\$18,317.76
21 09		\$0.00
<b>21 39 / 21 08</b>		\$0.00
25 18		\$56,023.85
25 38		\$0.00
<b>35-00</b>		\$0.00
40-00		\$3,862.91
<b>63 00</b>		\$5,596.83
		<b>\$606,445.99</b>

Student Body Warrants issued for the period of  
 November 2014:

<b>\$1,539.00</b>
-------------------

Payroll Warrant #'s beginning 10-394172 through 10-394232 and 10-469301 through 10-470104:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$3,154,180.24
06 00	\$801,194.03
12 06	\$18,232.86
13 00	\$93,083.39
25-18	\$0.00
63 00	\$165,810.91
	<b>\$4,232,501.43</b>



**RECOMMENDATION:**

Administration recommends that the Board approve the expenditure warrants for the month of November as presented.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,232,501.43 and is disclosed above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.2.

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
ADVANCE PIERRE FOODS	12 - 366351	4,492.70	
CAL-TROPIC PRODUCERS, INC	12 - 366352	885.00	
COMPETITIVE METALS	12 - 366353	144.84	
COUNTY OF SAN DIEGO, DEH	12 - 366354	2,325.00	
ECOLAB FOOD SAFETY SPECIALTIES	12 - 366355	328.61	
COUNTY OF SAN DIEGO, RCS	12 - 366356	26.50	
SUPERIOR FOODS	12 - 366357	248.08	
HEARTLAND SCHOOL SOLUTIONS	12 - 366358	2,613.75	
A&R WHOLESALE DISTRIBUTORS INC	12 - 366359	6,030.23	
AMERICAN PRODUCE DISTRIBUTORS	12 - 366360	11,844.84	
COLORS ENTERPRISES, INC.	12 - 366361	1,777.44	
GOODMAN FOOD PRODUCTS, INC.	12 - 366362	6,177.34	
ECONOMY RESTAURANT	12 - 366363	3,622.32	
FOOD 4 THOUGHT, LLC	12 - 366364	1,615.26	
GALLASSO'S BAKERY	12 - 366365	1,548.60	
HOLLANDIA DAIRY INC	12 - 366366	23,136.55	
LEABO FOODS DISTRIBUTION	12 - 366367	30,567.52	
LLOYD PEST CONTROL COMPANY	12 - 366368	516.00	
P&R PAPER SUPPLY CO INC	12 - 366369	5,038.28	
PILGRIM'S PRIDE CORP	12 - 366370	4,592.70	
PRECISION TEMPERATURE	12 - 366371	2,453.02	
PRICECOSTCO BUSINESS DELIVERY	12 - 366372	2,197.23	
SAN DIEGO RESTAURANT SUPPLY	12 - 366373	8,849.52	
THE SOCO GROUP, INC.	12 - 366374	674.72	

SANTEE  
 CAFETERIA SPCL REVENUE FUND

56160 TOTAL AMOUNT 121,706.05  
 13-00 PAGE 1 OF 1

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
ANDRIENNE BARKER	12 - 367319	27.72	
CAROL BARR	12 - 367320	30.86	
DEBBIE BROWN	12 - 367321	106.40	
RENEE CLAIRE STEEL	12 - 367322	195.22	
KAREN CORREIA	12 - 367323	277.20	
HEATHER FUENTES	12 - 367324	96.16	
CALLEEN GAEIR	12 - 367325	385.84	
EDWARD GIGLIOTTI	12 - 367326	52.67	
BRETT GARCIA	12 - 367327	193.20	
VAL IVERSON	12 - 367328	29.95	
SUZY KILEY	12 - 367329	88.42	
BARB KNOLL	12 - 367330	50.72	
NICOLE NAJAR	12 - 367331	163.64	
JEANE PETREE	12 - 367332	716.96	
MEREDITH RIFFEL	12 - 367333	107.08	
LORIE SCHMITZ	12 - 367334	37.75	
JOHN SCHWELLER	12 - 367335	123.70	
SUSANNE SWARTZ	12 - 367336	86.39	
TRACEY THOMPSON	12 - 367337	710.64	
ADAPTIVEMALL.COM	12 - 367338	526.95	
ADVANCE COMMUNICATIONS CABLING	12 - 367339	4,950.00	
ALLTECH IMAGING TECHNOLOGIES	12 - 367340	168.00	
GECRB/AMAZON	12 - 367341	365.20	
BENCHMARK EDUCATION CO	12 - 367342	2,311.62	

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
BUTTER BRAID SAN DIEGO	12 - 367343	5,216.00	
CDW GOVERNMENT INC	12 - 367344	41.79	
CPM EDUCATIONAL PROGRAM	12 - 367345	239.40	
C&H DISTRIBUTORS LLC	12 - 367346	996.16	
CHRISTIAN YOUTH THEATER	12 - 367347	1,428.00	
CLASSICS FOR KIDS	12 - 367348	642.00	
EDUDANCE	12 - 367349	1,140.00	
HARCOURT OUTLINES INC	12 - 367350	545.64	
SCHOOL LIFE	12 - 367351	303.20	
K.I.D.S. THERAPY ASSOC. INC	12 - 367352	7.50	
MASON'S SAW & LAWNMOWER	12 - 367353	337.25	
MIRACLE RECREATION EQUIPMENT	12 - 367354	926.36	
ONESOURCE DISTRIBUTORS, LLC	12 - 367355	98.12	
PADRE DAM MUNICIPAL WATER	12 - 367356	336.60	
PHONAK INC	12 - 367357	18.39	
SAN DIEGO SYMPHONY	12 - 367358	145.00	
RELIANCE COMMUNICATIONS, LLC	12 - 367359	17,448.15	
SOUTHWEST SCHOOL SUPPLY	12 - 367360	143.34	
SAN DIEGO COUNTY	12 - 367361	169.00	
US SCHOOL SUPPLY INC	12 - 367362	466.00	
UNIVERSITY OF SAN DIEGO	12 - 367363	6,600.00	
COSOGO LLC; DBA: UZIBULL	12 - 367364	6,058.80	

SANTEE  
GENERAL FUND UNRESTRICTED

56154 TOTAL AMOUNT  
03-00/06-00 PAGE 2 OF 2

55,108.99  
2

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
LISA KENYON	12 - 367365	6.50	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
PAM BRASHER	12 - 367366	61.38	
RAHIMA CLEVERS	12 - 367367	214.25	
GEORGE/AMAZON	12 - 367368	340.53	
MARGARET MCGINTY	12 - 367369	299.20	
SMART & FINAL	12 - 367370	176.09	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
AMERICAN EXPRESS	12 - 368325	764.64	
AMERICAN EXPRESS	12 - 368326	360.12	
AMERICAN EXPRESS	12 - 368327	1,529.57	
AMERICAN EXPRESS	12 - 368328	1,851.37	
AMERICAN EXPRESS	12 - 368329	259.26	
AMERICAN EXPRESS	12 - 368330	374.53	
AMERICAN EXPRESS	12 - 368331	1,112.18	
AMERICAN EXPRESS	12 - 368332	500.00	
AMERICAN EXPRESS	12 - 368333	2,746.78	
AMERICAN EXPRESS	12 - 368334	351.68	
AMERICAN EXPRESS	12 - 368335	306.53	
AMERICAN EXPRESS	12 - 368336	940.92	
AMERICAN EXPRESS	12 - 368337	1,233.36	
AMERICAN EXPRESS	12 - 368338	1,577.93	
AMERICAN EXPRESS	12 - 368339	6,193.00	
AMERICAN EXPRESS	12 - 368340	123.34	
HOLLY ANN STEWART	12 - 368341	1,223.92	
AMERICAN EXPRESS	12 - 368342	467.09	
AMERICAN EXPRESS	12 - 368343	922.95	
AMERICAN EXPRESS	12 - 368344	474.81	
AMERICAN EXPRESS	12 - 368345	6,305.66	

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FIS/PRINT/SERIES12/LIST/SHEETS  
PREPARED ON 11/12/2014 AT 20:03

COMMERCIAL WARRANT LISTING SHEET  
WARRANT DATE 11/13/2014

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
ASHLEY MANGELS	12 - 368346	122.53	

SANTEE 56160 TOTAL AMOUNT 122.53  
CAFETERIA SPCL REVENUE FUND 13-00 PAGE 1 OF 1



VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
AMERICAN EXPRESS	12 - 368347	1,680.00	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
AMERICAN EXPRESS	12 - 368348	19.37	
AMERICAN EXPRESS	12 - 368349	85.15	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
ANDREA BRODING	12 - 369458	13.32	
MARY GATAVASKY	12 - 369459	75.12	
PAM MITCHELL	12 - 369460	250.29	
SHANNON MODICA	12 - 369461	55.42	
LAURA MUNOZ	12 - 369462	55.50	
NADA SAWAYA	12 - 369463	77.58	
THOR STIBOR	12 - 369464	65.46	
ROBERTO VELA	12 - 369465	160.00	
24-HOUR ELEVATOR, INC.	12 - 369466	218.00	
ASDEG	12 - 369467	150.00	
ADVANCE PLUMBING CO	12 - 369468	6,757.11	
ADVANTAGE ON CALL, LLC	12 - 369469	10,587.50	
BUTTER BRAID SAN DIEGO	12 - 369470	2,584.00	
CDW GOVERNMENT INC	12 - 369471	125.28	
CANON FINANCIAL SERVICES INC	12 - 369472	245.41	
KIRSTIN FILIZETTI, PH.D.	12 - 369473	1,200.00	
FINELINE GRAFIX	12 - 369474	729.00	
GRAINGER	12 - 369475	57.93	
LAKESIDE EQUIPMENT SALES AND	12 - 369476	1,093.62	
LAKESIDE LAND COMPANY	12 - 369477	85.10	
LIBRARIANS BOOK EXPRESS LLC	12 - 369478	415.01	
LOWE'S	12 - 369479	683.89	
LOZANO SMITH, AAL	12 - 369480	130.00	
MAREDY	12 - 369481	1,620.00	

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
AMERICAN EXPRESS	12 - 369482	41.13	
OFFICIA IMAGING	12 - 369483	1,250.16	
OFFICEMAX INCORPORATED	12 - 369484	1,370.45	
OMA'S PUMPKIN PATCH	12 - 369485	1,944.00	
PADRE DAM MUNICIPAL WATER	12 - 369486	13,775.19	
TERRY STASCH	12 - 369487	4,458.33	
T-SHIRT WHOLESALE MART	12 - 369488	317.54	
UNITED PARCEL SERVICE	12 - 369489	30.37	

52

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
OMA'S PUMPKIN PATCH	12 - 369490	384.00	

53

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
PAULA DWYER	12 - 369491	25.60	
DAWN WHITE	12 - 369492	13.00	
LOWE'S	12 - 369493	68.64	
PADRE DAM MUNICIPAL WATER	12 - 369494	357.20	

54

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
CONSTRUCTION SPECIALTIES, INC	12 - 369495	3,077.47	
MDP SUPPLY INC.	12 - 369496	1,150.62	

55

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
TRI-COUNTY DRILLING, INC.	12 - 369497	26,520.00	

56



VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
JEANNINE DALLMAN	12 - 369498	45.00	
LINDA PLANTE	12 - 369499	95.23	
OMA'S PUMPKIN PATCH	12 - 369500	1,080.00	
SMART & FINAL	12 - 369501	53.95	

57

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
CALIFORNIA DEPARTMENT OF	12 - 369906	442.00	

58

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
LARRY BARBARY	12 - 370503	82.50	
TRACY FOX	12 - 370504	168.00	
TYLENE HICKS	12 - 370505	20.15	
DINORA MCCOY	12 - 370506	31.75	
TIM LARSON	12 - 370507	81.65	
BERNIE PADBERG	12 - 370508	116.50	
JEAN SETZER	12 - 370509	70.19	
STEPHEN WHITTAKER	12 - 370510	34.66	
A-Z BUS SALES, INC.	12 - 370511	238.40	
ABA EDUCATION FOUNDATION	12 - 370512	3,774.75	
ALL CITIES PEST CONTROL	12 - 370513	128.00	
GECRB/AMAZON	12 - 370514	56.97	
APPLE INC	12 - 370515	1,055.86	
ASELTINE SCHOOL	12 - 370516	15,443.88	
BADGE-A-MINIT	12 - 370517	76.95	
BETTY'S UPHOLSTERY	12 - 370518	375.00	
C&H DISTRIBUTORS LLC	12 - 370519	487.04	
NWK HOLDINGS LLC	12 - 370520	1,353.60	
COMPANION CORPORATION	12 - 370521	130.00	
CUMMINS PACIFIC, LLC	12 - 370522	76.78	
DEAF COMMUNITY SERVICES OF	12 - 370523	672.00	
DEPENDABLE NURSING, LLC	12 - 370524	858.00	
ENTERTAINMENT	12 - 370525	8,610.20	
EXCELSIOR ACADEMY	12 - 370526	3,129.61	

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
JOHNSTONE SUPPLY	12 - 370527	31.83	
KALI KO YANDALL THERAPY	12 - 370528	4,788.00	
LC BARNES THERAPY	12 - 370529	3,288.00	
MCALISTER INSTITUTE	12 - 370530	30.00	
ONESOURCE DISTRIBUTORS, LLC	12 - 370531	8,063.78	
PADRE DAM MUNICIPAL WATER	12 - 370532	13,076.41	
RADY CHILDREN'S HOSPITAL - SD	12 - 370533	10,206.75	
SAN DIEGO CENTER FOR CHILDREN	12 - 370534	13,176.00	
SAN DIEGO DAILY TRANSCRIPT	12 - 370535	120.40	
SAN DIEGO FRICTION PRODUCTS	12 - 370536	573.79	
SAN DIEGO UNIFIED SCHOOL DIST.	12 - 370537	180.00	
SCHOOL OUTFITTERS	12 - 370538	192.54	
SOLIAN T HEALTH	12 - 370539	2,275.00	
SPECIALIZED ED OF CA. INC.	12 - 370540	3,267.22	
ST OF CA / DEPT OF JUSTICE	12 - 370541	441.00	
SAN DIEGO COUNTY	12 - 370542	75.00	
TIME FOR KIDS	12 - 370543	11.15	
VALLEY TRACTOR & EQUIPMENT	12 - 370544	169.56	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
CATHY ABEL	12 - 370545	534.00	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
CONSTRUCTION SPECIALTIES, INC	12 - 370546	6,557.21	

62

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
GEGRB/AMAZON	12 - 370547	158.21	
SMART & FINAL	12 - 370548	245.65	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
ANDREA BRODING	12 - 372141	12.25	
THOMAS MCLEAN	12 - 372142	251.49	
PAM MITCHELL	12 - 372143	37.14	
JOHN SCHWELLER	12 - 372144	12.00	
SHERRY THOMPSON	12 - 372145	195.39	
AT&T TELECONFERENCE SERVICES	12 - 372146	.12	
ALLIANCE FOR AFRICAN	12 - 372147	72.72	
CAMEO PAPER JANITORIAL SUPPLY	12 - 372148	386.62	
EDUDANCE	12 - 372149	1,140.00	
FEDERAL EXPRESS CORP	12 - 372150	36.07	
GRAINGER	12 - 372151	31.56	
GREENBRIER LAWN & TREE EXPERT	12 - 372152	5,940.00	
GROSSMONT UNION HIGH	12 - 372153	2,019.54	
HELIX MECHANICAL	12 - 372154	260.00	
HERITAGE TOURS OF SAN DIEGO	12 - 372155	833.00	
KALIKO YANDALL THERAPY	12 - 372156	6,916.00	
LC BARNES THERAPY	12 - 372157	4,110.00	
MISSION JANITORIAL SUPPLIES	12 - 372158	646.97	
NEXON CORPORATION	12 - 372159	1,900.00	
NORTHERN CALIF. MEDI-CAL	12 - 372160	172.72	
PD PLAY	12 - 372161	12,000.00	
PACIFIC INSULATION COMPANY	12 - 372162	82.36	
108-PRAXAIR DISTRIBUTION INC	12 - 372163	2,369.83	
REUBEN H FLEET SCIENCE CENTER	12 - 372164	966.00	



VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
SAN DIEGO COUNTY VECTOR	12 - 372165	117.20	
SCHWARTZ HYDE & SULLIVAN, LLP	12 - 372166	391.00	
JENNIFER SHAW	12 - 372167	600.00	
SKEDADDLE FUNDRAISERS	12 - 372168	6,330.75	
SOLIANT HEALTH	12 - 372169	770.00	
US BANK	12 - 372170	448.68	
VISTA HILL	12 - 372171	3,133.00	
WESTERN ENVIRONMENTAL & SAFETY	12 - 372172	1,460.00	
AMERICAN EXPRESS	12 - 372173	711.20	

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FIS/PRINT/SERIES12/LIST/SHEETS  
PREPARED ON 11/21/2014 AT 20:00

COMMERCIAL WARRANT LISTING SHEET  
WARRANT DATE 11/24/2014

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
JOHN B RUDY COMPANY	12 - 372174	7,532.46	

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SANTEE  
DEFERRED MAINTENANCE FUND

56169 TOTAL AMOUNT 7,532.46  
14-00 PAGE 1 OF 1

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
TRI-COUNTY DRILLING, INC.	12 - 372175	6,305.00	
WEBB CLEFF ARCHITECTURE	12 - 372176	6,500.00	
WELLS FARGO BANK	12 - 372177	1,800.00	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
SAN DIEGO GAS & ELECTRIC CO	12 - 372178	3,862.91	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
AMERICAN EXPRESS	12 - 372179	2,722.82	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
STACEY ANDERSON	12 - 372724	183.60	
BUTTER BRAID SAN DIEGO	12 - 372725	128.00	
CANON SOLUTIONS AMERICA, INC.	12 - 372726	1,636.10	
COMPANION CORPORATION	12 - 372727	130.00	
FERGUSON ENTERPRISES INC #1350	12 - 372728	20.24	
FORDYCE CONSTRUCTION INC	12 - 372729	4,200.00	
HERITAGE TOURS OF SAN DIEGO	12 - 372730	250.00	
REGIONAL COMMUNICATIONS	12 - 372731	1,139.50	
SAN DIEGO GAS & ELECTRIC CO	12 - 372732	94,906.48	
SOUTHWEST SCHOOL SUPPLY	12 - 372733	539.05	
THOMAS INDUSTRIAL WATER	12 - 372734	35.00	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
SAN DIEGO GAS & ELECTRIC CO	12 - 372735	4,235.54	

71

VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
WEBB CLEFF ARCHITECTURE	12 - 372736	13,200.00	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
HELIX WATER DISTRICT	12 - 373174	2,129.10	
HOME DEPOT CREDIT SERVICES	12 - 373175	2,702.58	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
HOME DEPOT CREDIT SERVICES	12 - 373176	7.11	

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VENDOR NAME	-- WARRANT --- SERIES NUMBER	WARRANT AMOUNT	REMARKS
HOME DEPOT CREDIT SERVICES	12 - 373177	18.85	

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**Santee School District American Express Payment Log - OCTOBER 2014**

**PAYMENTS TO VENDORS FOR PREVIOUSLY APPROVED PURCHASE ORDER TRANSACTIONS IN ORDER TO OBTAIN  
AMERICAN EXPRESS REBATES**

Date Vendor Paid	Vendor Name	Invoice Amount	PO Number	Fund	Amount Paid to Amex	Warrant Total	Warrant Date	Warrant #
11/10/2014	APPLE	\$764.64		03-06	\$764.64	\$764.64	11/13/2014	12-368325
11/10/2014	SPARKLETTS - DO / ERC / TCS	\$251.24	140442	03-06	\$251.24		11/13/2014	12-368326
11/10/2014	SPARKLETTS - SYCAMORE CANYON	\$20.00	140447	03-06	\$20.00		11/13/2014	12-368326
11/10/2014	SPARKLETTS - PEPPER DRIVE	\$32.00	140444	03-06	\$32.00		11/13/2014	12-368326
11/10/2014	SPARKLETTS - PROSPECT AVE	\$25.99	140445	03-06	\$25.99		11/13/2014	12-368326
11/10/2014	SPARKLETTS - M&O	\$18.00	140446	03-06	\$18.00		11/13/2014	12-368326
11/10/2014	SPARKLETTS - HILLCREEK	\$12.89	140489	03-06	\$12.89	\$360.12	11/13/2014	12-368326
11/5/2014	DELL	\$600.17	141000	03-06	\$600.17		11/13/2014	12-368327
11/5/2014	DELL	\$618.43	141001	03-06	\$618.43		11/13/2014	12-368327
11/5/2014	DELL	\$237.11	141003	03-06	\$237.11		11/13/2014	12-368327
11/5/2014	DELL	\$73.86	140999	03-06	\$73.86	\$1,529.57	11/13/2014	12-368327
11/10/2014	DISCOUNT TWO-WAY RADIO	\$1,851.37	140941	03-06	\$1,851.37	\$1,851.37	11/13/2014	12-368328
11/10/2014	DUNN EDWARDS PAINTS	\$259.26	140159	03-06	\$259.26	\$259.26	11/13/2014	12-368329
11/10/2014	G & K UNIFORMS	\$374.53	140162	03-06	\$374.53	\$374.53	11/13/2014	12-368330
11/10/2014	HEINEMANN	\$442.51	140575	03-06	\$442.51		11/13/2014	12-368331
11/10/2014	HEINEMANN	\$669.67	140914	03-06	\$669.67	\$1,112.18	11/13/2014	12-368331
11/10/2014	JUNIOR ACHIEVMENT (CARLTON OAKS)	\$500.00	140981	03-06	\$500.00	\$500.00	11/13/2014	12-368332
11/10/2014	KONICA MINOLTA	\$1,511.08	140848	03-06	\$1,511.08		11/13/2014	12-368333
11/10/2014	KONICA MINOLTA	\$472.25	140097	03-06	\$472.25		11/13/2014	12-368333
11/10/2014	KONICA MINOLTA	\$763.45	140099	03-06	\$763.45	\$2,746.78	11/13/2014	12-368333
11/10/2014	LAKESHORE LEARNING	\$263.21	140861	03-06	\$263.21		11/13/2014	12-368334
11/10/2014	LAKESHORE LEARNING	\$88.47	140862	03-06	\$88.47	\$351.68	11/13/2014	12-368334
11/10/2014	LEARNING A-Z (CAMBIUM GROUP)	\$199.90	140949	03-06	\$199.90		11/13/2014	12-368335
11/10/2014	LEARNING A-Z (CAMBIUM GROUP)	\$106.63	140903	03-06	\$106.63	\$306.53	11/13/2014	12-368335
11/10/2014	MAINTEX	\$150.54	140975	03-06	\$150.54		11/13/2014	12-368336
11/10/2014	MAINTEX	\$199.65	140898	03-06	\$199.65		11/13/2014	12-368336
11/10/2014	MAINTEX	\$172.28	140898	03-06	\$172.28		11/13/2014	12-368336
11/10/2014	MAINTEX	\$80.83	140993	03-06	\$80.83		11/13/2014	12-368336
11/10/2014	MAINTEX	\$208.13	140992	03-06	\$208.13		11/13/2014	12-368336
11/10/2014	MAINTEX	\$41.99	140968	03-06	\$41.99		11/13/2014	12-368336

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**Santee School District American Express Payment Log - OCTOBER 2014**

**PAYMENTS TO VENDORS FOR PREVIOUSLY APPROVED PURCHASE ORDER TRANSACTIONS IN ORDER TO OBTAIN AMERICAN EXPRESS REBATES**

Date Vendor Paid	Vendor Name	Invoice Amount	PO Number	Fund	Amount Paid to Amex	Warrant Total	Warrant Date	Warrant #
11/10/2014	MAINTEX	\$87.50	140939	03-06	\$87.50	\$940.92	11/13/2014	12-368336
11/10/2014	SEHI COMPUTER PRODUCTS	\$616.68	140759	03-06	\$616.68		11/13/2014	12-368337
11/10/2014	SEHI COMPUTER PRODUCTS	\$616.68	140890	03-06	\$616.68	\$1,233.36	11/13/2014	12-368337
11/10/2014	THE SOCO GROUP - M&O	\$1,577.93	140342	03-06	\$1,577.93	\$1,577.93	11/13/2014	12-368338
11/10/2014	THE SOCO GROUP - TRANSPORTATION	\$6,193.00	140344	03-06	\$6,193.00	\$6,193.00	11/13/2014	12-368339
11/10/2014	THE SOCO GROUP - TCS	\$123.34	140343	03-06	\$123.34	\$123.34	11/13/2014	12-368340
11/10/2014	US GAMES (BSN SPORTS)	\$467.09	140946	03-06	\$467.09	\$467.09	11/13/2014	12-368342
11/10/2014	UNITED HEALTH SUPPLIES	\$833.00	140763	03-06	\$833.00		11/13/2014	12-368343
11/10/2014	UNITED HEALTH SUPPLIES	\$89.95	140789	03-06	\$89.95	\$922.95	11/13/2014	12-368343
11/10/2014	VIRCO	\$474.81	140795	03-06	\$474.81	\$474.81	11/13/2014	12-368344
11/10/2014	WASTE MANAGEMENT	\$6,305.66	140092	03-06	\$6,305.66	\$6,305.66	11/13/2014	12-368345
11/7/2014	CABLE, PIPE & LEAK DETECTION, INC.	\$1,680.00	140978	25-18	\$1,680.00	\$1,680.00	11/13/2014	12-368347
11/10/2014	SPARKLETTS - PROJECT SAFE	\$19.37	140443	63-00	\$19.37	\$19.37	11/13/2014	12-368348
11/5/2014	DELL	\$85.15	141002	63-00	\$85.15	\$85.15	11/13/2014	12-368349
11/17/2014	NASCO MODESTO	\$41.13	140982	03-06	\$41.13	\$41.13	11/17/2014	12-369482
11/24/2014	WITT COMPANY	\$711.20	141052	03-06	\$711.20	\$711.20	11/24/2014	12-372173
11/24/2014	AMERICAN EXPRESS (PROJECT SAFE)	\$2,722.82	141110	63-00	\$2,722.82	\$2,722.82	11/24/2014	12-372179

**\$33,655.39**

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Consent Item F.2.3. Approval/Ratification of Purchase Orders  
 Prepared by Karl Christensen  
 December 16, 2014

**BACKGROUND:**

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of November 2014:

AMOUNT	LOC	LOCATION
\$ 8,212.57		PEPPER DRIVE SCHOOL
\$ 2,024.96		CARLTON HILLS SCHOOL
\$ 897.77		SYCAMORE CANYON SCH
\$ 2,621.91		PROSPECT AVENUE SCH
\$ 7,460.26		CAJON PARK SCHOOL
\$ 107.46		CHET F HARRITT SCH
\$ 14,769.21		CARLTON OAKS SCHOOL
\$ 7,470.17		RIO SECO SCHOOL
\$ 646.91		HILL CREEK SCHOOL
\$ 1,055.86		SUPERINTENDENT DEPT
\$ 12,724.40		BUSINESS SERVICES
\$ 8,853.58		EDUCATIONAL SERVICES
\$ 1,380.16		SPECIAL EDUCATION
\$ 1,372.72		PUPIL SERVICES
\$ 3,719.26		PROJECT SAFE
\$ 37,082.80		TECHNOLOGY SERVICES
\$ 46,753.50		MAINTENANCE
\$ 5,625.77		TRANSPORTATION
\$ 41,152.86		FACILITIES MODERNIZATION
\$ 3,218.31		WAREHOUSE
		<b>Total Purchase Orders –</b>
\$ 406,088.31		<b>November 2014</b>

**RECOMMENDATION:**

It is recommended that the Board of Education approve purchase orders #140986 through #141125 issued November 1, 2014 through November 30, 2014.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact of \$406,088.31 is disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.3.

**PURCHASE ORDER EXCEEDED BY 10%  
FOR THE MONTH OF NOVEMBER 2014**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
140831	10/13/2014	25-15	WEBB CLEFF ARCH. & ENG.	002	A&E SVCS - PD LRC/ADMIN	\$28,150.00
					ADDED REMAINING BALANCE FROM PREVIOUS CONTRACT	\$30,750.00
					NEW TOTAL	\$58,900.00
140982	10/31/2014	06-00	NASCO MODESTO	005	CLASSROOM SUPPLIES	\$35.19
					ADDED SHIPPING CHARGES	\$5.94
					NEW TOTAL	\$41.13



**PURCHASE ORDER LISTING - NOVEMBER 2014  
BY SITE**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
140991	11/5/2014	6	AMAZON.COM	SUPPLIES	\$ 60.33	002	PEPPER DRIVE SCHOOL
140998	11/5/2014	3	UZIBULL	iPAD CASES	\$ 213.84	002	PEPPER DRIVE SCHOOL
141037	11/13/2014	6	HEINEMANN	CLASSROOM MATERIALS	\$ 5,805.60	002	PEPPER DRIVE SCHOOL
141083	11/19/2014	3	LOWE'S STORE #1661	CUSTODIAL SUPPLIES	\$ 377.52	002	PEPPER DRIVE SCHOOL
141097	11/20/2014	6	DELL MARKETING L.P.	TONER CARTRIDGES	\$ 573.49	002	PEPPER DRIVE SCHOOL
141106	11/20/2014	3	CAPSTONE PRESS	CLASSROOM MATERIALS	\$ 1,181.79	002	PEPPER DRIVE SCHOOL
				<b>TOTAL</b>	<b>\$ 8,212.57</b>		<b>PEPPER DRIVE SCHOOL</b>
140993	11/5/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 88.31	003	CARLTON HILLS SCHOOL
140997	11/5/2014	3	CDW GOVERNMENT INC	HEAD PHONES	\$ 125.28	003	CARLTON HILLS SCHOOL
141000	11/5/2014	3	DELL MARKETING L.P.	TONER CARTRIDGES	\$ 600.17	003	CARLTON HILLS SCHOOL
141052	11/14/2014	3	WITT COMPANY	COPIER ANNUAL AGREEMENT	\$ 1,211.20	003	CARLTON HILLS SCHOOL
				<b>TOTAL</b>	<b>\$ 2,024.96</b>		<b>CARLTON HILLS SCHOOL</b>
141004	11/6/2014	3	IMAGESTUFF.COM	STUDENT INCENTIVES	\$ 303.20	004	SYCAMORE CANYON SCH
141111	11/20/2014	3	IDENT-A-KID SERVICES OF AM	OFFICE SUPPLIES	\$ 99.57	004	SYCAMORE CANYON SCH
141116	11/21/2014	3	GENERAL BINDING CORPORATION	MAINT. AGREEMENT 14-15	\$ 495.00	004	SYCAMORE CANYON SCH
				<b>TOTAL</b>	<b>\$ 897.77</b>		<b>SYCAMORE CANYON SCH</b>
140989	11/5/2014	6	CAPSTONE PRESS	LIBRARY BOOKS	\$ 1,074.29	005	PROSPECT AVENUE SCH
140996	11/5/2014	6	SEHI COMPUTER PRODUCTS INC	PROJECTOR	\$ 616.68	005	PROSPECT AVENUE SCH
141032	11/13/2014	3	B&H PHOTO & VIDEO	SUPPLIES	\$ 22.50	005	PROSPECT AVENUE SCH
141036	11/13/2014	6	ZOOLOGICAL SOCIETY OF	ASSEMBLY FEES	\$ 100.00	005	PROSPECT AVENUE SCH
141057	11/17/2014	3	UNITED HEALTH SUPPLIES	HEALTH OFFICE SUPPLIES	\$ 174.69	005	PROSPECT AVENUE SCH
141093	11/19/2014	6	DELL MARKETING L.P.	PRINTER TONER	\$ 92.33	005	PROSPECT AVENUE SCH
141094	11/19/2014	6	DELL MARKETING L.P.	PRINTER TONER	\$ 307.78	005	PROSPECT AVENUE SCH
141115	11/21/2014	6	HEINEMANN	CLASSROOM MATERIALS	\$ 233.64	005	PROSPECT AVENUE SCH
				<b>TOTAL</b>	<b>\$ 2,621.91</b>		<b>PROSPECT AVENUE SCH</b>
141010	11/12/2014	3	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$ 1,001.00	006	CAJON PARK SCHOOL
141015	11/12/2014	3	MAREDY	6TH GRADE CAMP FUNDRAISER	\$ 1,620.00	006	CAJON PARK SCHOOL
141018	11/12/2014	3	APPLE COMPUTER INC	COMPUTER EQUIPMENT	\$ 764.64	006	CAJON PARK SCHOOL
141019	11/12/2014	3	BUTTER BRAID SAN DIEGO	6TH GRADE CAMP FUNDRAISER	\$ 2,584.00	006	CAJON PARK SCHOOL
141038	11/13/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 64.22	006	CAJON PARK SCHOOL
141102	11/20/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 263.77	006	CAJON PARK SCHOOL
141107	11/20/2014	3	VIRCO MANUFACTURING CORP	DESKS & BOOK BOXES - CP	\$ 401.53	006	CAJON PARK SCHOOL
141117	11/21/2014	3	HERITAGE TOURS OF SAN DIEGO	ASSEMBLY FEES	\$ 250.00	006	CAJON PARK SCHOOL
141118	11/21/2014	3	DEMCO INC	SUPPLIES	\$ 31.91	006	CAJON PARK SCHOOL
141119	11/21/2014	3	COMPANION CORPORATION	LIBRARIAN SUPPLIES	\$ 130.00	006	CAJON PARK SCHOOL
141120	11/21/2014	3	BUTTER BRAID SAN DIEGO	FUNDRAISER	\$ 128.00	006	CAJON PARK SCHOOL
141122	11/25/2014	3	DELL MARKETING L.P.	PRINTER	\$ 221.19	006	CAJON PARK SCHOOL
				<b>TOTAL</b>	<b>\$ 7,460.26</b>		<b>CAJON PARK SCHOOL</b>
141005	11/7/2014	3	UNITED PARCEL SERVICE	SHIPPING CHARGES	\$ 30.37	007	CHET F HARRITT SCH
141041	11/13/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 77.09	007	CHET F HARRITT SCH

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
					<b>TOTAL \$</b>	<b>107.46</b>	<b>CHET F HARRITT SCH</b>
140986	11/4/2014	3	BUTTER BRAID SAN DIEGO	FUNDRAISER - CO	\$ 5,216.00	008	CARLTON OAKS SCHOOL
140988	11/5/2014	3	SCHOOL OUTFITTERS	SUPPLIES	\$ 192.54	008	CARLTON OAKS SCHOOL
140994	11/5/2014	3	BADGE-A-MINIT	SUPPLIES	\$ 83.11	008	CARLTON OAKS SCHOOL
140999	11/5/2014	3	DELL MARKETING L.P.	TONER CARTRIDGE	\$ 73.86	008	CARLTON OAKS SCHOOL
141053	11/14/2014	3	AL'S SPORT SHOP	PE CLOTHES	\$ 405.00	008	CARLTON OAKS SCHOOL
141071	11/17/2014	3	ENTERTAINMENT FUNDRAISING	FUNDRAISER - CO	\$ 8,610.20	008	CARLTON OAKS SCHOOL
141072	11/17/2014	3	STUDIES WEEKLY, INC	SUBSCRIPTION	\$ 188.50	008	CARLTON OAKS SCHOOL
					<b>TOTAL \$</b>	<b>14,769.21</b>	<b>CARLTON OAKS SCHOOL</b>
140987	11/5/2014	3	CLASSICS FOR KIDS	ADMISSIONS	\$ 642.00	009	RIO SECO SCHOOL
140992	11/5/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 208.13	009	RIO SECO SCHOOL
141081	11/19/2014	3	SKEDADDLE FUNDRAISERS	6TH GRADE CAMP FUNDRAISER - RS	\$ 6,330.75	009	RIO SECO SCHOOL
141082	11/19/2014	3	TROXELL COMMUNICATIONS INC	PARTS FOR ELECTRONIC EQUIP.	\$ 289.29	009	RIO SECO SCHOOL
					<b>TOTAL \$</b>	<b>7,470.17</b>	<b>RIO SECO SCHOOL</b>
141003	11/5/2014	3	DELL MARKETING L.P.	PRINTER	\$ 241.91	010	HILL CREEK SCHOOL
141030	11/13/2014	3	FINELINE GRAFIX	AWARDS DECALS	\$ 405.00	010	HILL CREEK SCHOOL
					<b>TOTAL \$</b>	<b>646.91</b>	<b>HILL CREEK SCHOOL</b>
141056	11/14/2014	3	APPLE INC	WORKSHOP REIMBURSEMENT	\$ 1,055.86	062	SUPERINTENDENT DEPT
					<b>TOTAL \$</b>	<b>1,055.86</b>	<b>SUPERINTENDENT DEPT</b>
141001	11/5/2014	3	DELL MARKETING L.P.	COMPUTER	\$ 618.43	064	BUSINESS SERVICES
141011	11/12/2014	3	OFFICEMAX CONTRACT INC	SUPPLIES	\$ 1,370.45	064	BUSINESS SERVICES
141014	11/12/2014	3	STEWART HOLLY ANN	REPLACE PAYROLL WARRANT	\$ 1,223.92	064	BUSINESS SERVICES
141078	11/19/2014	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL SERVICE	\$ 36.07	064	BUSINESS SERVICES
141079	11/19/2014	25 18	WELLS FARGO BANK	COPS 2008	\$ 1,800.00	064	BUSINESS SERVICES
141080	11/19/2014	3	AT&T TELECONFERENCE SERVICES	TELE CONFERENCE SERVICES	\$ 0.12	064	BUSINESS SERVICES
141095	11/19/2014	3	DELL MARKETING L.P.	TONER CARTRIDGE	\$ 175.41	064	BUSINESS SERVICES
141121	11/24/2014	25 18	CAPITOL PUBLIC FINANCE GROUP	SCHOOL FEE STUDY	\$ 7,500.00	064	BUSINESS SERVICES
					<b>TOTAL \$</b>	<b>12,724.40</b>	<b>BUSINESS SERVICES</b>
140995	11/5/2014	3	UNIVERSITY OF SAN DIEGO	PROFESSIONAL DEVELOPMENT	\$ 6,600.00	066	EDUCATIONAL SERVICES
141027	11/13/2014	6	CAPSTONE PRESS	LIBRARY BOOKS	\$ 966.53	066	EDUCATIONAL SERVICES
141028	11/13/2014	6	CAPSTONE PRESS	LIBRARY BOOKS	\$ 585.00	066	EDUCATIONAL SERVICES
141029	11/13/2014	6	LIBRARIANS BOOK EXPRESS LLC	LIBRARY BOOKS	\$ 415.01	066	EDUCATIONAL SERVICES
141039	11/13/2014	6	AMAZON.COM	LIBRARY BOOKS	\$ 110.16	066	EDUCATIONAL SERVICES
141040	11/13/2014	6	AMAZON.COM	LIBRARY BOOKS	\$ 104.16	066	EDUCATIONAL SERVICES
141109	11/20/2014	3	ALLIANCE FOR AFRICAN	CONSULTANT SERVICES	\$ 72.72	069	EDUCATIONAL SERVICES
					<b>TOTAL \$</b>	<b>8,853.58</b>	<b>EDUCATIONAL SERVICES</b>
141006	11/7/2014	6	OFFICIA IMAGING	VI PROGRAM COPIER CHARGES	\$ 1,250.16	067	SPECIAL EDUCATION
141033	11/13/2014	6	LOZANO SMITH, AAL	REGISTRATION FEES	\$ 130.00	067	SPECIAL EDUCATION
					<b>TOTAL \$</b>	<b>1,380.16</b>	<b>SPECIAL EDUCATION</b>
141026	11/13/2014	3	FILIZETTI, PH.D., KIRSTIN	CONSULTANT SERVICES	\$ 1,200.00	070	PUPIL SERVICES
141108	11/20/2014	6	NORTHERN CALIF. MEDI-CAL	LEA FEES	\$ 172.72	070	PUPIL SERVICES
					<b>TOTAL \$</b>	<b>1,372.72</b>	<b>PUPIL SERVICES</b>
140990	11/5/2014	63	AMAZON.COM	SUPPLIES FOR YALE	\$ 158.21	072	PROJECT SAFE

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
141002	11/5/2014	63	DELL MARKETING L.P.	TONER	\$ 85.15	072	PROJECT SAFE
141009	11/7/2014	63	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	\$ 500.00	072	PROJECT SAFE
141013	11/12/2014	63	ORIENTAL TRADING COMPANY INC	SUPPLIES	\$ 253.08	072	PROJECT SAFE
141110	11/20/2014	63	AMERICAN EXPRESS	SUPPLIES FOR PROJ. SAFE	\$ 2,722.82	072	PROJECT SAFE
				<b>TOTAL</b>	<b>\$ 3,719.26</b>		<b>PROJECT SAFE</b>
141024	11/13/2014	3	CDW GOVERNMENT INC	COMPUTER SUPPLIES	\$ 2,883.06	073	TECHNOLOGY SERVICES
141025	11/13/2014	3	6 TECH4LEARNING	LICENSES	\$ 1,160.00	073	TECHNOLOGY SERVICES
141113	11/21/2014	3	CDW GOVERNMENT INC	KEYBOARDS FOR IPADS	\$ 33,039.74	073	TECHNOLOGY SERVICES
				<b>TOTAL</b>	<b>\$ 37,082.80</b>		<b>TECHNOLOGY SERVICES</b>
141007	11/7/2014	6	LAKESIDE EQUIPMENT SALES AND	EQUIPMENT RENTAL - CO	\$ 71.82	075	MAINTENANCE
141008	11/7/2014	6	LAKESIDE EQUIPMENT SALES AND	EQUIPMENT RENTAL - CO	\$ 637.68	075	MAINTENANCE
141016	11/12/2014	6	CABLE, PIPE & LEAK DETECTION,	UTILITIES SERVICES - CPJH	\$ 270.00	075	MAINTENANCE
141017	11/12/2014	6	CABLE, PIPE & LEAK DETECTION,	UTILITIES SERVICES - CO	\$ 270.00	075	MAINTENANCE
141020	11/12/2014	3	LAKESIDE LAND COMPANY	MATERIALS FOR REPAIRS - CO	\$ 85.10	075	MAINTENANCE
141021	11/12/2014	3	LAKESIDE EQUIPMENT SALES AND	EQUIP RENTAL-RS SLIDE INSTALL	\$ 153.36	075	MAINTENANCE
141022	11/12/2014	3	LAKESIDE EQUIPMENT SALES AND	EQUIPMENT RENTAL - CO	\$ 45.00	075	MAINTENANCE
141023	11/12/2014	3	LAKESIDE EQUIPMENT SALES AND	EQUIPMENT RENTAL - CO REPAIRS	\$ 185.76	075	MAINTENANCE
141031	11/13/2014	6	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIRS - CO	\$ 218.00	075	MAINTENANCE
141034	11/13/2014	6	ADVANCE PLUMBING CO	PLUMBING REPAIRS - CO	\$ 6,757.11	075	MAINTENANCE
141043	11/14/2014	6	ONESOURCE DISTRIBUTORS	EXT. LIGHTING THRU PROP 39	\$ 8,063.78	075	MAINTENANCE
141054	11/14/2014	3	HOME DEPOT COMMERCIAL ACCOUNT	SAFETY BLINDS - CH	\$ 347.11	075	MAINTENANCE
141055	11/14/2014	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 52.56	075	MAINTENANCE
141073	11/18/2014	6	WESTERN ENVIRONMENTAL & SAFETY	HAZMAT MONITORING - SC	\$ 685.00	075	MAINTENANCE
141074	11/18/2014	3	LOWE'S STORE #1661	REPAIRS - CO LIVE-ON	\$ 264.16	075	MAINTENANCE
141075	11/18/2014	3	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR WAREHOUSE	\$ 38.38	075	MAINTENANCE
141076	11/18/2014	3	GREENBRIER LAWN & TREE EXPERT	TREE TRIMMING - DO	\$ 2,725.00	075	MAINTENANCE
141084	11/19/2014	3	SAN DIEGO COUNTY VECTOR	VECTOR CONTROL	\$ 117.20	075	MAINTENANCE
141085	11/19/2014	25 18	HOME DEPOT COMMERCIAL ACCOUNT	ELECTRICAL SUPPLIES - PD WELL	\$ 18.85	075	MAINTENANCE
141086	11/19/2014	6	HELIX MECHANICAL	HVAC SUPPLIES - PD	\$ 260.00	075	MAINTENANCE
141087	11/19/2014	6	PACIFIC INSULATION COMPANY	HVAC SUPPLIES - SC	\$ 62.54	075	MAINTENANCE
141088	11/19/2014	6	PACIFIC INSULATION COMPANY	HVAC SUPPLIES	\$ 19.82	075	MAINTENANCE
141089	11/19/2014	6	PRAXAIR DISTRIBUTION INC	WELDING SUPPLIES	\$ 190.65	075	MAINTENANCE
141090	11/19/2014	6	PRAXAIR DISTRIBUTION INC	WELDING SUPPLIES	\$ 2,179.18	075	MAINTENANCE
141091	11/19/2014	3	GREENBRIER LAWN & TREE EXPERT	TREE TRIMMING - RS	\$ 1,975.00	075	MAINTENANCE
141092	11/19/2014	3	PD PLAY	PLAYGROUND WOOD CHIPS	\$ 12,000.00	075	MAINTENANCE
141096	11/19/2014	3	GREENBRIER LAWN & TREE EXPERT	TREE TRIMMING - HC	\$ 1,240.00	075	MAINTENANCE
141098	11/20/2014	3	CAMEO PAPER & JANITORIAL	CUSTODIAL SUPPLIES	\$ 32.39	075	MAINTENANCE
141099	11/20/2014	3	CAMEO PAPER & JANITORIAL	CUSTODIAL SUPPLIES	\$ 107.99	075	MAINTENANCE
141100	11/20/2014	14	CLARK SECURITY PRODUCTS,	LOCKS, HARDWARE - CP	\$ 193.32	075	MAINTENANCE
141101	11/20/2014	6	MAINTEX INC	MAINT. SUPPLIES - STOCK	\$ 35.32	075	MAINTENANCE
141105	11/20/2014	3	LOWE'S STORE #1661	REFRIGERATOR IN ERC	\$ 623.29	075	MAINTENANCE
141114	11/21/2014	6	ASBURY ENVIRONMENTAL SERVICES	HAZMAT REMOVAL & DISPOSAL	\$ 6,684.44	075	MAINTENANCE
141123	11/25/2014	3	HOME DEPOT COMMERCIAL ACCOUNT	SECURITY SUPPLIES - PA	\$ 93.44	075	MAINTENANCE

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
141124	11/25/2014	3	HOME DEPOT COMMERCIAL ACCOUNT	FILTERS - CP	\$ 43.14	075	MAINTENANCE
141125	11/25/2014	13	HOME DEPOT COMMERCIAL ACCOUNT	MAINT SUPPLIES - CNS	\$ 7.11	075	MAINTENANCE
					<b>TOTAL \$</b>	<b>46,753.50</b>	<b>MAINTENANCE</b>
141059	11/17/2014	6	VALLEY TRACTOR & EQUIPMENT	TRACTOR REPAIRS	\$ 169.56	076	TRANSPORTATION
141060	11/17/2014	3	BETTY'S UPHOLSTERY	BUS REPAIRS & MAINTENANCE	\$ 375.00	076	TRANSPORTATION
141061	11/17/2014	3	THE LIGHTHOUSE	BUS REPAIRS & MAINTENANCE	\$ 322.92	076	TRANSPORTATION
141062	11/17/2014	3	BOB STALL CHEVROLET	BUS REPAIRS & MAINTENANCE	\$ 57.25	076	TRANSPORTATION
141063	11/17/2014	3	EAST COUNTY TRANSMISSIONS	BUS REPAIRS & MAINTENANCE	\$ 2,040.36	076	TRANSPORTATION
141064	11/17/2014	6	EXPRESS PERFORMANCE CENTER	M&O VEHICLE REPAIRS	\$ 42.12	076	TRANSPORTATION
141065	11/17/2014	3	SAN DIEGO FRICTION PRODUCTS	BUS REPAIRS & MAINTENANCE	\$ 573.79	076	TRANSPORTATION
141066	11/17/2014	3	DREW FORD	BUS REPAIRS & MAINTENANCE	\$ 1,089.96	076	TRANSPORTATION
141067	11/17/2014	3	ALL STAR GLASS	BUS REPAIRS & MAINTENANCE	\$ 256.04	076	TRANSPORTATION
141068	11/17/2014	3 6	AUTO ZONE	BUS REPAIRS & MAINTENANCE	\$ 383.59	076	TRANSPORTATION
141069	11/17/2014	3	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$ 238.40	076	TRANSPORTATION
141070	11/17/2014	3	CUMMINS PACIFIC LLC	BUS REPAIRS & MAINTENANCE	\$ 76.78	076	TRANSPORTATION
					<b>TOTAL \$</b>	<b>5,625.77</b>	<b>TRANSPORTATION</b>
141012	11/12/2014	14	ADVANCE COMMUNICATIONS CABLING	FIBER/CABLE INSTALLATION	\$ 14,950.00	077	FACILITIES MODERNIZATION
141035	11/13/2014	14	JOHN B RUDY COMPANY	SUPPLIES FOR CABLING/DATA	\$ 7,532.46	077	FACILITIES MODERNIZATION
141042	11/14/2014	3	SAN DIEGO DAILY TRANSCRIPT	LEGAL AD	\$ 120.40	077	FACILITIES MODERNIZATION
141058	11/17/2014	14	KONICA MINOLTA BUSINESS	COPIER MOVES FOR ERC CARPET	\$ 1,200.00	077	FACILITIES MODERNIZATION
141077	11/18/2014	14	CENTRAL OFFICE INSTALLATION	ERC RE-CARPET WORKSTATION MOVE	\$ 2,975.00	077	FACILITIES MODERNIZATION
141103	11/20/2014	3	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS INSP./SAMPLING SVCS	\$ 775.00	077	FACILITIES MODERNIZATION
141104	11/20/2014	3	NEXON CORPORATION	ASBESTOS REMOVAL SVCS	\$ 1,900.00	077	FACILITIES MODERNIZATION
141112	11/21/2014	25 18	WEBB CLEFF ARCHITECTURE	A&E SERVICES - PD 10-CR ADD'N	\$ 11,700.00	077	FACILITIES MODERNIZATION
					<b>TOTAL \$</b>	<b>41,152.86</b>	<b>FACILITIES MODERNIZATION</b>
141044	11/14/2014	3	MAINTEX INC	STORES SUPPLIES	\$ 817.45	078	WAREHOUSE
141045	11/14/2014	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$ 646.96	078	WAREHOUSE
141046	11/14/2014	3	OFFICE DEPOT INC	STORES SUPPLIES	\$ 319.14	078	WAREHOUSE
141047	11/14/2014	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$ 246.24	078	WAREHOUSE
141048	11/14/2014	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 623.81	078	WAREHOUSE
141049	11/14/2014	3	US GAMES	STORES SUPPLIES	\$ 340.20	078	WAREHOUSE
141050	11/14/2014	3	AMERICAN CHEMICAL & SANITARY	STORES SUPPLIES	\$ 114.05	078	WAREHOUSE
141051	11/14/2014	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$ 110.46	078	WAREHOUSE
					<b>TOTAL \$</b>	<b>3,218.31</b>	<b>WAREHOUSE</b>
							\$207,150.44

Consent Item F.2.4.  
Prepared by Karl Christensen  
December 16, 2014

Approval/Ratification of Expenditure Transactions  
Charged to District Issued Purchasing Cards (P-Cards)

**BACKGROUND:**

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period October 1, 2014 through October 31, 2014.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

There were 151 transactions totaling \$15,490.73 charged to various funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.4.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20141001	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #908	18.61	Laminating Sheets
20141003	ABEL,CATHY	CHILD NUTRITION	ECOLABFOODSAFETY	265.30	Thermometers
20141020	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAURANT STORE	60.35	Sanitizer Tablets
20141023	ABEL,CATHY	CHILD NUTRITION	FOOD4LESS #0349	8.98	Corn Meal
				<u>353.24</u>	
20141003	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	4.99	Purchase of supplies for Board meeting
20141003	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	OGGI'S SANTEE	93.01	Purchase of supplies for Board meeting
20141009	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	EB *SDSU TRANSFORMING	165.00	Registration for Cathy Pierce, Stephanie Pierce, and Dan Prouty to attend SDSU Transforming Education workshop
20141009	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	16.97	Supplies for Board meeting
20141023	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CHILI'S SANTEE	67.52	Catering for Board Workshop
20141023	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	16.99	Supplies for Board Meeting
20141028	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS #6710	6.62	Supplies for Board Meeting
20141029	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SCHOOL SERVICES OF CAL	195.00	Registration for Governor's Budget Workshop (C. Pierce)
20141029	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMERICAN ASSOC OF SCHO	675.00	Registration to AASA National Conference on Education (C. Pierce)
20141029	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	10.99	Supplies for Board Meeting
20141029	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	16.01	Supplies for Foundation Meeting
20141030	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS 05702000734913483	5.75	Certified Mail
20141031	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	(16.01)	Return of supplies for Foundation meeting
				<u>1,257.84</u>	
20141020	AVILA,EVONN	BUSINESS SERVICES	OFFICE DEPOT #908	25.54	Office Supplies
20141029	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	195.00	Registration for Governor's Budget Workshop (S. Pierce)
20141029	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	195.00	Registration for Governor's Budget Workshop (T. Larson)
20141029	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	195.00	Registration for Governor's Budget Workshop (K. Christensen)
20141029	AVILA,EVONN	BUSINESS SERVICES	SCHOOL SERVICES OF CAL	195.00	Registration for Governor's Budget Workshop (T. Long)
				<u>805.54</u>	
20141023	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	99.63	OTHER/INSTRUCTIONAL
20141023	BAKER,HOPE	OST PROGRAMS	WAL-MART #2253	14.42	Split - PS OTHER/OFFICE (6.79%)
20141023	BAKER,HOPE	OST PROGRAMS	WAL-MART #2253	198.06	Split - YALE OTHER/OFFICE (93.21%)
20141028	BAKER,HOPE	OST PROGRAMS	FOOD4LESS #0349	51.35	FOOD SUPPLIES
20141028	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	128.95	Split - PS OTHER/OFFICE (84.82%)
20141028	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	23.07	Split - YALE OTHER/OFFICE (15.18%)
				<u>515.48</u>	
20141007	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	SHERATON SD MARINA VAL	16.00	Parking for Training School Dude - Christina Becker
				<u>16.00</u>	
20141003	BILLICK,JERI	SYCAMORE CANYON	CALIFORNIA READING ASS	270.00	Registration cost for reading conference- J. Billick and K. Ortiz
20141005	BILLICK,JERI	SYCAMORE CANYON	PAYPAL *SCOE CTAP	49.00	Curriculum Companion License
20141020	BILLICK,JERI	SYCAMORE CANYON	O.W.L. ASSOCIATES INC	39.06	Books
20141020	BILLICK,JERI	SYCAMORE CANYON	CLAIMJUMPER-SACRAMENTO	28.93	Meals while attending reading conference- J. Billick and K. Ortiz
20141020	BILLICK,JERI	SYCAMORE CANYON	AMBROSIA CAFE & CATERI	9.49	Meals while attending reading conference- J. Billick and K. Ortiz
20141020	BILLICK,JERI	SYCAMORE CANYON	AMBROSIA CAFE & CATERI	10.25	Meals while attending reading conference- J. Billick and K. Ortiz
20141023	BILLICK,JERI	SYCAMORE CANYON	AIRPORT SHUTTLE SERVICE	80.00	Round-trip shuttle service from airport to reading conference- J. Billick and K. Ortiz
20141028	BILLICK,JERI	SYCAMORE CANYON	SMARTNFINAL39810803989	93.93	Popcorn for attendance incentive
20141029	BILLICK,JERI	SYCAMORE CANYON	REI*GREENWOODHEINEMANN	44.62	Books
20141031	BILLICK,JERI	SYCAMORE CANYON	SHERATON	171.48	Hotel room for reading conference- J. Billick and K. Ortiz
				<u>796.76</u>	
20141019	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3256	30.45	OTHER/INSTRUCTIONAL
20141030	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	193.92	OTHER/INSTRUCTIONAL
				<u>224.37</u>	
20141003	BROGAN-BARANSKI,K	CARLTON OAKS	RADIOSHACK COR00130906	10.79	Extra long telephone cord for the new Art Attacks Room
20141005	BROGAN-BARANSKI,K	CARLTON OAKS	PURELAND SUPPLY	116.75	Projector bulb for classroom projector
20141007	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	12.48	Instructional material/professional development book for independent reading practices
20141009	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON.COM	20.11	Instructional material/professional development book for independent reading practice
20141009	BROGAN-BARANSKI,K	CARLTON OAKS	TEACHERSPAYTEACHERS	53.50	Teachers Pay Teachers - language arts common core materials
20141013	BROGAN-BARANSKI,K	CARLTON OAKS	WESTIN	160.63	Hotel fee for 3 teachers to attend the 2 Sisters/the daily café training
20141014	BROGAN-BARANSKI,K	CARLTON OAKS	WESTIN	15.40	Parking charge for the above hotel stay
20141017	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	27.02	New specialty battery (re-chargeable) for attendance secretary telephone hand set
20141019	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON MKTPLACE PMTS	22.48	Universal remote for Hitachi Projector for classroom
20141027	BROGAN-BARANSKI,K	CARLTON OAKS	PURELAND SUPPLY	116.75	New projector bulb for classroom projector
20141030	BROGAN-BARANSKI,K	CARLTON OAKS	FULL SOURCE, LLC	37.89	New safety vests to identify employees during practice emergency drills
20141031	BROGAN-BARANSKI,K	CARLTON OAKS	AMAZON.COM	16.53	VGA cable for classroom cable
				<u>610.33</u>	
20141010	GRIFFIN,DEBRA	TRANSPORTATION	EREPLACEMENTPARTS.COM	25.91	PARTS FOR GROUNDS EQUIPMENT
20141022	GRIFFIN,DEBRA	TRANSPORTATION	BUDGET TRUCK0527500073	136.71	RENTAL TRUCK FOR LUGGAGE TO CAMP
20141027	GRIFFIN,DEBRA	TRANSPORTATION	BUDGET TRUCK0527500073	136.44	RENTAL TRUCK FOR LUGGAGE FROM CAMP
				<u>299.06</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20141003	HECK,TERRY	PRIDE ACADEMY	WAL-MART #1917	38.64	Coffee with the Principal
20141003	HECK,TERRY	PRIDE ACADEMY	AMAZON.COM	31.48	Curriculum for TK and incorporating math talks
20141009	HECK,TERRY	PRIDE ACADEMY	AMAZON.COM	39.12	The Next Step in Guided Reading: Focused Assessments and Targeted Lessons for Helping Every Student Become a Better Reader. (2)
20141030	HECK,TERRY	PRIDE ACADEMY	SMART AND FINA10805810	22.07	Students Pizza with the Principal
				<u>131.31</u>	
20141016	HICKS,TYLENE	CAJON PARK	DOLRTREE 5543 00055434	8.64	Emergency Preparedness
20141016	HICKS,TYLENE	CAJON PARK	DOLRTREE 5543 00055434	9.72	Incentives and Accommodations
20141016	HICKS,TYLENE	CAJON PARK	DOLRTREE 5543 00055434	10.00	Refreshments for Parent Meeting
20141024	HICKS,TYLENE	CAJON PARK	TEACHER CREATED RESOUR	24.82	Supportive Curriculum
20141030	HICKS,TYLENE	CAJON PARK	LAKESHORE LEARNING MAT	31.99	Classroom Supportive Devices
				<u>85.17</u>	
20141003	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM	111.75	Supplies for Science Lab (General)
20141005	HOOKS,TED A	PEPPER DRIVE	AMAZON MKTPLACE PMTS	71.32	Supplies for Science Lab (General)
20141021	HOOKS,TED A	PEPPER DRIVE	SCHOOL OUTFITTERS	549.27	Headphones for mobile devices (General)
20141024	HOOKS,TED A	PEPPER DRIVE	SHURE INC	77.76	Replacement equipment for sound system (General)
20141027	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM	107.68	Numbers Talks books for teachers (General)
20141028	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM	21.90	Math support books for teachers (General)
20141031	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM	20.74	Math support books for teachers (General)
				<u>960.42</u>	
20141010	JOHNSTON,ANDREW	CHET F. HARRITT	PAYPAL *RUOK	182.54	Project Lead the Way block sets for Helen Rosati's class.
20141024	JOHNSTON,ANDREW	CHET F. HARRITT	LEARNING A-Z	99.95	Raz-Kids.com subscription for one year. Risa Farber's class.
20141026	JOHNSTON,ANDREW	CHET F. HARRITT	ALS SPORT SHOP	178.20	T-shirts for staff with new STEAM logo.
20141027	JOHNSTON,ANDREW	CHET F. HARRITT	LEARNING A-Z	99.95	Raz-kids.com subscription for one year. Susan Orsinelli's class.
				<u>560.64</u>	
20141007	LINDSAY,JERELYN	CARLTON HILLS	AMAZON MKTPLACE PMTS	16.99	G rated educational videos for high heat/rainy day
20141009	LINDSAY,JERELYN	CARLTON HILLS	AMAZON MKTPLACE PMTS	100.26	G rated videos for rainy day/high heat
20141010	LINDSAY,JERELYN	CARLTON HILLS	AMAZON.COM	9.85	Video for high heat/rainy day
20141014	LINDSAY,JERELYN	CARLTON HILLS	COSTCO.COM *ONLINE	129.56	Shade sails for Kinder lunch area
20141015	LINDSAY,JERELYN	CARLTON HILLS	COSTCO.COM *ONLINE	377.99	Table for Kinder lunch area
20141028	LINDSAY,JERELYN	CARLTON HILLS	EB *SDSU TRANSFORMING	125.01	Admin training - Angelo Benedetto
				<u>759.66</u>	
20141002	MARTIN,SUZANNE	CHET F. HARRITT	DEMCO INC	55.64	1 Polyfit Center Cut Book Jacket Cover
				<u>55.64</u>	
20141019	MCKINNON,KATHLEEN A	EDUCATIONAL SERVICES	REI*GREENWOODHEINEMANN	57.77	PD - Writing Pathways Book
20141023	MCKINNON,KATHLEEN A	EDUCATIONAL SERVICES	SMARTNFINAL39810803989	129.33	PD - Food - Oct/Nov Professional Development Workshops
				<u>187.10</u>	
20141017	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	40.35	Testing protocols (10%)
20141017	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	363.15	Testing protocols (90%)
20141021	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	26.14	Testing protocols (10%)
20141021	MICHEL,HOPE	SPECIAL EDUCATION	NCS PEARSON	235.31	Testing protocols (90%)
				<u>664.95</u>	
20141015	MONTLER,BONNER M	EDUCATIONAL SERVICES	CPM EDUCATIONAL PROGRA	513.02	College Preparatory Mathematics - Core Connections TEs.
20141015	MONTLER,BONNER M	EDUCATIONAL SERVICES	OFFICE DEPOT #908	103.62	Envelopes for district writing assessment distribution.
20141028	MONTLER,BONNER M	EDUCATIONAL SERVICES	SCHOOLMART TECHLINE ED	189.38	Calculator storage pockets for classroom.
				<u>806.02</u>	
20141008	ORLANDER,MICHAEL	CAJON PARK	T-SHIRT WHOLESALE MART	395.13	Kindergarten T-Shirts
20141017	ORLANDER,MICHAEL	CAJON PARK	AMAZON MKTPLACE PMTS	259.17	Green screen and light system for Video Production Studio
20141017	ORLANDER,MICHAEL	CAJON PARK	AMAZON MKTPLACE PMTS	2.55	Microphone foam windscreens
20141017	ORLANDER,MICHAEL	CAJON PARK	AMAZON.COM	19.34	Microphone stands for production studio
20141017	ORLANDER,MICHAEL	CAJON PARK	AMAZON.COM	274.20	Microphones for Video Production Studio
20141020	ORLANDER,MICHAEL	CAJON PARK	AMAZON MKTPLACE PMTS	96.99	4-Year camera/camcorder accident protection plan
20141020	ORLANDER,MICHAEL	CAJON PARK	AMAZON MKTPLACE PMTS	2,424.83	Professional Camcorder and Documentary Kit
20141030	ORLANDER,MICHAEL	CAJON PARK	GCI*GUITARCENTER.COM	22.64	Wireless Microphone Stand Clips for Video Production Studio
				<u>3,494.85</u>	
20141012	ORTEGA,KAREN	HUMAN RESOURCES	USPS 05702095524902264	1.40	Postage for mailing packet to CSEA - request for membership information
				<u>1.40</u>	
20141024	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	PAYPAL *NEARPOD	9.99	In app software purchase for iPads for CRTs to test.
20141026	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	53.16	Four iPad cases for CRTs.
				<u>63.15</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20141024	REES,TAMMY	PEPPER DRIVE	AMAZON MKTPLACE PMTS	44.52	Playground equipment
20141024	REES,TAMMY	PEPPER DRIVE	AMAZON MKTPLACE PMTS	17.52	Playground equipment
20141024	REES,TAMMY	PEPPER DRIVE	AMAZON MKTPLACE PMTS	22.26	Playground equipment
20141026	REES,TAMMY	PEPPER DRIVE	AMAZON MKTPLACE PMTS	53.90	Playground equipment
20141027	REES,TAMMY	PEPPER DRIVE	EB *SDSU TRANSFORMING	125.01	SDSU Leadership Conference
				<u>263.21</u>	
20141007	RIFFEL,MEREDITH	PUPIL SERVICES	ALBERTSONS #6727	36.00	Bus pass homeless
20141012	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON.COM	50.78	Materials for OT's
20141022	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	80.46	Counselor supplies
20141023	RIFFEL,MEREDITH	PUPIL SERVICES	ALBERTSONS #6727	38.00	Bus pass homeless
20141023	RIFFEL,MEREDITH	PUPIL SERVICES	ALBERTSONS #6727	18.00	Homeless Bus Pass
20141026	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	11.45	SLP supplies-R. Pabis
20141026	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	10.49	SLP supplies-R. Pabis
20141027	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	42.18	Materials for R. Pabis-LEA
20141027	RIFFEL,MEREDITH	PUPIL SERVICES	AMAZON MKTPLACE PMTS	15.98	Materials for R. Pabis-LEA
				<u>303.34</u>	
20141006	ROSA,JIM	RIO SECO	AMAZON MKTPLACE PMTS	13.69	Headphones for classroom
20141006	ROSA,JIM	RIO SECO	AMAZON MKTPLACE PMTS	10.42	Laser Pointer and Remote
20141016	ROSA,JIM	RIO SECO	BUILDASIGN.COM	82.44	Signage for the school
20141017	ROSA,JIM	RIO SECO	EB *SDSU TRANSFORMING	125.01	Travel for Jim Rosa
20141024	ROSA,JIM	RIO SECO	AMAZON.COM	55.02	Speakers for technology equipment
20141024	ROSA,JIM	RIO SECO	AMAZON MKTPLACE PMTS	28.74	Technology equipment for classroom
20141026	ROSA,JIM	RIO SECO	DELL SALES & SERVICE	183.59	Ink cartridge for Second floor printer
20141026	ROSA,JIM	RIO SECO	LOWES #01013*	322.92	Replacement refrigerator for Health Office
20141026	ROSA,JIM	RIO SECO	AMAZON MKTPLACE PMTS	3.90	Technology equipment for classroom
				<u>825.73</u>	
20141003	SCHWELLER,JOHN	PUPIL SERVICES	THERAPY SHOPPE INC #3	191.37	Supplies for OT's
20141013	SCHWELLER,JOHN	PUPIL SERVICES	APL* ITUNES.COM/BILL	9.96	Aps for OT's
20141013	SCHWELLER,JOHN	PUPIL SERVICES	APL* ITUNES.COM/BILL	9.96	Aps for OT's
20141013	SCHWELLER,JOHN	PUPIL SERVICES	APL* ITUNES.COM/BILL	11.96	Aps for OT's
20141013	SCHWELLER,JOHN	PUPIL SERVICES	APL* ITUNES.COM/BILL	13.94	AP's for OT's
20141015	SCHWELLER,JOHN	PUPIL SERVICES	HAWTHORNE EDUCATIONAL	63.00	Book for school psych
20141022	SCHWELLER,JOHN	PUPIL SERVICES	SUPER DUPER PUBLICATIO	62.44	SLP supplies for M. Rahsap
20141024	SCHWELLER,JOHN	PUPIL SERVICES	PUBLIC KITCHEN SUPPLY	21.40	SDC staff to carry PECS supplies- M. Rashap LEA fund
20141028	SCHWELLER,JOHN	PUPIL SERVICES	WALMART.COM	59.45	Equipment for student in R. Habich class
20141031	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS	54.95	Supplies for E. Gigliotti
				<u>498.43</u>	
20141006	SHEEN,KRISTINA D	OST PROGRAMS	SPROUTS FARMERS MARK	54.59	FOOD SUPPLIES
20141009	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	41.82	Split - PS FOOD SUPPLIES (19.97%)
20141009	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	16.80	Split - PS FUNDRAISER (8.02%)
20141009	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	100.40	Split - PS OTHER/INSTRUCTIONAL (47.94%)
20141009	SHEEN,KRISTINA D	OST PROGRAMS	DOLRTREE 3194 00031948	35.64	Split - PS OTHER/INSTRUCTIONAL (76.74%)
20141009	SHEEN,KRISTINA D	OST PROGRAMS	DOLRTREE 3194 00031948	10.80	Split - YALE OTHER/INSTRUCTIONAL (23.26%)
20141009	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	50.41	Split - YALE OTHER/INSTRUCTIONAL (24.07%)
20141026	SHEEN,KRISTINA D	OST PROGRAMS	PARTY CITY	155.30	OTHER/INSTRUCTIONAL
				<u>465.76</u>	
20141012	SIMPSON,DEBRA	RIO SECO	CDW GOVERNMENT	145.79	Toner for copier in Room 104
				<u>145.79</u>	
20141014	SOUTHCOTT,STEPHANIE	HILL CREEK	ALBERTSONS #6727	28.66	Snacks for Leadership Team release
20141024	SOUTHCOTT,STEPHANIE	HILL CREEK	OFFICE DEPOT #5125	58.13	Office Supplies
20141027	SOUTHCOTT,STEPHANIE	HILL CREEK	INFOSOURCE, INC.	147.00	Simple K12 Membership for Saksa
20141029	SOUTHCOTT,STEPHANIE	HILL CREEK	AMAZON MKTPLACE PMTS	16.00	VGA cord for technology
				<u>249.79</u>	
20141003	STARKEY,MARK	INFORMATION TECHNOLOGY	CRUCIAL.COM	71.27	Memory for Becky's computer @ Chet
				<u>71.27</u>	
20141009	VAIL,LINDA	SUPERINTENDENT'S OFFICE	AWARDS BY NAVAJO	18.48	Engraved Nameplate
				<u>18.48</u>	
				<u>15,490.73</u>	



**BACKGROUND:**

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

**RECOMMENDATION:**

Administration recommends approval of checks #22356 through #22358 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is \$822.93 as disclosed on the following report.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.5.

SANTEE SCHOOL DISTRICT  
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
11/20/14	22356	Walmart	Lorene Foster Children's Fund	100.00
11/20/14	22357	Von's	Lorene Foster Children's Fund	100.00
11/20/14	22358	American Express (Two-Way Direct)	4-Watt Radios for Pepper Drive	622.93

Total Checks Written

**\$822.93**

Total to be Reimbursed

**\$822.93**

**BACKGROUND:**

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Mini Grant (Monetary Donation)	1,000.00	Santee School District Foundation	Rio Seco
Mini Grant (Monetary Donation)	500.00	Santee School District Foundation	Alternative School
Mini Grant (Monetary Donation)	1,000.00	Santee School District Foundation	Santee Success Program
Mini Grant (Monetary Donation)	1,000.00	Santee School District Foundation	Pepper Drive School
Monetary donation to supplement copier allotments for teachers	50.00	Rio Seco PTSA	Rio Seco
<b>TOTAL DONATIONS RECEIVED</b>	<b>\$3,550.00</b>		

**RECOMMENDATION:**

Administration recommends acceptance of the donation listed above for the District and authorization granted to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

**Educational Achievement**

- Assure the highest level of educational achievement for all students.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The donations above are valued at \$3,550.00.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.6.

**BACKGROUND:**

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

**RECOMMENDATION:**

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

**Educational Achievement**

- Assure the highest level of educational achievement for all students.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact is disclosed on the attached page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.7.

Consultant/General Service Provider Report

December 16, 2014

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Laura Bueno	General Service Provider	Conduct 4th Grade choir winter program	10-6-14 to 12-4-14	\$1,000	School General Fund Allocation	Independent Contractor
Nada Sawaya	Consultant	Bilingual interpretation, testing, translations	August 2014 thru June 30, 2015	\$2,200	Ed Services budget	Employee

Consent Item F.2.8.  
Prepared by Karl Christensen  
December 16, 2014

Renew Extended Use of Facilities Agreement with Rise  
City Church for Use of Hill Creek School

**BACKGROUND:**

Rise City Church has been using Hill Creek School to conduct services on Sunday mornings under a Long-Term Use of Facilities Agreement. The Pastor of Rise City Church recently inquired about the possibility of conducting a 3<sup>rd</sup> service and renewing the Agreement to extend through the 2015-16 school year. On November 4, 2014, the Board deliberated on these possibilities and provided direction to Administration to grant both requests.

The Agreement presented to the Board tonight includes revisions that incorporate allowance of a 3<sup>rd</sup> service and extension through June 30, 2016.

**RECOMMENDATION:**

It is recommended that the Board of Education approve renewing the Agreement with Rise City Church for Long-Term Use of Facilities at Hill Creek through June 30, 2016.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact of this agreement is approximately \$42,000 in revenue for the Unrestricted General Fund

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.8.

## AGREEMENT FOR EXTENDED USE OF FACILITIES

This AGREEMENT is executed and entered into this 16th day of December, 2014, by and between the Santee School District (“DISTRICT”) and Rise City Church (“TENANT”), collectively referred to as the “PARTIES.”

### RECITALS

**WHEREAS**, TENANT is a new church starting in the city of Santee and seeking a facility to host its services; and,

**WHEREAS**, TENANT has expressed a desire to use a DISTRICT School on a temporary basis for two years or less (to be evaluated on an annual basis) to conduct its services and events until a permanent facility can be found; and,

**WHEREAS**, TENANT has expressed need for a Multi-Purpose Room and up to five (5) classrooms with a minimum essential number of classrooms of three (3); and,

**WHEREAS**, TENANT expects up to 300 attendees in two (2) or three (3) services to be scheduled on Sundays for the smooth transition of people and vehicles; and,

**WHEREAS**, DISTRICT has identified Hillcreek Elementary (“Site”) as available and most conducive to fitting the needs of TENANT and constraints of DISTRICT; and,

**WHEREAS**, DISTRICT can make the Multi-Purpose Room, three (3) classrooms, and sufficient bathrooms (“District Facilities”) at the Site available for TENANT’s use on Sundays; and,

**WHEREAS**, the DISTRICT’s Governing Board has determined that churches qualify for use of facilities at the “Direct Costs” level of fee assessment in accordance with Board Policy 1330; and

**WHEREAS**, the PARTIES wish to ensure that each organization’s roles and responsibilities in reference to use of District Facilities are clearly defined;

The PARTIES hereby agree as follows:

### TERMS

1. The AGREEMENT FOR EXTENDED USE OF FACILITIES executed on May 20, 2014 is void and superseded by this AGREEMENT.
2. DISTRICT shall make District Facilities available for TENANT to use each Sunday from December 17, 2014 and ending June 30, 2016, unless the PARTIES agree in writing to extend this AGREEMENT.

TENANT shall have use of District Facilities from 6:00 a.m. to 1:00 p.m. on Sundays. TENANT may also have use of District Facilities from 4:00 p.m. to 7:00 p.m. when and if a 3<sup>rd</sup> service is added. Any use beyond this time shall require prior written notice to, and approval of, DISTRICT.



3. TENANT shall pay for the Direct Costs reasonably assumed to be incurred by DISTRICT for the use of District Facilities using the following methodology:
  - a. Hourly rates, with a two (2) hour minimum per day, expected to be as follows (“Use of Facilities Rates”):
    - i. Multi-Purpose Room at \$27.00 per hour
    - ii. Classrooms at \$5.00 per hour per classroom
    - iii. Custodial Service Costs at \$35.50 per hour
  - b. Applied to expected usage by TENANT of District Facilities as follows (“TENANT Usage”):
    - i. Multi-Purpose Room:
      1. From 6:00am to 1:00pm = 7.0 hours for two morning services
      2. From 4:00pm to 7:00pm = 3.0 hours for third service, when and if added
    - ii. Three (3) Classrooms:
      1. From 6:00am to 1:00pm = 7.0 hours for two morning services
      2. From 4:00pm to 7:00pm = 3.0 hours for third service, when and if added
    - iii. Custodial Service Costs:
      1. From 6:00am to 1:30pm inclusive of required break periods = 7.5 hours for two morning services
      2. From 4:00pm to 7:30pm inclusive of required break periods = 3.5 hours for third service, when and if added
  - c. Use of Facilities Rates multiplied by TENANT Usage is estimated to be:
    - i. \$560.25 per week for two (2) services.
    - ii. \$810.50 per week for three (3) services.
  - d. DISTRICT shall invoice TENANT at least ten (10) calendar days prior to the end of each calendar month for TENANT Usage expected for the following calendar month. In the event that actual usage on particular Sundays exceeds that billed, DISTRICT may bill for actual usage for those weeks as an adjustment to the following month’s invoice.
  - e. TENANT may alter TENANT Usage, either temporarily or permanently, by notifying DISTRICT, in writing, at least 72 hours in advance of the change. Any requested increase to TENANT Usage shall require written approval of DISTRICT.
  - f. TENANT shall pay invoice within 10 calendar days of receipt.
    - i. In the event that TENANT is late with a payment, DISTRICT may change payment arrangements to require TENANT to pay past due amounts in full and for each upcoming week of facility use in advance before allowing use for the upcoming week (“Pay in Advance”).
    - ii. In the event that amounts due by TENANT remain outstanding after the DISTRICT changes to the Pay in Advance system, DISTRICT may terminate this AGREEMENT and TENANT’s use of District Facilities with no further advance notice.
4. TENANT understands that Use of Facilities Rates are subject to change. DISTRICT shall notify TENANT, in writing, of changes to Use of Facilities Rates at least thirty (30) calendar days before application to TENANT’s use of District Facilities.

5. TENANT shall provide DISTRICT with at least 72 hours advance notice if District Facilities will not be used on an upcoming Sunday to allow time for cancellation of the assigned custodian. In the event that TENANT fails to provide 72 hours advance notice, TENANT shall pay Custodial Service Costs for the expected usage for that week.
6. TENANT shall provide DISTRICT with a copy of a valid liability insurance policy naming DISTRICT as additional insured with minimum coverage of \$1,000,000 per incident and \$2,000,000 in the aggregate prior to first use.
7. TENANT shall not borrow, consume, or use any DISTRICT materials, furniture, equipment, or supplies except for chairs in the multi-purpose room; and tables, desks, or chairs within classrooms. All chair setups in multipurpose room shall be done by TENANT and returned to chair storage in multipurpose room. All desks and chairs must be kept in place in classrooms.
8. TENANT shall take reasonable steps to leave District Facilities in the same or better condition each week as they were in when TENANT arrived. This includes the position of all furniture and other items in classrooms and the Multi-Purpose Room as well as the general cleanliness of bathrooms and the grounds of the Site.
9. TENANT shall be responsible for payment to DISTRICT to replace or repair any damage/loss to furniture, equipment, facilities, or personal items of staff members in classrooms caused by TENANT.
10. TENANT shall notify DISTRICT immediately of any damage/loss to DISTRICT equipment, furniture, or facilities.
11. TENANT shall ensure that food and drinks are kept and consumed outside and not brought into or consumed in District Facilities. TENANT shall ensure that all outside areas are cleaned up after any food and drink service/consumption and all trash is put in proper trash receptacles.
12. TENANT agrees to be aware of and comply with all sound noise ordinances and fire, safety, and access codes and regulations regarding maximum occupancies and paths of travel. TENANT understands that the maximum occupancy of the Multi-Purpose Room is 514.
  - a. TENANT shall not use any candles at any time.
  - b. TENANT shall ensure that noise levels, traffic, and parking are effectively managed to prevent unnecessary disruption to neighbors and the neighborhood. TENANT shall keep sound system and musical instrument levels to a minimum during early morning hours (prior to 8:00am) so as not to disturb neighbors.
13. TENANT shall not put any signage on the school marquee and comply with City sign ordinances and DISTRICT sign policies. TENANT shall remove all equipment, signage, and materials distributed/installed by TENANT from the Site each week.
14. TENANT shall not distribute or cause to be distributed any materials advertising or announcing church services or events at the Site before, during, or after school.

15. TENANT shall not conduct any special events other than the church services outlined above without prior written approval of DISTRICT.
16. TENANT may maintain one (1) trailer on the Site with measurements no longer than twenty (20) feet in length (“Storage Trailer”) during the term of this Agreement, in a location designed by the DISTRICT, for the purposes of storing supplies and equipment necessary for conducting church services. The Storage Trailer shall not have any wording, markings, or pictures on its exterior. TENANT shall ensure that no flammable, explosive, or toxic materials are stored in the Storage Trailer at any time. TENANT shall be solely responsible for the Storage Trailer and its contents and for keeping the Storage Trailer locked and secured. DISTRICT shall not be held liable by TENANT for any loss or damage to the Storage Trailer or its contents.
17. TENANT shall not erect or use any recreational devices or equipment; including but not limited to, inflatable structures, trampolines, climbing walls, or rides, on the Site without prior written approval of DISTRICT.
18. TENANT shall take reasonable steps to ensure that attendees park vehicles only in designated paved parking stalls or allowed street parking areas. TENANT shall arrange for adequate traffic control at parking lots. TENANT understands that parking and vehicles are not allowed on the school campus or play areas.
19. TENANT understands that school business takes priority over use of facilities by outside entities. DISTRICT reserves the right to cancel use of District Facilities by TENANT for a week or weeks if a school event is scheduled for Sunday or an emergency situation arises. DISTRICT shall make every attempt to provide at least 72 hours advance notice to TENANT if possible and practical.
20. TENANT understands that classrooms provided by DISTRICT may not be configured or suitable for certain age groups and will take reasonable steps to ensure the safety of children in those classrooms at all times through adequate adult supervision and temporary safeguards.
21. TENANT shall comply with all other policies and guidelines contained within DISTRICT Administrative Regulation 1330 not specifically delineated in this Agreement, a copy of which has been provided to TENANT.
22. TENANT understands that the City of Santee (“CITY”) may require a Conditional Use Permit for TENANT to conduct church services in the CITY. TENANT shall work cooperatively with the CITY to obtain any and all required permits to the full satisfaction of the CITY.
23. Except as specified in other Terms above, DISTRICT or TENANT may terminate this Agreement for convenience with fifteen (15) days advance written notice to the other party.
24. All written notices required or specified by this AGREEMENT may be provided via e-mail to the signatories for the PARTIES, receipt of which shall be evidenced by reply e-mail.

In witness thereof, the PARTIES have caused this AGREEMENT to be executed and to be effective and operative upon the fixing of the last signature hereto.

Signatures of the PARTIES:

**DISTRICT:**

**TENANT:**

\_\_\_\_\_  
Karl Christensen  
Assistant Superintendent Business Services

*Brandon Grant*  
\_\_\_\_\_  
Brandon Grant  
Lead Pastor, Rise City Church

11/13/2014

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**BACKGROUND:**

The 2014-15 budget adopted by the State incorporated provisions enacting rate increases to fully fund the estimated CalSTRS unfunded liability of \$75 billion in 30 years. Below is a summary of the rate changes for each party that contributes to the fund:

Contributor	Share	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
State	\$20B	3.04%	3.45%	4.89%	6.33%	6.33%	6.33%	6.33%	6.33%
EE Pre-PEPRA	\$8B	8.00%	8.15%	9.20%	10.25%	10.25%	10.25%	10.25%	10.25%
EE Post-PEPRA		8.00%	8.15%	8.56%	9.21%	9.21%	9.21%	9.21%	9.21%
Employer	\$47B	8.25%	8.88%	10.73%	12.58%	14.43%	16.28%	18.13%	19.10%
Total	\$75B	19.29%	20.48%	24.82%	29.16%	31.01%	32.86%	34.71%	35.68%

It is estimated that the changes to the employer rate will result in the cost of STRS contributions made by the District being \$3.6 million higher in 2020-21 than in 2013-14 with a cumulative increased cost of over \$12 million. This change has the potential for undermining the intent and purpose of the Local Control Funding Formula as new monies are diverted to pay for increased operational costs rather than for increasing or improving services for students.

School Services of California is forming a coalition of school districts dedicated to advocating for a separate appropriation in the State budget for fund CalSTRS increases over the next several years. Administration recommends joining this coalition so that our voice is heard.

**RECOMMENDATION:**

It is recommended that the Board of Education approve joining the CalSTRS Funding Coalition sponsored by School Services of California.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact would be a \$1,000 annual membership fee paid from the general fund.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.9.



November 14, 2014

Dr. Cathy Pierce  
Superintendent  
Santee School District  
9625 Cuyamaca Street  
Santee, CA 92071

1121 L Street

•

Suite 1060

•

Sacramento

•

California 95814

•

TEL: 916 . 446-7517

•

FAX: 916 . 446-2011

•

www.sscal.com

*An Employee-Owned  
Company*

Dear Dr. Pierce:

The purpose of this letter is to request that your district become part of a coalition to advocate for a separate appropriation to fully fund the California State Teachers' Retirement System (CalSTRS). The CalSTRS rate increases, when fully implemented, will result in local educational agency (LEA) costs that are virtually double what they are today and will impair the ability of your district to implement the goals of the Local Control Funding Formula (LCFF) for your community.

While the CalSTRS unfunded liability was critical to resolve, we believe there is a better approach to address these cost increases before they negatively affect the important reforms that are underway within the LCFF framework. Without such action, we believe several events are inevitable:

- LEAs facing higher CalSTRS costs will scale back programs to pay for retirement costs
- The LCFF audits will find that LEAs adjusted their plans to pay for CalSTRS costs instead of completing their goals as stated in their respective LCAPs
- Communities will lose trust in their districts because the promised improvements of the LCFF will not be realized

In the first year of implementation—the smallest of the scheduled employer rate increases—your district's CalSTRS costs are estimated to increase by \$152,131; these are dollars that your community expects to go towards implementation of the LCFF. In the final year of the increase, Santee School District's estimated costs will be at least \$2.6 million higher than those costs in 2013-14—all of which would be absorbed into the LCFF under the current funding mechanism.

We are forming a coalition in support of providing school districts a dedicated appropriation to fund CalSTRS increases over the next several years to deal with the extraordinary costs required to fully fund CalSTRS. Please consider joining us in seeking a change to the law that will improve the method of funding CalSTRS for all districts.

Sincerely,

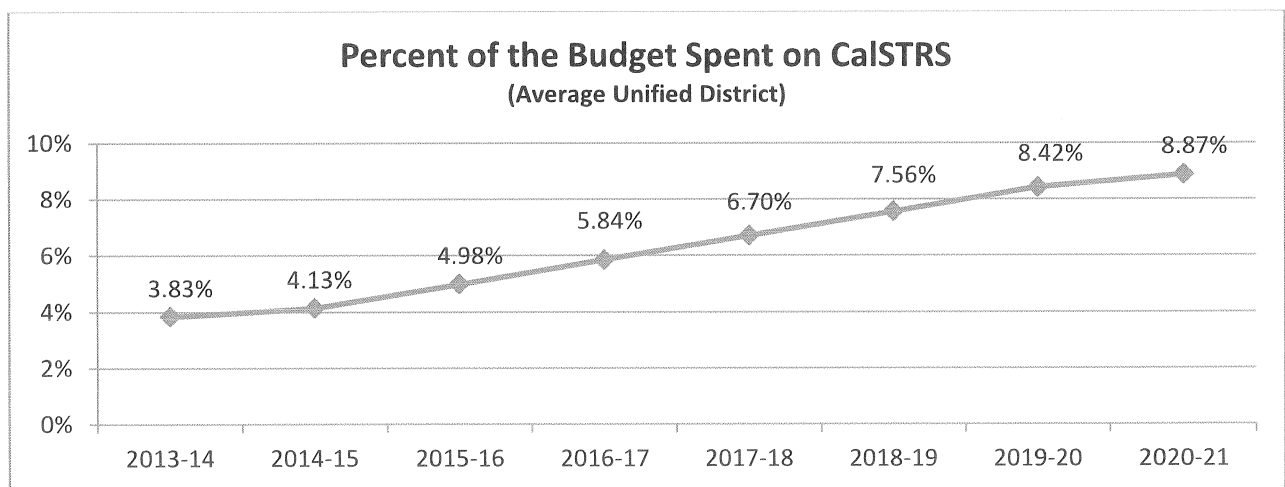
  
JOHN D. GRAY  
President

# CalSTRS Funding Coalition

The rate increases to fully fund the California State Teachers' Retirement System were never discussed or contemplated when the Local Control Funding Formula (LCFF) was being developed. The CalSTRS rate increases, when fully implemented, will result in local educational agency (LEA) costs that are virtually double what they are today and will impair the ability of your district to implement the goals of the LCFF for your community.

## *The Issue*

Many school districts will have CalSTRS cost increases that will significantly outstrip the additional funding provided through the LCFF—but this is not an issue just for districts that “win” or “lose” under the LCFF. As retirement benefit costs outpace LCFF base grant increases, LEAs will have little alternative but cut programs for all students to pay for the increases in CalSTRS contributions. For the average unified district, CalSTRS costs will increase from 3.8% to nearly 9% of the district's budget.



## *Effect on Santee School District*

In the first year of implementation—the smallest of the scheduled employer rate increases—we estimate your district's CalSTRS costs are increasing by \$152,131; these are dollars that your community expects to go towards implementation of the LCFF. In the final year of the increase, we estimate Santee School District's costs will be at least \$2.6 million higher than those costs in 2013-14—all of which would be absorbed into the LCFF under the current funding mechanism.

While the promise of the LCFF is to restore base funding to the 2007-08 levels adjusted for inflation, this will be insufficient with retirement costs doubling over the implementation of the LCFF.

## *The Solution*

We believe there is a better way to address these cost increases before they negatively affect the important reforms that are underway within the LCFF framework. We believe that a separate, targeted appropriation within Proposition 98 to address the increases in CalSTRS employer contribution costs will alleviate the need for LEAs to redirect LCFF funding to pay retirement costs.

Please join us in seeking a change that will improve the method of funding CalSTRS for all districts and maintains the integrity of the Local Control Funding Formula.





## Chair

*Megan Reilly*  
Los Angeles USD

## Board Members

*Scott Siegel*  
Ceres USD

*Jim Novak*  
Desert Sands USD

*Scott Patterson*  
Grossmont Union  
HSD

## Guiding Principles

Executing a plan to address the long-standing need to provide a stable funding mechanism for the California State Teachers' Retirement System (CalSTRS) is vitally important. All three parties—the state, the employer, and the employee—should be responsible for increased contributions to fund the system. We applaud the resources being provided by the state outside of Proposition 98 for the benefit structure it has created and believe that the state's contribution should not be supplanted by increases to the employers or employees.

The rate increases to fully fund CalSTRS were never discussed or contemplated when the Local Control Funding Formula (LCFF) was being developed. The CalSTRS employer rate increases, when fully implemented, will result in local educational agency (LEA) costs that are virtually double what they are today and will impair the ability of districts to implement the goals of the LCFF for their communities.

While the promise of the LCFF is to restore base funding to the 2007-08 levels adjusted for inflation, this will be insufficient with retirement costs doubling over the implementation of the LCFF. We believe the requirement for LEAs to fund the CalSTRS contribution increases within the LCFF undermines the reform's goals and the promise of increased services for students in California.

By merely increasing the contributions required of the employers—school districts, county offices of education, and community college districts—without providing a dedicated funding source, the state is placing LEAs in a squeeze that can only result in a reduction in services to students while expectations for those services are increasing.

We are not asking for the state to change how much funding is provided in Proposition 98, nor are we asking for employers to pay less to fully fund CalSTRS. We are seeking a different funding method to deal with the extraordinary cost to bring CalSTRS back to a fully funded level and maintain transparency in the LCFF.

An appropriation within Proposition 98 that would be set aside to address the increases in CalSTRS employer contribution costs could ensure that LEAs are provided a dedicated fund source for this required expenditure that will grow at a predictable rate for all districts and alleviate the need for LEAs to disrupt the existing LCFF funding to pay retirement costs.

We believe this is a better way to address the CalSTRS cost increases imposed on LEAs before they negatively affect the important reforms that are underway through the LCFF.

## Consultants

*Jeff Bell*

*Michelle McKay*  
Underwood

School Services of  
California, Inc.

**Chair**

*Megan Reilly  
Los Angeles USD*

**Board Members**

*Scott Siegel  
Ceres USD*

*Jim Novak  
Desert Sands USD*

*Scott Patterson  
Grossmont Union  
HSD*

# CalSTRS Funding Coalition



## 2014-15 Membership Application

### Membership Fees

District ADA	Regular Annual Dues
0-999 ADA	\$500
1,000-9,999 ADA	\$1,000
More than 10,000 ADA	\$3,000

Yes! I want to join the CalSTRS Funding Coalition.

Please fill in the following information:

Name:	Title:	District	District ADA
		Santee School District	6,204

Email address:	Phone:	Fax:

District Mailing Address:

Invoice Number:	Invoice Amount:
2014CalSTRS-34	\$ 1,000

Please return this form to Marianne Richardson at [marianne@sscal.com](mailto:marianne@sscal.com) or fax to 916-446-2011.

**Consultants**

*Jeff Bell*

*Michelle McKay  
Underwood*

School Services of  
California, Inc.

Consent Item F.2.10.  
Prepared by Karl Christensen  
December 16, 2014

Approval to Contract with Capital Public Finance  
Group to Conduct and Prepare a School Fee  
Justification Study

**BACKGROUND:**

Government Code section 66001 requires the making of certain findings and taking of certain actions associated with establishing or increasing Developer Fees. This requirement is generally satisfied by conducting a School Fee Justification Study.

In April 2011, the District contracted with Capital Public Finance Group to prepare a School Facilities Needs Analysis for levying Level II Developer Fees. This report also contained elements that satisfied the requirement for a School Fee Justification Study.

Administration recommends updating the School Fee Justification Study and also including an update to the Student Generation Rates. Student Generation Rates are used by the District in discussions with developers planning large projects. With the Castlerock and Fanita Ranch projects on the horizon, updated Student Generation Rates would be helpful.

**RECOMMENDATION:**

It is recommended the Board of Education approve Contracting with Capital Public Finance Group to conduct and prepare a School Fee Justification Study to include revisions to Student Generation Rates.

This recommendation supports the following District goal:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact of this service will be \$7,500 to be funded from Developer Fees.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.10.

**BACKGROUND:**

The Federal Communications Commission (FCC) recently enacted sweeping changes to the E-Rate program. These changes are called E-Rate modernization (E-Rate 2.0) and will begin for funding year 2015. The new program will increase the focus on closing the Wi-Fi gap in schools while transitioning support away from legacy technologies to 21<sup>st</sup> century broadband connectivity.

Under the E-Rate 2.0 modernization program, the old “Priority 1 and 2” designations will be dropped and new category designations will be adopted as follows:

- Category 1 – Services that enable Broadband connectivity **to** School/Library
- Category 2 – Services that enable Broadband connectivity **within** School/Library

In order to make program funding “equitable” in E-Rate 2.0:

- a. The District percentage will now be taken from the Revised Discount Matrix instead of using a weighted average of schools within the District
- b. Webhosting, email and paging services will no longer be eligible
- c. Discounts for Voice Services will be reduced by 20% per year starting 2015
- d. Unlike Priority 2 that applies only to districts with at least 90% participation in the National School Lunch Program (NSLP), Category 2 is now open to all districts

Category 1 funding will be increased and funding for this category will remain at the previous level allocated to the entire E-Rate program (\$2.41 billion). An additional \$1 billion has been added for targeting Category 2.

Santee School District currently has multiple projects that may be impacted by the new E-Rate:

- a. JIVE communication hosted VoIP
- b. Network Switch upgrade
- c. Data cabling at Pepper Drive School

The potential new E-Rate funding available to the District is:

Funding Category	Santee School District NSLP %	Total Enrollment	Pre-Discount Budget (\$150/student)	Revised Discount % Level	Total Discounted Budget for 5 year period	Annual Discounted Budget
CAT 1	60.00%	6596	\$989,400	80.00%	\$791,520	\$158,304
CAT 2	60.00%	6596	\$989,400	80.00%	\$791,520	\$158,304

To ensure that the District can take advantage of the new Category 1 and 2 funding, Administration recommends engaging a consultant to assist with the application process and maximize funding. Two quotes were obtained for these services:

<b>Services</b>	<b>Techmasters</b>	<b>NvLS Inc.</b>
Preparation of E-Rate Application	\$140/hr.	\$150/hr.
Request For Proposal Assistance	\$140/hr.	\$150/hr.
Periodic Review of E-Rated Services (Telecom services acquired, discount applied and received)	\$5,000	\$150/hr.
Assistance with Program Integrity Assurance (PIA) audit	\$5,000	\$150/hr.

Using an hourly rate throughout all services allows the District more control over the total costs. In addition, NvLS Inc. has experience with the JIVE Communication system. Therefore, Administration recommends contracting with NvLS Inc. for E-Rate consulting services.

**RECOMMENDATION:**

It is recommended that the Board of Education to approve the Consulting Agreement with NvLS Inc. for assistance with E-Rate application submission and maximizing funding under new guidelines.

This recommendation supports the following District goal:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

Estimated cost for services is \$15,000 to be funded from the General Fund.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.11.

## **BACKGROUND:**

The Drought Response Outreach Program for Schools (DROPS) is a state grant program funding over \$25.5 million for local education agencies to support storm water projects and educational programs. Southern California schools are to receive \$19 million. Santee School District can apply for \$1 million in grant funds to fund a 5-year program for educational programs focusing on California's drought with a focus on:

- Storm-water retention, reuse, recharge
- Other water conservation measures
- Water quality, conservation, water supply, energy, awareness, and sustainability

A match requirement of 15% is required and can be met with in-kind services, educator hours, student hours, volunteer services, other grants, and/or a cash match. This program could fund a portion of an education services science specialist to champion the program and educate 6<sup>th</sup> grade science education teachers.

In addition to the student and community education piece, a portion of the grant funds should fund storm water projects that provide multiple benefits.

Eligible projects must:

- Reduce/prevent storm-water contamination
- Leverage education/outreach opportunities
- Be located on existing school or on publicly-owned property immediately adjacent to school property

The storm water inlet and outlet construction projects that can be funded could also be a way to fund needed improvements to our storm water systems that require storm water pollution prevention upgrades. It could help fund storm water projects such as drain outfall riverbeds at Pepper Drive School and improve our riverbed amphitheater area at Chet F. Harritt and their STEAM program projects. When receiving grant funds, it is expected that improvements built with those grant funds be maintained for at least 20 years.

Proposed project types could include:

- Bio-retention Basins/ Rain Gardens such as at Pepper Drive school
- Rooftop Capture/Rain Barrels at every junior high addition
- Permeable Pavers/Pavement proposed at the Pepper Drive LRC/ Admin addition
- Constructed Wetlands improvements at Chet F Harritt dry riverbed area
- Asphalt removal & replacement with drought tolerant species at Pepper Drive Quad

- Turf removal & replacement (artificial and/or drought tolerant) in school quad areas such as at Rio Seco
- Limited CalSense smart irrigation controls expansion with a cap of 10% of grant

Staff proposes to duplicate what Encinitas School District implemented this past year as a pilot environmental education program for 6<sup>th</sup> graders. This education program had 6<sup>th</sup> graders monitoring storm water quality at their school storm water inlets. This exemplary educational environmental science program can be duplicated at all Santee school sites with this grant funding. In addition, grant funds can be used to fund SDCOE splash lab experiences at all schools over the next 5 years and other field trips and activities to the San Diego River and Ocean outfall.

This grant opportunity would allow cooperation with Padre Dam Water authority, the San Diego River Park Foundation, and the City of Santee on mutual efforts to improve the San Diego River and the watershed area of Santee and the Santee School District.

The application deadline to apply for the grant is January 15, 2015.

**RECOMMENDATION:**

It is recommended that the Board of Education authorize staff to apply for a Drought Response Outreach Program for Schools (DROPS) grant up to \$1,000,000.

This recommendation supports the following District goal:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact could be up to \$1,000,000 available with 15% (up to \$150,000) match requirement which can be met with in-kind services, educator hours, student hours, and volunteer services.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.12.

Discussion and/or Action Item F.2.13.  
Prepared by Karl Christensen  
December 16, 2014

Approval of Joint Use Partnership Agreement  
with Lakeside AYSO for Development and Use  
of Pepper Drive Field

**BACKGROUND:**

At the September 16, 2014 Board meeting, Administration provided the Board an update on its efforts to obtain funding for construction of a new grass field at Pepper Drive. At a September 12, 2014 meeting with County Supervisor Dianne Jacob, Supervisor Jacob verbally committed to providing \$200,000 of the cost of construction contingent on the District entering into a joint use agreement with the Lakeside AYSO.

Based upon direction from the Board, the Agreement has gone through several revisions and is now finalized for execution.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Agreement for Joint Use Partnership with Lakeside AYSO for Development and Use of a grass field at Pepper Drive School.

This recommendation supports the following District goal:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

Budget estimate for field construction, including the water well, is \$425,000. \$130,000 of this pertains to the water well. \$200,000 is to be funded by the County of San Diego.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.13.



**AGREEMENT FOR A JOINT USE PARTNERSHIP FOR DEVELOPMENT AND USE OF  
THE PEPPER DRIVE FIELD**

This agreement (“AGREEMENT”) is entered into this 16th day of December, 2014 (“AGREEMENT DATE”) by and between the Santee School District (“DISTRICT”) and the American Youth Soccer Organization as represented by Region #234 (“LEAGUE”), collectively referred to as the PARTIES.

**RECITALS**

WHEREAS, DISTRICT has a large area on the upper campus of Pepper Drive School located at 1936 Marlinda Way in the City of El Cajon that is currently composed of only dirt due to a grass field previously located there being demolished in 2013 for construction of a new Ten (10) classroom addition at Pepper Drive School (“PD Field”), and;

WHEREAS, LEAGUE is in need of additional fields for its youth teams to use for practices and games, and;

WHEREAS, DISTRICT is in the process of constructing and installing a water well to provide irrigation for grass to be installed on the PD Field at some point in the future, and;

WHEREAS, LEAGUE participants include students attending DISTRICT schools, including Pepper Drive School, and;

WHEREAS, the PARTIES have been working cooperatively to attempt to obtain sufficient funding for construction of the PD Field as a grass field to be used jointly by the DISTRICT and other youth sports organizations (“PD Joint Use Field”), and;

WHEREAS, the PARTIES met with County Supervisor Dianne Jacob (“Supervisor Jacob”) on September 12, 2014 and presented her with a preliminary budget for construction of the PD Joint Use Field with grass and a water well for irrigation estimated at \$425,000, and;

WHEREAS, Supervisor Jacob verbally committed to providing \$200,000 of the costs for constructing the PD Joint Use Field from County of San Diego funds (“SD County Share”) contingent on the DISTRICT and LEAGUE entering into a joint use agreement and;

WHEREAS, the PARTIES believe there are mutual benefits to be derived from a joint-use partnership for development and use of the PD Joint Use Field;

Therefore, the PARTIES hereby agree as follows:

**TERMS**

## 1. PRE-CONSTRUCTION AND FUNDING PURSUIT PHASE

- a. DISTRICT shall work diligently to identify and actively pursue grants, donations, or internal sources available to it to help fund the cost of construction of the PD Joint Use Field (“DISTRICT Share”).
- b. LEAGUE shall work diligently to identify grants and donations available to youth soccer organizations, and/or its own internal funds, and actively pursue those sources to help fund the cost of construction of the PD Joint Use Field (“LEAGUE Share”).
- c. DISTRICT shall deposit all funds received for construction of the PD Joint Use Field into its accounts and shall account for them separately. In the event that grantors or donors require payment directly to LEAGUE, LEAGUE shall immediately remit grants and donations received for construction of the PD Joint Use Field to DISTRICT.
- d. The PARTIES shall make every effort to work cooperatively to finalize the design for the PD Joint Use Field in such a manner as to be mutually agreeable. Nevertheless, design specifications required by the DISTRICT shall prevail.
- e. DISTRICT shall, at its sole discretion, obtain services from vendors that may be necessary for preliminary testing and design for the PD Joint Use Field.
- f. In preparation for the OCCUPANCY AND USE PHASE, LEAGUE shall work cooperatively with other American Youth Soccer Organizations operating in Santee and El Cajon (“Other AYSO Regions”) that service students attending DISTRICT schools to develop partnerships with them allowing them to also use the PD Joint Use Field should the OCCUPANCY AND USE PHASE described below commence.

## 2. CONSTRUCTION PHASE

- a. In the event the SD County Share is appropriated by the County of San Diego for payment to the DISTRICT and the combination of the SD County Share, LEAGUE Share, and DISTRICT Share is sufficient to fund the full cost of construction of the PD Joint Use Field, as determined solely by DISTRICT (“Conditions Precedent”), the following terms shall apply:
  - i. DISTRICT shall be solely responsible for contracting for construction and all services necessary for completion of the PD Joint Use Field.

### 3. OCCUPANCY AND USE PHASE

- a. In the event that the CONSTRUCTION PHASE is completed, the following terms shall apply:
  - i. To ensure sufficient establishment of the PD Joint Use Field grass, DISTRICT shall have sole discretion for determining the first day when the PD Joint Use Field is available for LEAGUE use (“LEAGUE First Use”).
  - ii. School Hours shall be defined as any time during which DISTRICT is preparing for, operating, or concluding its normal educational programs. These times generally refer to Monday through Friday from 6am to 3:30pm, exclusive of school holidays and break periods, but actual times are subject to change at the DISTRICT’s sole discretion.
  - iii. DISTRICT shall have the sole and exclusive right to use the PD Joint Use Field during School Hours, and for other scheduled DISTRICT operated or supported activities which may occur outside of School Hours.
  - iv. LEAGUE shall have use of the PD Joint Use Field at times not defined in sections 3.a.ii and 3.a.iii above (“Non-School Hours”) subject to the following conditions:
    1. The PARTIES agree that one of the intentions of this AGREEMENT is to provide benefits to students attending DISTRICT schools, including Pepper Drive School. LEAGUE shall coordinate scheduling of the PD Joint Use Field through the Santee Sports Council (“Sports Council”) and include Sports Council teams and Other AYSO Regions defined in section 1.f in the established schedule for field use (“Field Use Schedule”) in a balanced manner.
    2. LEAGUE shall complete and submit Use of Facilities forms with evidence of insurance to the Sports Council in accordance with submission schedules and procedures established by the Sports Council. The Use of Facilities form shall include the days of the week and blocks of time to be reserved for LEAGUE use.
    3. DISTRICT shall have the right to impose reasonable restrictions or periods of non-availability for the PD Joint Use Field due to

condition, renovation/repair plans, or other extenuating circumstances.

4. LEAGUE shall schedule practices and games in an organized and efficient manner being mindful that strategic scheduling can help maintain the PD Joint Use Field in good condition at all times and mitigate traffic congestion in the neighborhood and parking lots. As a general guideline, LEAGUE may develop the Field Use Schedule in a manner which affords LEAGUE at least 50% of the scheduled Non-School Hours for their use.
  5. Any other leagues, organizations, or entities expressing a desire to the LEAGUE to use the PD Joint Use Field during Non-School Hours shall be directed by the LEAGUE to the Sports Council for consideration and scheduling.
- v. The PARTIES understand that the DISTRICT has installed a deep water well to provide irrigation for the PD Joint Use Field (“Water Well”) and that the DISTRICT has no other viable method for providing irrigation for the PD Joint Use Field.
1. DISTRICT shall provide water for the PD Joint Use Field only in an amount needed for ongoing sustainment of the field. This amount shall be determined by the DISTRICT and may vary depending on conditions, initial start-up, or reseeding.
  2. DISTRICT shall be responsible for installing and maintaining all pipes, valves, sprinkler heads, and other necessary elements for a smooth functioning irrigation system.
  3. DISTRICT reserves the right to suspend LEAGUE use of the PD Joint Use Field, or terminate this AGREEMENT in accordance with the provisions of Section 4.b of this AGREEMENT, in the event that circumstances beyond the DISTRICT’s control result in cessation of the Water Well thereby making the PD Joint Use Field unusable. These circumstances include, but are not limited to, the underground water source drying up, water authority action or dispute, or catastrophic events.
- vi. LEAGUE shall not erect any permanent or semi-permanent structures on, or construct improvements to, the PD Joint Use Field (“Improvements”)

without prior, written consent of DISTRICT. This includes, but is not limited to; field lights, electrical connection, scoreboards, bleachers or self-contained seating, booths, or snack bars.

1. Requests for Improvements shall be submitted to the DISTRICT Director, Maintenance and Operations prior to commencement of any work.
2. LEAGUE understands that in some cases, Improvements may require submittal to, and approval of, the Division of State Architect or other Federal, State, or Local agencies (“Agency Approval”).
3. If approved by DISTRICT, all costs for constructing Improvements, including fees associated with Agency Approval, shall be paid for by LEAGUE.
4. LEAGUE shall be responsible for maintenance of any Improvements, including repair and graffiti removal. In addition, any work or costs associated with operation of the Improvements (e.g. light bulbs, painting, electricity, etc.) shall be the responsibility of LEAGUE.
5. LEAGUE shall provide advance notice to DISTRICT of any contract workers LEAGUE may be bringing on school property.
  - a. LEAGUE shall cooperate with DISTRICT in the scheduling of contract work to occur on school grounds to ensure DISTRICT’s compliance with Education Code provisions governing fingerprinting and background checks of contractors performing construction or maintenance work on the PD Joint Use Field. This may include incorporating fingerprinting and background check provisions in LEAGUE contracts with vendors, scheduling contract work for Non-School Hours, or arranging for school personnel supervision at LEAGUE expense.
- vii. DISTRICT shall be responsible for all maintenance and upkeep tasks to maintain the PD Joint Use Field in good working condition including mowing, aeration, fertilization, reseeding, pest control, and irrigation repair.

1. LEAGUE shall pay DISTRICT an annual maintenance assessment as a method for partially offsetting the on-going cost of maintenance and upkeep of the PD Joint Use Field (“Maintenance Assessment”).
  - a. The Maintenance Assessment shall begin as \$1,500.00 (One Thousand Five Hundred dollars) in the fiscal year [July 1 through June 30] (“Fiscal Year”) when LEAGUE First Use occurs. The Maintenance Assessment shall increase by three percent (3%) annually starting July 1 of the Fiscal Year following LEAGUE First Use and each year thereafter (“Annual Escalator”).
  - b. DISTRICT and LEAGUE shall confer annually regarding the Maintenance Assessment and Annual Escalator to ensure these components are meeting the interests of the PARTIES. Any revisions to the Maintenance Assessment and/or Annual Escalator shall be enacted through a written amendment in accordance with Section 4.d of the AGREEMENT.
  - c. With the possible exception of the first Fiscal Year of LEAGUE use of the PD Joint Use Field, DISTRICT shall invoice LEAGUE for the Maintenance Assessment on or about July 1 of each year. The billing date for the Fiscal Year of LEAGUE First Use may vary depending on when LEAGUE First Use is scheduled. LEAGUE shall pay invoices within thirty (30) calendar days of the invoice date.
    - i. In the event that an outstanding invoice remains partially or completely unpaid for more than sixty (60) calendar days, DISTRICT reserves the right to suspend LEAGUE’s use of PD Joint Use Field until the invoice is paid in full.
- viii. DISTRICT shall provide LEAGUE a sufficient number of gate keys for coaches to enter and exit the areas needed to access the PD Joint Use Field. Recipients shall be required to sign for receipt of a key. LEAGUE shall not put any of its own chains or locks on DISTRICT gates. Any unauthorized chains or locks will be cut and removed by DISTRICT.

1. LEAGUE shall ensure DISTRICT gate keys are safeguarded and only made available to LEAGUE officials.
  2. LEAGUE shall not make copies of DISTRICT gate keys without prior, written consent of DISTRICT.
- ix. LEAGUE and DISTRICT shall inspect the PD Joint Use Field prior to each respective use to ensure safe, playable conditions. Upon the discovery of a hazard, protection of the property and field users shall be the responsibility of the discovering party. LEAGUE and DISTRICT agree to notify the other party in writing within two (2) working days of any safety concerns from the perspective of a reasonable user. Responsibility for repair and/or maintenance of hazard shall be borne by the LEAGUE unless DISTRICT determines it is in its best interest to undertake repair or maintenance.
- x. LEAGUE shall be responsible for ensuring the following occur on a daily or as needed basis:
1. Trash and debris from field and surrounding areas are removed
  2. Fields and surrounding areas are neat, clean, and orderly
  3. Trash and recycling containers are emptied
  4. Areas reasonably expected to have pedestrian traffic are kept free of obstacles or potential hazards
  5. Potential safety hazards and inoperability/deficiency issues are reported to DISTRICT immediately but not more than two (2) working days after discovery
  6. Players, Coaches, Spectators, and Parents do not:
    - a. Arrive impaired in any way due to being under the influence of alcohol or drugs

- b. Possess an open container of alcohol or consume alcohol
- c. Possess or be under the influence of an illegal drug
- d. Sell, offer or provide alcohol or drugs to another person
- e. Smoke or use any tobacco product
- f. Behave in a disorderly or disruptive manner while on school grounds

#### 4. OTHER GENERAL TERMS

- a. **TERMINATION FOR CAUSE:** If LEAGUE violates or fails to perform any of the provisions required of them in this AGREEMENT, DISTRICT may provide written notice to LEAGUE of its intention to terminate the AGREEMENT for cause. This notice of intent to terminate for cause shall contain the reasons for such intention to terminate and a statement to the effect that LEAGUE's right to use the PD Joint Use Field shall cease and terminate upon the expiration of ten (10) working days unless such violations have ceased and arrangements satisfactory to the DISTRICT have been made for correction of said violations. If the violations are not remedied to the satisfaction of DISTRICT within ten (10) working days of the notice of intent to terminate for cause, DISTRICT may terminate this AGREEMENT.
- b. **TERMINATION FOR CONVENIENCE:** Either party may terminate this AGREEMENT by providing a thirty (30) day written notice to the other party. Except for circumstances occurring as described in Section 3.v.3 of this AGREEMENT, or the occurrence of a catastrophic event beyond the DISTRICT's control which renders the PD Joint Use Field permanently unusable, DISTRICT's right to terminate for convenience shall begin after the expiration of five (5) years from the AGREEMENT DATE. Upon termination, any and all Improvements made by the LEAGUE to the PD Joint Use Field shall become the property of the DISTRICT.
- c. **AUTOMATIC TERMINATION:** This AGREEMENT shall automatically terminate on April 20, 2015 if the Conditions Precedent specified in Section 2.a of this AGREEMENT do not occur within one hundred and eighty (180) calendar days



from the AGREEMENT DATE, unless DISTRICT and LEAGUE agree, in writing, to waive or extend the AUTOMATIC TERMINATION date.

- d. **TERM:** This AGREEMENT shall remain in full force and effect from the AGREEMENT DATE until such time as it is either terminated by either party with written notice to the other or Automatic Termination occurs as specified in Section 4.a of this AGREEMENT.
- e. **SCOPE:** This AGREEMENT constitutes the final, complete and entire contract between the PARTIES and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions of the PARTIES, whether written or oral. There are no representations or other agreements included. No supplemental modification or waiver of this AGREEMENT will be binding unless executed in writing by the PARTIES to be bound thereby.
- f. **MEDIATION:** Disputes arising from this AGREEMENT may be submitted to mediation if mutually agreeable to the PARTIES hereto. The type and process of mediation to be utilized shall be subject to mutual agreement of the PARTIES.
- g. **AMENDMENTS:** This AGREEMENT may be amended at any time by mutual agreement of the PARTIES. However, before any amendment will be operative or valid, it must be reduced to writing and signed by both PARTIES.
- h. For purposes of the insurance and indemnification clauses below, LEAGUE shall include Other AYSO REGIONS that may use the PD Joint Use Field under the terms of this AGREEMENT:
  - i. **INSURANCE:** LEAGUE shall maintain liability insurance and provide to DISTRICT upon request, a certificate of insurance and additional insured endorsement, identifying DISTRICT as an additional insured on the LEAGUE's liability insurance policy, accompanied by a policy endorsement.

The additional insured endorsement shall apply coverage to the Santee School District, members of the School Board – both collectively and individually, and any employees of the Santee School District – both collectively and individually.

Insurance coverage limits shall be no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

Failure of LEAGUE to obtain and maintain these insurance requirements shall constitute a breach of this AGREEMENT, and shall be cause for immediate termination of this AGREEMENT.

- ii. **INDEMNIFICATION:** The PARTIES intend that, in the event of injury or damage occurring on or around the PD Joint Use Field, the obligations below will rest with the entity in control of the PD Joint Use Field at the time of the damage or injury. For example, LEAGUE would defend and indemnify DISTRICT for a claim arising from an incident occurring during a LEAGUE event; and DISTRICT would defend and indemnify LEAGUE for a claim arising when DISTRICT has control of the PD Joint Use Field (i.e. during School Hours, or during a DISTRICT operated or support activity). In addition, DISTRICT would defend and indemnify LEAGUE for a claim arising from a hazardous condition existing on Pepper Drive School premises that may be traversed or accessed during LEAGUE events but not located directly on the PD Joint Use Field (e.g. parking lot or walking paths to and from the parking lot). The above example is merely intended to illustrate the intent of the PARTIES and is not to be viewed as a limitation of the indemnity obligations set forth below.

LEAGUE shall defend and hold harmless DISTRICT, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property arising from an incident during LEAGUE's use of the PD Joint Use Field regardless of the DISTRICT's negligence (active, passive or sole) or other fault except for willful misconduct by DISTRICT.

DISTRICT shall defend and hold harmless LEAGUE, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property arising from an incident during DISTRICT's use of the PD Joint Use Field regardless of LEAGUE's negligence (active, passive or sole) or other fault except for willful misconduct by the LEAGUE.

In the event a claim is made against either party, the PARTIES will immediately meet and confer regarding the handling of the claim, and in no case later than thirty (30) calendar days from receipt of the claim. The obligation to defend the other party will not begin until such defense is requested in writing. A party defending the other without a reservation of rights may select defense counsel.

The PARTIES, in mutual consideration thereof, have executed this AGREEMENT with approval of its respective governing bodies, if applicable.

**DISTRICT:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Karl Christensen  
Assistant Superintendent, Business Services

**LEAGUE:**

By:  \_\_\_\_\_ Date: 12/10/2014  
Jim Schilling  
President

**PARTICIPATORY BUT NON-CONTRACTUAL ENTITY:**

"The Santee Sports Council agrees to cooperate in scheduling field use as set forth in Section 3.a.iv of this Agreement:

**SANTEE SPORTS COUNCIL:**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Consent Item F.3.1.

Approval of Nonpublic Agency Master Contract with Soliant Health for Gross Motor Services

Prepared by Dr. Stephanie Pierce  
December 16, 2014

**BACKGROUND:**

As part of a student’s Individual Education Program (IEP), physical therapy (PT) is necessary for some students with disabilities to demonstrate educational progress related to gross motor needs. The District currently requires a one-day per week (.20 FTE) PT. Until a permanent employee can be hired, Soliant Health is able to provide the services needed. We currently have a contract with Soliant Health for a PT to provide make-up Adapted PE (APE) services through December 19, 2014.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with Soliant Health for physical therapy for the term of January 5, 2015 through June 30, 2015. The Nonpublic Agency Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

Term	Days Per Year	Hourly Rate	Hours Per Day	Total
Regular School Year	22	\$70	6.5	\$10,010
Extended School Year	4	\$70	4	\$ 1,120
			<b>Grand Total</b>	\$11,130

**STUDENT ACHIEVEMENT:**

Physical therapy is necessary for some students with disabilities to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.3.1.

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

A. New Temporary Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Fetty, Jolene	Hill Creek – EAK	IV-01	\$0.00	\$46,694.00	01-07-15 to 06-17-15
2. Zobel, Rita	Chet F. Harritt – EAK	V-01	\$0.00	\$48,951.00	01-07-15 to 06-17-15

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Gallagher, Janice	Sycamore Canyon – EAK	IV-07	\$57,498.00	\$57,498.00	01-07-15 to 06-17-15

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Habich, Rebecca	Cajon Park	<i>V-05 to VI-05</i>	\$57,498.00	<i>\$61,772.00</i>	07-01-14

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

**Classified Staff**

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Lenhoff, Maria (replaces Dianne Brown)	Alternative School	Student Attendance Clerk/22A/1.0 hr. & School Office Receptionist/Clerk 23.5A/2.75 hrs.	\$0.00	\$1,187.01	11-21-14
2. Nothdurft, Jaclyn (replaces Vicki Reynolds)	Human Resources	Personnel Technician 27.5A/8.0 hrs.	\$0.00	\$3,450.00	12-15-14
3. Popeluk-Ostlund, Melanie	Pepper Drive	Custodian II/23A/4.0 hrs.	\$0.00	\$1,382.50	12-05-14
4. Sandoval, Sonia	Hill Creek	Instructional Assistant I 19A/2.5 hrs.	\$0.00	\$709.70	12-03-14

**Classified Staff - continued**

**I. Rehires:**

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

**J. Change of Status/Location:**

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Achenbach, Peggy	Transportation	<i>Bus Driver I/25E/5.67 hrs. to 5.83 hrs.</i>	\$2,634.61	\$2,708.95	12-01-14
2. Boxler, Nancy	<i>Hill Creek to Carlton Hills</i>	<i>Instructional Assistant, Special Ed I/21C/ 2.0 hrs. to 4.0 hrs.</i>	\$691.25	\$1,382.50	12-03-14
3. Conway, Susan	<i>Carlton Hills to Cajon Park</i>	<i>Instructional Assistant, Special Ed II 21D/5.75 hrs.</i>	\$2,088.11	\$2,088.11	01-05-15
4. Erwin, Christopher	Maintenance & Operations	<i>Grounds Maintenance Worker III/28.5E/8.0 hrs. to Maintenance &amp; Operations Lead 30E/8.0 hrs.</i>	\$4,419.00	\$4,757.00	11-17-14
5. Erwin, Tyler (replaces Sheila Salmeron)	Sycamore Canyon	<i>Early Childhood Assistant II/18A/3.0 hrs. to Early Childhood Group Leader I/19.5A/3.25 hrs.</i>	\$810.75	\$946.66	11-17-14
6. Ryan, Chriscilda	Transportation	<i>Bus Driver I/25E/6.33 hrs. to 6.5 hrs. + 8% Longevity</i>	\$3,176.56	\$3,261.66	12-01-14
7. Siegfried, Terri	Transportation	<i>Bus Driver I/25E/6.83 hrs. to 7.33 hrs. + 8% Longevity</i>	\$3,427.46	\$3,678.36	12-01-14

**K. Unpaid Leave Requests:**

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

**L. Resignations:**

Employee	Location	Position	Reason	Effective Date
1. McCarty, Shelley	Human Resources	Clerk Typist II	Personal	11-24-14
2. Parks, James	PRIDE Academy	Campus Aide	Personal	11-21-14
3. Rodriguez, Dorothea	Hill Creek	Custodian II	Retirement	02-28-15

**M. 39-Month Reemployment:**

Employee	Location	Position/Class/Hours	Effective Date

**N. Dismissals:**

Employee	Location	Position	Effective Date
1. Cooper, Christina	Cajon Park	Project SAFE Assistant	12-15-14

**RECOMMENDATION:**

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.4.1.

Consent Item F.4.2.

Approval of New Job Description for Intervention Resource Teacher

December 16, 2014

Prepared by Tim Larson

**BACKGROUND:**

Administration has determined the need for a new job description to provide intervention support for the instructional program across the District. Our current Language Arts Specialist (LAS) positions have provided support in all areas of the curriculum based upon student need and site specific program goals. We have had difficulty finding new candidates to fill LAS positions due to a shortage of people obtaining the required Reading Specialist Certificate. The job description of Intervention Resource Teacher will broaden our ability to search for candidates with the appropriate experience, while maintaining support in reading and all other curricular areas.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the new job description for the Intervention Resource Teacher.

**FISCAL IMPACT:**

All employees hired into this position will be placed on the appropriate step and column of the certificated salary schedule.

**STUDENT ACHIEVEMENT IMPACT:**

This position will provide intervention support for the instructional program.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.4.2.

**INTERVENTION RESOURCE TEACHER (K-8)**

**PRIMARY FUNCTION:**

Under the immediate supervision of the site administrator the Intervention Resource Teacher shall provide site level leadership to the staff in the implementation of the core curriculum and targeted intervention program. Assistance shall be provided through diagnostic/prescriptive planning, staff development, training of support staff, demonstration teaching and direct instruction with whole class, small groups and individual students.

**PROFESSIONAL RESPONSIBILITIES:**

1. Compile and analyze data as required.
2. Maintain awareness and understanding of current educational trends and developments through professional literature by attending conferences, site and District meetings, and staff development opportunities.
3. Maintain student records.
4. Participate in District activities such as staff development and meetings.
5. Participate in school and community activities, staff meetings, advisory committees, PTA, SSC and special programs as needed.
6. Maintain personal standards of dress and grooming in accordance with District policy.
7. Maintain standard of promptness and accuracy in carrying out assignments.

**ESSENTIAL FUNCTIONS:**

Direct Service and Consultation

1. Assist instructional staff in the implementation of the core instructional program, in classrooms and other instructional settings.
2. Assist staff in planning and organizing instruction and the selection of instructional resources related to student needs.
3. Communicate with parents or guardians through a variety of means student progress, including ways in which parents can help their children.
4. Coordinate staff development activities including training of support personnel.
5. Model effective instructional strategies.
6. Model and facilitate effective use of current and emerging digital tools to locate, analyze, and evaluate research and learning.
7. Participate in Student Study Team meetings to provide assessment information and advice on modifying the student's instructional program as necessary.
8. Prepare and distribute student and professional materials to support the instructional program.
9. Organize and provide supplementary, specialized diagnostic services and prescriptive instruction to small groups or individual students.
10. Assist staff on assessment recommendations for all content areas.
11. Provide early intervention to support learner success.
12. Use appropriate technology to provide instruction to students and communication with students, parents, and staff.
13. Support classroom teachers with implementation of district approved EL program.

**OTHER DUTIES AND RESPONSIBILITIES:**

Under the direction of his/her supervisor, the Intervention Resource Teacher may be assigned to:

1. Assist with the coordination and administration of state testing in accordance with District and state guidelines.



**INTERVENTION RESOURCE TEACHER (K-8)**

Page 2

**OTHER DUTIES AND RESPONSIBILITIES (continued):**

2. Collaborate with District offices in distributing and collecting documentation to facilitate communication and adhere to laws and/or policies.
3. Participate in material selection and curriculum development programs within the school of assignment and/or on a District level.
4. Plan and coordinate the work of instructional aides as requested by the supervisor, participate in the selection of personnel.
5. Supervise students in classroom and out-of-classroom activities during the assigned work-day.
6. Other duties as assigned.

**EDUCATION/CREDENTIALS:**

Bachelor's degree, including all courses to meet the credential requirements; additional units or M.A. is desirable. California Credential authorizing classroom instruction.

**EXPERIENCE:**

Five years of teaching experience preferred.

**KNOWLEDGE AND ABILITIES:**

Knowledge of:

Oral and written English communication skills.  
Interpersonal skills using tact, patience, and courtesy.

Ability to:

Serve in a leadership role and possess skills in developing positive interpersonal relationships; must be flexible in adapting to various working locations and in approach to job responsibilities.  
Maintain confidentiality and use discretion.

**WORKING CONDITIONS:**

Environment:

Indoor and outdoor work environment.

Physical Abilities:

Bend at the waist, knee or crouching to assist students.  
Hear and speak clearly to exchange information and make presentations.  
Lift books, materials and equipment to execute lessons.  
Seeing to read, prepare and review a variety of activities and to monitor student activities.  
Sit or stand for extended periods of time.  
Walk extended lengths to escort students around campus.

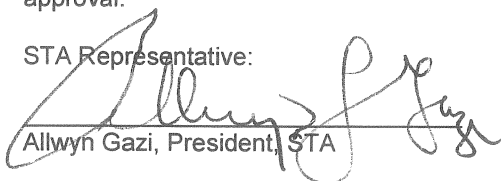
Hazards:

Potential exposure to communicable diseases and contact with blood and other body fluids.  
Potential exposure to physical injury from aggressive behavior.

ADOPTED:

Signing below signifies support of bringing this new job description to the Board of Education for approval.

STA Representative:

  
Allwyn Gazi, President, STA

District Representative:

 11/12/14  
Tim Larson, Asst. Supt., Human Resources / Pupil Services

Consent Item F.4.3. Approval of Memorandum of Understanding with Jewish Family Services to Continue to Provide Parenting Series

Prepared by Tim Larson  
December 16, 2014

**BACKGROUND:**

Jewish Family Services, currently under contract with San Diego County, provides the evidence based parenting program “Triple P”, or Positive Parenting Program at school sites around San Diego County. Classes were provided in Santee School District last year with a great success. Approval of the memorandum of understanding would allow continued partnership while offering 90-minute sessions to parents at Santee schools. This class will be offered to all families including families in the State Preschool.

The term of this agreement is November 1, 2014 to June 30, 2017.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Memorandum of Understanding with Jewish Family Services to provide a 3-part parenting series that has been offered in Santee since 2008.

**FISCAL IMPACT:**

The only cost to the District is the printing of flyers. Presenter and child supervision costs are covered by the county contract with Jewish Family Services.

**STUDENT ACHIEVEMENT IMPACT:**

Students who need and receive mental health support services are more likely to succeed academically in school.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.4.3.

## MEMORANDUM OF UNDERSTANDING

Between **JEWISH FAMILY SERVICE** and **SANTEE UNIFIED SCHOOL DISTRICT**

Parties: This Memorandum of Understanding is between Jewish Family Service [JFS] and SANTEE UNIFIED SCHOOL DISTRICT.

Purpose: To establish a collaborative relationship between Jewish Family Service and SANTEE UNIFIED SCHOOL DISTRICT that will enable students and parents to benefit from the San Diego County Positive Parenting Behavioral Health Contract [SD County Agreement 529742] "Triple P" Positive Parenting Program.

Responsibilities of Parties: In order to achieve the purpose set out above, the parties will perform the following activities:

### ***Jewish Family Service will:***

- JFS will partner with SANTEE UNIFIED SCHOOL DISTRICT to provide services through the Positive Parenting Program to children and families at the school.
- JFS will provide three parent education seminars using the evidence-based "Triple P" curriculum to interested SANTEE UNIFIED SCHOOL DISTRICT parents and staff of children from the school.
- JFS will provide incentives and program materials to participants.
- JFS will provide referral services and information to both participants and school administration without breaking the confidentiality of the participants.

### ***SANTEE UNIFIED SCHOOL DISTRICT will:***

- SANTEE UNIFIED SCHOOL DISTRICT school sites will engage JFS in a partnership to implement the Positive Parenting Program for the parents/caregivers.
- SANTEE UNIFIED SCHOOL DISTRICT school sites that choose to host the Positive Parenting Program will provide adequate space for the Seminars and distribute information regarding the program to parents and staff.
- SANTEE UNIFIED SCHOOL DISTRICT will work closely with JFS to ensure that the Positive Parenting Program reaches and serves as many people as possible at the schools that request the Triple P program.

*If requested:*

- JFS will provide child supervision, with caregivers who have cleared a criminal background check and tested negative for TB.

OR

- JFS will reimburse SANTEE UNIFIED SCHOOL DISTRICT for qualified employees (with a clear TB test and background check) no more than \$15 per hour (not to exceed a total of \$250) to provide supervision during child activity groups.
  - SANTEE UNIFIED SCHOOL DISTRICT will comply with standard California and Federal labor regulations, including worker's compensation and payroll taxes when providing qualified employees for child supervision.
  - SANTEE UNIFIED SCHOOL DISTRICT will provide an invoice for child supervision to the JFS Positive Parenting Program Manager at the completion of the class, not later than 30 days after completing the service.

General Terms of the Agreement: Both Jewish Family Service Positive Parenting Program and SANTEE UNIFIED SCHOOL DISTRICT agree to work cooperatively during the term of the agreement to achieve the purposes set out above. Parties will abide by necessary requirements of program confidentiality and agree to indemnify, defend and hold harmless each other against any and all potential penalties incurred in the event that they violate any portion of this agreement. This agreement does not create a legal partnership or contract between the parties. The term of this agreement is November 1, 2014 to June 30, 2017.

*JEWISH FAMILY SERVICE*

*SANTEE UNIFIED SCHOOL DISTRICT*

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: Joel Craddock, M.S., Ed.

Name: Tim Larson

Title: Divisional Director

Title: Assistant Sup. Human Resources

Date: \_\_\_\_\_

Date: \_\_\_\_\_

For further information, please contact:  
Lea Bush (858) 637-3378  
8788 Balboa Avenue  
San Diego, CA 92123

District Address:  
Meredith Riffel (619) 258-2345  
9619 Cuyamaca Street  
Santee, CA 92071

Consent Item F.4.4. Approval to Use Public Consulting Group (PCG) to Provide Claims Administration Services for Medicaid Administrative Activities (MAA)

Prepared by Tim Larson  
December 16, 2014

**BACKGROUND:**

The District currently contracts with Northern California Medi-Cal Administrative Services (NMAS) to administer and submit claims under the Medicaid Administrative Activities (MAA) billing program. Our agreement with NMAS will non-renew effective December 31, 2014 as they no longer offer these services.

The District will now look to CompuClaim for administration of the LEA Medi-Cal Billing Option services; however, CompuClaim requires support for MAA submissions which are now referred to as "Random Moment in Time Survey" (RMTS).

As part of Region 9 LEC, the District will be working with PCG for the RMTS system platform. PCG is a national leader in school based Medicaid working with 37 Medicaid agencies serving 15 states. Our contract with them would include Student Data File Transmission, Invoicing, and Help Desk Support.

**RECOMMENDATION:**

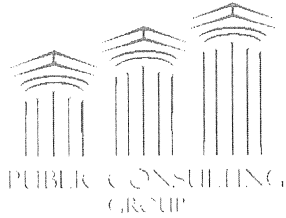
It is recommended that the Board of Education approve the use PCG for the MAA billing program from January 1, 2015 December 30, 2015 school year.

**FISCAL IMPACT:**

The cost for services as described above is \$6000.00 a year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.4.4.



October 20, 2014

Santee Unified School District  
ATTN: Sue Sarmiento  
Pupil Services  
Santee School District (LEC Region 9)  
Educational Resource Center

School Based Medi-Cal Administrative Activities  
RMTS – Optional Services Request

Dear Ms. Sarmiento,  
Public Consulting Group (PCG) is pleased to provide optional services for RMTS to Santee Unified School District.

PCG understands the undertaking needed to implement and support a RMTS system. PCG is able to commit the resources necessary to provide the services requested in a timely manner and to conform to the material aspects of the scope of work required. We are excited about this opportunity to work with Santee Public Schools, and we look forward to helping you manage your RMTS program.

The following optional services will be added beginning on 1/1/2015 and will be valid until 12/30/15. You may choose to add any additional optional services at any time.

Student Data File Transmission to DHCS

PCG can transmit compressed student data files to Department of Health Care Services (DHCS) for calculation of Medi-Cal eligibility percentage via File Transfer Protocol (FTP). FTP sites allow the secure transmission of compressed data. The file transfer system provides a secure way to transmit data.  
Cost: \$100/LEA/Quarter

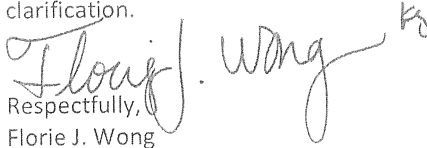
Online SMAA Invoicing Module

PCG RMTS system allows for the full administration of the RMTS but also the LEA financial data collection and calculation of the quarterly SMAA invoice.  
Cost: \$900/LEA/Quarter

LEA SMAA Coordinator/Contact Help Desk Support

PCG will provide support on how to access the RMTS system, general questions regarding RMTS, participant list updates, calendar updates, reporting, and any other program questions.  
Cost: \$500/LEA/Quarter

Please contact me at (858) 546-4729 or via email at CALEC@pcgus.com, with any questions you have or needs for clarification.

  
Respectfully,  
Florie J. Wong  
Associate Manager

Consent Item F.4.5.                      Approval to Increase Work Hours for a Certificated Non-Management Position

Prepared by Tim Larson  
December 16, 2014

**BACKGROUND:**

Due to additional students enrolling in Santee School District requiring special needs, administration has determined that an additional .3 FTE will be required for a special education position at Carlton Oaks School to provide adequate classroom support.

If approved, the additional .3 FTE will be applied to the current employee holding the .7 FTE position.

**RECOMMENDATION:**

It is recommended that the Board of Education approve to increase work hours for the following position effective December 17, 2014.

- Increase one (1) .7 FTE special education position at Carlton Oaks School to 1.0 FTE.

**FISCAL IMPACT:**

The annual cost to increase work hours for the certificated special education position will be \$20,078, paid by the special education program.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for all students.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.4.5.

Consent Item F.4.6.

Adoption of Resolution No. 1415-14 to Eliminate a  
Vacant Classified Non- Management Position

Prepared by Tim Larson  
December 16, 2014

**BACKGROUND:**

For the past several years, the Out of School Time Programs has reviewed staffing based on enrollment to determine program needs as positions are vacated. At this time, administration has determined that a 6-month vacant Early Childhood Group Leader I position is no longer required at the Carlton Hills site.

In addition, it has been determined there is currently a need for a 12-month Early Childhood Group Leader I position at the Sycamore Canyon site. This position will be posted and filled in accordance with Article 15 in the CSEA collective bargaining agreement.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the following actions:

- Eliminate one (1) vacant 5.75 hours per day Early Childhood Group Leader I position at Carlton Hills effective December 17, 2014

**FISCAL IMPACT:**

The annual savings by eliminating the vacant 6-month, 5.75 hours per day Early Childhood Group Leader I position in the amount of \$15,729 will cover the additional annual cost of \$12,819 required for the 12-month, 3.5 hours per day position.

The adjustments will be reflected in the fee-based program budget.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for all students and programs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.4.6.



**SANTEE SCHOOL DISTRICT  
Resolution No. 1415-14**

**ELIMINATE CLASSIFIED NON-MANAGEMENT POSITION**

**WHEREAS**, administration has determined that a 6-month vacant Early Childhood Group Leader I position is no longer required at the Carlton Hills site; and

**WHEREAS**, the Governing Board has determined that elimination of the positions is necessary.

**NOW, THEREFORE, BE IT RESOLVED** that as of the 16<sup>th</sup> day of December 2014, the Governing Board of Santee School District approved to eliminate the following position:

- Eliminate one (1) vacant 5.75 hours per day Early Childhood Group Leader I position at Carlton Hills effective December 17, 2014

**BE IT FURTHER RESOLVED** that the Board Governing Board has determined that because the position is currently vacant and no employees will be affected as a result of the elimination, notification of this action will not be necessary.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 16<sup>th</sup> day of December 2014, by the following vote:

**AYES:** \_\_\_\_\_  
**NOES:** \_\_\_\_\_  
**ABSENT:** \_\_\_\_\_

Dated 12/16/14

\_\_\_\_\_  
Clerk, Board of Education

**Item G. DISCUSSION AND/OR ACTION ITEMS**

*The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.*

Agenda Item G.

**BACKGROUND:**

On June 17, 2014, the Board approved a Purchase and Sale Agreement with M. Grant Real Estate Inc. (“Developer”) for sale of the Renzulli property for a purchase price of \$5,275,000 (“Agreement”). The Agreement contained provisions for a sale conditioned upon the Developer completing the rezoning and entitlement process through the City of Santee. Consequently, the Agreement called for an Initial Contingency Period of 180 days from the opening of escrow with the option for an Extended Contingency Period of up to 180 days if substantial progress had been made but more time was needed. Escrow opened on June 23, 2014 so the Initial Contingency Period ends December 20, 2014. Invoking the Extended Contingency Period requires the Developer to request it and the parties to mutually agree to it in writing.

The Developer has not yet completed the rezoning and entitlement process and has requested more time past the 180 Day Initial Contingency Period which ends on December 20, 2014. At this point, the District has 3 options:

1. Invoke Extended Contingency Period
  - a) Extend escrow through January 31, 2015 requiring an Additional Deposit of \$211,000 to arrange for close of escrow with an additional cash payment of \$1.189 million and a Promissory Note secured by a Deed of Trust from the Developer for the balance of the \$5,275,000 purchase price  
~OR~
  - b) Agree to extend escrow for a 180 Day Extended Contingency Period, through June 18, 2015. The Developer would forfeit the Initial Deposit of 2% (\$105,500) and would be required to make another deposit of 4% or (\$211,000), which would be non-refundable but applicable to the sale price if the rezoning and entitlement process is completed within 180 calendar days  
~OR~
2. Decline Extended Contingency Period
  - a) Determine that there has not been substantial progress in the rezoning and entitlement process and decline to mutually agree to the Extended Contingency Period, thereby terminating the Agreement

**RECOMMENDATION:**

Administration recommends invoking the Extended Contingency Period through January 31, 2015 to allow time to arrange for close of escrow with an additional cash payment and a 12-month Promissory Note secured by a Deed of Trust.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact would be revenue of \$5,275,000 if the sale closes.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.1.

**BACKGROUND:**

Assembly Bill 2861, which became effective January 1, 1987, requires that school districts prepare and submit interim financial reports so that governing boards, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified, or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years.

Provided for the Board's review and approval is the interim report as of October 31, 2014 for the Santee School District. The projection for the unrestricted General Fund includes a beginning balance of \$10,456,554, anticipated income of \$43,796,773, anticipated outgo of \$46,380,962, and a projected ending balance on June 30, 2015, of \$7,872,365. Copies of the interim report for the public's review will be available at the meeting or upon a request to the Fiscal Services department.

The District is designating a positive certification for the first interim.

**RECOMMENDATION:**

It is recommended that the Board of Education approve a positive certification regarding the District's ability to meet its financial obligations for the 2014-15 fiscal year and two subsequent years.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

Item	2013-14		2014-15		2015-16		2016-17	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	9,850,256	383,099	\$10,456,554	\$1,350,410	\$7,872,365	\$197,900	\$4,566,447	\$103,053
Audit Adjustments	0							
Total Income	\$40,777,092	\$7,651,673	\$43,796,773	\$6,858,753	\$44,500,998	\$6,511,870	\$46,112,263	\$6,528,180
Total Outgo	\$40,170,794	\$6,684,362	\$46,380,962	\$8,011,263	\$47,806,916	\$6,606,717	\$49,428,637	\$6,528,180
<b>Change in Fund Balance</b>	<b>\$606,298</b>	<b>\$967,311</b>	<b>(\$2,584,189)</b>	<b>(\$1,152,510)</b>	<b>(\$3,305,918)</b>	<b>(\$94,847)</b>	<b>(\$3,316,374)</b>	<b>\$103,053</b>
Ending Fund Balance	\$10,456,554	\$1,350,410	\$7,872,365	\$197,900	\$4,566,447	\$103,053	\$1,250,073	\$103,053
Undesignated/Unappropriated	\$7,930,566	\$0	\$5,571,668	\$0	\$2,260,164	\$0	(\$1,105,091)	\$0
Economic Uncertainty Reserve	\$1,405,655		\$1,631,767		\$1,632,409		\$1,678,704	
Fund 17 Reserve	\$2,871,964		\$2,885,713		\$2,903,027		\$2,920,445	
Total Reserves	\$12,208,184		\$10,089,147		\$6,795,600		\$3,494,059	
Reserve as % of Expenditures	26.06%		18.55%		12.49%		6.24%	

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.2.

Discussion and/or Action Item G.1.3. Approval of Monthly Financial Report  
Prepared by Karl Christensen  
December 16, 2014

**BACKGROUND:**

Administration has prepared the accompanying Monthly Financial Report covering the period October 1, 2014 through October 31, 2014 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The Monthly Financial Report shows a beginning cash balance of \$8,151,676; cash receipts of \$3,013,820; and disbursements of \$5,238,730 are reflected for the period of October 1, through October 31, 2014 resulting in an ending cash balance of \$5,926,765 as of October 31, 2014.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.3.

# Monthly Financial Report - October

1

## CASH REPORT FOR OCTOBER

		Actual	Projected*
Beginning Cash Balance as of October 1, 2014		\$8,151,676	\$8,151,676
<b>INCOME</b>			
A. Local Control Funding Formula			
State Aid	\$ 2,222,888		
Property Taxes	60,548		
		2,283,436	
B. Federal Income			
Federal Funding	136,215		
		136,215	
C. State Income			
Categorical Funding	36,109		
Lottery	247,717		
		283,826	
D. Local Income			
Other Local Income			
Spec Ed	252,756		
Interest	7,292		
		260,048	
E. Due to/Due from other funds		50,295	
F. Debt Proceeds		-	
<b>TOTAL INCOME</b>		<b>\$3,013,820</b>	<b>\$3,013,820</b>
Beginning Balance Plus Income		<b>\$11,165,496</b>	<b>\$11,165,496</b>
<b>DISBURSEMENTS</b>			
G. Commercial Warrants	\$ 1,073,865		
H. Payroll Warrants	3,264,637		
I. Statutory Employee Benefits	550,040		
J. Health & Welfare	230,853		
K. Other Outgo	119,335		
L. Interfund Borrowing Out	-		
M. Budget Adjustments			
<b>TOTAL DISBURSEMENTS</b>		<b>\$5,238,730</b>	<b>\$5,238,730</b>
Ending Cash Balance as of October 31, 2014		<b>\$5,926,765</b>	<b>\$5,926,765</b>

\* Based on Cash Flow Projection updated for First Interim FY 2014-15



Budget Revisions  
Through October 31, 2014  
2014-15 Revised Budget

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	10,456,554	1,350,410	11,806,964
Estimated Income	39,203,658	11,451,867	50,655,525
Estimated Expenditures	41,787,847	12,604,377	54,392,224
Change in Fund Balance	(2,584,189)	(1,152,510)	(3,736,699)
Projected Ending Fund Balance	7,872,365	197,900	8,070,265
Less: Restricted Program Carryovers	-	197,900	197,900
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	15,000	-	15,000
Stores Inventory	53,344	-	53,344
Less: Assigned Vacation Carryover	224,718	-	224,718
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	1,631,767	-	1,631,767
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	5,571,668	-	5,571,668
Fund 17 Projected End of Year Balance	2,885,713	-	2,885,713
Projected Reserves	10,089,147	-	10,089,147
As a % Estimated Expense Total	18.55%		

\* Projected Reserve % 2015-16 12.49%

\* Projected Reserve % 2016-17 6.24%

\* Based on most recent Multi-Year Projection at First Interim FY 2014-15

**BACKGROUND:**

Government Code sections 66001 and 66006 require school districts to make certain findings and a report available to the public each year related to the collection and use of Level 1 and Level 2 Developer Fees. Specifically, Government Code section 66006 requires that, within 180 days after the last day of each fiscal year, a report regarding each separate account or fund in which these fees are deposited be made available to the public and be reviewed at a regularly scheduled Board meeting. The report is to contain the following information:

- A brief description of the type of fee in the account or fund
- The amount of the fee
- The beginning and ending balance of the account or fund
- The amount of the fees collected and the interest earned
- An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with the fees
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement
- A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan
- The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001

This code also stipulates that the report be reviewed at a regularly scheduled Board meeting not less than 15 days after the report is made available to the public. Notice of the meeting is to be mailed to any parties expressing an interest, in writing, for receiving a mailed notice. The District has no requests on file for mailed notices.

Notice of the availability of the report was posted in three (3) prominent places within the District 15 days prior to this meeting.

**RECOMMENDATION:**

It is recommended that the Board of Education accept the Annual and Five Year Developer Fee Report pertaining to transactions for the 2013-14 fiscal year and facility plans for the subsequent 5 years.

This recommendation supports the following District goal:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact reported is \$342,082 in Developer Fees collected in 2013-14 and an ending balance in the Fund of \$553,719.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.4.

**THE SANTEE SCHOOL DISTRICT  
ANNUAL AND FIVE –YEAR FEE REPORT FOR THE 2013-14  
FISCAL YEAR**

It is a requirement of Government Code Sections 66006 and 66001 that school districts provide certain financial information to the public each year. The report must be made available for public review 180 days after the close of the previous fiscal year. Developer fees are intended to be used for the construction and reconstruction (modernization) of school facilities to accommodate students from new development. Developer fees are not intended for general revenue purposes.

**I. THE DISTRICT PROVIDES THE FOLLOWING INFORMATION IN COMPLIANCE WITH GOVERNMENT CODE SECTION 66006 FOR THE 2013-14 FISCAL YEAR**

**A. THE FEES REPORTED ARE LEVEL I FEES AS FOLLOWS:**

- i. \$2.08 per square foot for residential
- ii. \$0.33 per square foot for commercial and industrial

**B. AMOUNT OF DEVELOPER FEES**

The fee amounts reported were authorized by the District’s Board of Education. The fees partially mitigate the impact caused by new residential and commercial construction and do not adequately fund the District’s school facility needs.

Amount of Fees Collected	Amount of Interest Earned
\$342,082	\$2,666
\$	\$

**C. BEGINNING AND ENDING BALANCE OF ACCOUNT**

	Fees
<b>Beginning Balance (7/1/13)</b>	<b>\$710,030</b>
<b>Ending Balance (6/30/14)</b>	<b>\$553,719</b>

**D. FEEES WERE EXPENDED FOR THE FOLLOWING PROJECTS IN FISCAL YEAR 2013-14**

**SANTEE SCHOOL DISTRICT  
ITEMIZED FEE EXPENDITURES  
2013-14**

<b>Project Description</b>	<b>Percentage Funded with Fees</b>	<b>Amount</b>
Pepper Drive- New Classroom Addition	4.50%	427,961
Carlton Hills- Classroom Furniture and Equipment	100%	2,339
Sycamore Canyon- Classroom Furniture and Equipment	100%	294
Cajon Park- Classroom Furniture and Equipment	100%	2,148
Cajon Park- Modernization	0.06%	3,828
Chet F. Harritt- Classroom Furniture and Equipment	100%	674
Chet F. Harritt- Ballfield Improvements	0.95%	23,845
Carlton Oaks- Classroom Furniture and Equipment	100%	2,045
Rio Seco- Classroom Furniture and Equipment	100%	6,567
Rio Seco- Modernization	<0.01%	500
Hill Creek- New Classroom Addition	0.05%	2,958
Santee Success- Classroom Furniture and Equipment	100%	430
Other Facility Related Services	100%	27,470
<b>Total Expenses</b>		<b>501,059</b>

**E. DURING THE 2014-15 FISCAL YEAR THE DISTRICT WILL COMMENCE CONSTRUCTION ON THE FOLLOWING PROJECTS IF SUFFICIENT FUNDS ARE COLLECTED**

<b>Project</b>	<b>Estimated/Actual Commencement Date</b>
<b>New Administration/Learning Resource Center Building at Pepper Drive</b>	June 2015
<b>Furniture and Equipment for Growth</b>	June 2015
<b>Pepper Drive Sports Field Improvement</b>	June 2015

The District has determined that funds are not sufficient to fund the following projects but anticipate the commencement on the following projects at a future date.

<b>Project</b>
<b>New Classroom / Learning Resource Center addition at Chet F. Harritt</b>
<b>New Learning Resource Center at PRIDE Academy</b>
<b>New Learning Resource Center at Sycamore Canyon</b>
<b>Modernization of Classrooms at Pepper Drive</b>

**F. THE DISTRICT HAS TRANSFERRED OR MADE LOANS FROM THE ACCOUNT AS NOTED**

(If not applicable, do state N/A)

<b>Description of Interfund Transfer</b>	<b>Funds to Which Reportable Fees</b>	<b>Amount</b>	<b>Date Loan Repaid</b>	<b>Rate of Interest</b>

<b>or Loan</b>	<b>Are Loaned</b>			
N/A	N/A	N/A	N/A	N/A

**II. PROJECTS PROPOSED IN THE NEXT FIVE YEARS FOR WHICH FEES WILL BE EXPENDED**

A. The fees are collected on new residential and commercial development within the District to fund school facilities required to serve students generated by new development. The fees will be used to fund construction and reconstruction (modernization) of school facilities and provide interim housing as necessary.

**B. RELATIONSHIP BETWEEN FEES COLLECTED AND PURPOSE FOR WHICH THEY ARE COLLECTED**

There is a reasonable relationship between fees charged and the need for construction and reconstruction (modernization) of school facilities. The School District does not have adequate facilities to accommodate students from new development. The fees collected do not exceed the cost of providing adequate school facilities.

**C. SOURCES OF FUNDING**

<b>Source of Funding</b>	<b>Amount of Funding Anticipated to be Received to Complete Financing of School Facilities</b>
1. State Funding Program Funds	\$1,063,026
2. State Hardship Funds	\$0
3. Community Facilities Districts	\$0
4. General Obligation Bond Proceeds	\$0
5. Redevelopment Pass-Through Agreements	\$0
6. Statutory School Facility Fees Level I	\$578,719
7. Alternative School Facility Fees Level II	\$0
8. Mitigation Payments	\$0
9. Certificates of Participation	\$0
10. SB-201 Fees	\$0
<b>11. Total Funding (Anticipated)</b>	<b>\$1,641,745</b>

**Santee School District**  
**TO BE COMPLETED IN THE NEXT FIVE YEARS**

PROJECT NAME: New Administration/Learning Resource Center Building at Pepper Drive  
 Total Cost of Project: \$3,500,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. State Joint Use Grant	\$1,063,026	June 2015
2. Developer Fees	\$358,719	
3. Other	\$2,078,255	
4.	\$	

PROJECT NAME: Furniture and Equipment for Growth  
 Total Cost of Project: \$20,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. Developer Fees	\$20,000	August 2015
2.	\$	
3.	\$	
4.	\$	

PROJECT NAME: Pepper Drive Sports Field Improvement  
 Total Cost of Project: \$450,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. Grant	\$250,000	June 2015
2. Developer Fees	\$200,000	
3.	\$	
4.	\$	



PROJECT NAME: New Classroom / Learning Resource Center Addition at Chet F. Harritt  
 Total Cost of Project: \$8,500,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. TBD	TBD	TBD
2.	\$	
3.	\$	
4.	\$	

PROJECT NAME: New Learning Resource Center at PRIDE Academy  
 Total Cost of Project: \$3,000,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. TBD	TBD	TBD
2.	\$	
3.	\$	
4.	\$	

PROJECT NAME: New Learning Resource Center at Sycamore Canyon  
 Total Cost of Project: \$3,000,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. TBD	TBD	TBD
2.	\$	
3.	\$	
4.	\$	

PROJECT NAME: Modernization of Classrooms at Pepper Drive

Total Cost of Project: \$8,500,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. TBD	TBD	TBD
2.	\$	
3.	\$	
4.	\$	

(Use additional sheets as necessary.)

**D. SUMMARY OF ANTICIPATED REVENUE AND PROJECT COSTS**

Total Funds Needed (Add total of projects to be completed in next five years)	\$26,970,000
Total Anticipated Funds (Line 11 of Funding Sources)	\$1,641,745
<b>Shortfall</b>	<b>\$25,328,255</b>

Discussion and/or Action Item G.2.1.  
Prepared by Karl Christensen  
December 16, 2014

Approval of Amendment No. 17 (Phase IV –  
Pepper Drive School LRC/Administration  
Building) to Construction Services Agreement  
for Lease-Leaseback, Site Lease, and  
Sublease Agreement

## **BACKGROUND:**

On February 2, 2008, the Santee School District Board of Education adopted Resolution No. 0708-16, approving and authorizing the execution of a Site Lease, Sublease Agreement, and Lease-Leaseback Construction agreement between the District and Balfour Beatty Construction, Inc. (formerly Douglas E. Barnhart, Inc.) in order to provide for the capital improvement construction of school facilities, at nine school sites within the district (the “Project”). Subsequent to this action, the following Amendments have been executed:

- On April 1, 2008, the Board approved Amendment No. 1 for the Guaranteed Maximum Price (GMP) of the Cajon Park classroom addition
- On June 3, 2008, the Board approved Amendments Nos. 2-6 for the GMP for five school modernization
- On September 2, 2008, the Board approved Amendments Nos. 7-9 for the ten-classroom additions at Carlton Hills, Rio Seco, and Carlton Oaks
- On May 9, 2009, the Board approved Amendments Nos. 10-13 for the GMP for three school modernizations and the Chet F. Harritt ball fields
  - In June 2009, the Board suspended work and amended the contracts for infrastructure only and partial scope at the Chet F. Harritt ball field project
- On May 4, 2010, the District entered into the Amendment 14 for the Hill Creek School Solar Project
- On June 21, 2011, the Board approved Amendment No. 15 for the ten-classroom addition at Hill Creek
- On February 19, 2013, the Board approved Amendment No. 16 for the ten-classroom addition at Pepper Drive School.

This action is for Amendment No. 17 to the Lease-Leaseback Construction Agreement to complete the LRC/Administration Building at Pepper Drive School. This amendment will establish a preliminary GMP for the projects which includes the following elements:

- Estimates of sub-contractor costs based on bids previously obtained in February 2013 with updates on prevailing wages, materials costs, and scope changes. Final numbers will be established through a formal bidding and collaborate selection process to occur over the next several months
- Contractor’s contingency of 3.5% of hard costs the remainder of which, if any, reverts 1/3 to contractor and 2/3 to the District
- General Conditions for staffing and oversight as well as Bond and Insurance costs
- Contractor Fee of 3.5%
- Owner’s Contingency of 3.5% the remainder of which, if any, reverts to the District.

It is important to note that these numbers are still subject to downward revision. The team will continue to work over the next several months to find ways to reduce costs before construction commences.

With execution of this Amendment, the District is also issuing a Provisional Notice to Proceed (NTP) for June 19, 2015. However, the Amendment contains conditional language specifying that no contractor is to incur costs until a Final Authorization to do so is issued by the District in April or May of 2015. This Final Authorization is conditioned upon receipt of sufficient funds from the Renzulli Land Sale to combine with the \$1.1 million Joint Use State Grant to initiate construction. Action to accept a Final GMP is tentatively scheduled to occur at the June 16, 2015 Board meeting.

**RECOMMENDATION:**

It is recommended that the Board of Education approve Amendment No. 17 to the Lease-Leaseback Construction Agreement with a preliminary GMP of \$3,098,008.

This recommendation supports the following District goals:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The fiscal impact to the District is \$3,098,008 to be funded from a Joint Use State Grant and Renzulli Land Sale proceeds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.2.1.

**SEVENTEENTH AMENDMENT  
(PHASE VII – PEPPER DRIVE SCHOOL LEARNING RESOURCE  
CENTER/ADMINISTRATION BUILDING ADDITION) TO  
CONSTRUCTION SERVICES AGREEMENT FOR LEASE-LEASEBACK,  
SITE LEASE, AND SUBLEASE AGREEMENT**

This Seventeenth Amendment (Phase VII – Pepper Drive School – Learning Resource Center/Administration Building Addition) to Construction Services for Lease-Leaseback, Site Lease, and Sublease Agreement is made and entered into this 16th day of December, 2014, by and between the SANTEE SCHOOL DISTRICT (the "District") and Balfour Beatty Construction, LLC (the "Builder") as follows:

WHEREAS, on February 2, 2008, the Governing Board of the District adopted Resolution No. 0708-16 (the "Resolution"), approving and authorizing the execution of a Site Lease, Sublease Agreement (the "Sublease Agreement"), and Construction Services Agreement for Lease-Leaseback (the "Lease-Leaseback Agreement") (the Site Lease, Sublease Agreement and Lease-Leaseback Agreement are collectively referred to herein as the "Lease-Leaseback Documents") between the District and Builder, and authorizing the filing of a validation complaint, in order to provide for the financing and modernization of existing school facilities, at nine school sites within the District (the "Project"); and

WHEREAS, the Lease-Leaseback Agreement provides that the District will undertake work incrementally as Division of the State Architect ("DSA") approvals of plans and timelines for construction allow with the Lease-Leaseback Documents as the basis for amendments for subsequent phases of the Project; and

WHEREAS, it is the intent of the Board that the Amendments to the Project be part of the validated Lease-Leaseback Documents, but stand alone from each other so to reflect the specific phase of the Project identified by each Amendment; and each may be subject to further amendments as required; and

WHEREAS, on April 1, 2008, the District entered into the First Amendment to the Lease-Leaseback Documents and modified the Lease-Leaseback Documents and Guaranteed Maximum Price ("PGMP") accordingly; and

WHEREAS, on April 22, 2008, the Superior Court of the County of San Diego, issued a judgment validating the Lease-Leaseback Documents (Case No. 37-2008-00061653-CU-MC-EC, filed April 23, 2008); and

WHEREAS, on June 3, 2008, the District entered into the Second through Sixth Amendments to the Lease-Leaseback Documents for modernizations at five (5) school sites; and

WHEREAS, on September 2, 2008, the District entered into the Seventh through Ninth Amendments to the Lease-Leaseback Documents (Phase III) for modernizations at five (5) school sites; and

WHEREAS, on October 21, 2008, the District entered into Amendments to the First through Fourth Amendments to the Lease-Leaseback Documents to make some clarifications to their terms; and

WHEREAS, on May 2, 2009, the District entered into Tenth through Thirteenth Amendments to the Lease-Leaseback Documents (Phase IV) for modernizations at four (4) school sites; and

WHEREAS, on June 22, 2009, the District adopted Resolution 0809-57, suspending construction due to difficulties in securing funding to continue modernization work more particularly described in that Resolution; and

WHEREAS, on May 4, 2010, the District entered into the Fourteenth Amendment (Phase V – Hill Creek School Solar Project); and

WHEREAS, on August 18, 2009, August 25, 2009, and January 18, 2011, the Board entered into further Amendments to the previously approved Phase IV amendments to modify work due to financing considerations; and

WHEREAS, on June 21, 2011, the District entered into the Fifteenth Amendment (Phase IV – Hill Creek Addition Project); and

WHEREAS, on February 19, 2013, the District entered into the Sixteenth Amendment (Phase VI – Pepper Drive School Addition); and

WHEREAS, the Division of the State Architect (“DSA”) approved plans for this Seventeenth Amendment (Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition) of the Project on May 29, 2013; and

WHEREAS, the Board has determined that conditions precedent to issuance of the Notice to Proceed have been met and the Board is now ready to establish the Preliminary GMP for the Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition portion of the Project; and

WHEREAS, the District intends to finance the Pepper Drive School Learning Resource Center/Administration Building in part through a School Facility Program Grant through the Office of Public School Construction (the “Grant”) and a condition of the Grant is that a contract be entered into for the work to be performed and a Notice to Proceed be issued no later than December 16, 2014; and

WHEREAS, by this Amendment, the District is entering into this Seventeenth Amendment in order to contract with Builder for the construction of the Pepper Drive School Learning Resource Center/Administration Building; and

WHEREAS, the District will issue the Notice to Proceed concurrent with the adoption of this Seventeenth Amendment with a start date of June 19, 2015 in order to ensure that students are not on campus when work begins and to ensure all funds for construction of the entire Pepper Drive School Learning Resource Center/Administration Building are procured; and

WHEREAS, the District desires that it not be bound by contracts with subcontractors or trade contractors until it issues Builder an Authorization to Enter into Contracts in April or May, 2015; and

WHEREAS, the District desires to make other substantive changes to the Lease-Leaseback Documents in this Amendment to reflect changes in the law since the Lease-Leaseback Documents were originally executed.

NOW, THEREFORE, DISTRICT AND BUILDER HEREBY AGREE AS FOLLOWS:

1. Section 6 of the Lease-Leaseback Agreement for the Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition Phase of the Project shall be as follows:

6. The Preliminary Guaranteed Maximum Price (PGMP) for the Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition Phase of the Project shall be THREE MILLION NINETY-EIGHT THOUSAND EIGHT AND NO/100 DOLLARS (\$3,098,008.00), based upon the Construction and Scope of Work set forth in Exhibit A of this Agreement. The PGMP is based upon DSA approved plans and specifications defined in “Exhibit A-Lease-Leaseback Agreement Seventeenth Amendment (Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition)” and includes the prevailing wage rates described in Section 13 in effect at the time the work is bid pursuant to Section 4 herein. The PGMP includes the cost of construction pursuant to Exhibit B hereof for Builder’s Fee, General Conditions, Bonds and Insurance Costs as further defined in Exhibit C hereof and the PGMP includes a Builder’s contingency, as described in section 8 hereof, of three and one-half percent (3.5%) on Construction Costs, subject to increase through Owner accepted Project savings.

The PGMP also includes the general conditions listed in Exhibit C hereof, except for those listed as Owner or Reimbursable in Exhibit C. The final PGMP shall be presented by Builder to the Board of Trustees of the District for approval at on or about the Board’s December 16<sup>th</sup>, 2014 meeting, based upon final plans and specifications for the Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition phase of the Project. Once approved by the District, the

Builder's proposal for the preliminary GMP for Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition and subsequent phases of the Project shall constitute amendments to this Agreement. The District will also maintain its own contingency of three and one half percent (3.5%) (“Owner contingency”) which is included in the Builder’s PGMP. Value engineered items after the PGMP shall go to one hundred percent (100%) to the Builder’s contingency. The Builder shall assume the risk of cost overruns which were foreseeable at the time this Agreement is entered into and the preliminary GMP determined, except for unforeseen conditions, design error or omissions and events as set forth in section 29 hereof. Changes to the scope of the Project not contemplated in the Scope of Work (Exhibit A) shall be deemed Extra Work/Modifications pursuant to the procedures set forth in Section 10 of this Agreement. Builder acknowledges that the PGMP constitutes sufficient consideration for the assumption of risk of costs by Builder. The PGMP is a fee to Builder and Builder shall be entitled to any unused portions of it. The PGMP shall include, but not be limited to, increases in labor and materials. Sublease payments and Construction Progress Payments by the District to Builder pursuant to Section 18 this Agreement and the Sublease shall be commensurate with the PGMP. Unused allowances for Administration/Learning Resource Center/ Teacher Training Coordination SWPPP’s Implementation, Monitoring, Maintenance & Removal will revert direct to Owner contingency. Savings or increase on buyout of allowances will revert to or be funded from Owner contingency.

Builder shall determine the final Guaranteed Maximum Price (GMP) prior to commencement of construction, at which time another Amendment shall be entered into between District and Builder. Although Builder may solicit bids from subcontractors/trade contractors anytime after issuance of the Notice to Proceed, Builder and District agree not to finalize contracts with subcontractors/trade contractors or otherwise to bind the District to contracts other than this Amendment until District has issued an Authorization to Enter into Contracts, which is expected to be issued in April or May, 2015.

The remaining provisions of Section 6 of the Lease-Leaseback Agreement shall be as set forth in the Lease-Leaseback Agreement.

2. Exhibit A of the Lease-Leaseback Agreement shall be amended to reflect the final plans and specifications for Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition phase of the Project. A new Exhibit A of the Lease-Leaseback, as amended, set forth as “Attachment 1” hereof entitled “Exhibit A Construction Services Agreement for Lease-Leaseback Sixteenth Amendment (Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition) – Scope of Work,” shall be added for Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition phase of the Project.



3. A new Exhibit B of the Lease-Leaseback set forth as "Attachment 2" hereof entitled "Exhibit B Construction Services Agreement for Lease-Leaseback Seventeenth Amendment (Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition) – Preliminary Guaranteed Maximum Price Cost Summary" shall be added for the Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition phase of the Project.

4. A new Exhibit C of the Lease-Leaseback, set forth as "Attachment 3" hereof entitled "Exhibit C Construction Services Agreement for Lease-Leaseback ~~Sixteenth~~ Seventeenth Amendment (Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition)-General Conditions Breakdown" shall be added for Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition phase of the Project

5. Exhibit A of the Sublease Agreement for Phase VII - (Pepper Drive School Learning Resource Center/Administration Building Addition) shall be in the form attached hereto as "Attachment 4." All other provisions of the Sublease Agreement shall remain in full force and effect for Phase VII of the Project, including the timelines for completion and payment, except that those provisions shall only be applicable to the Scope of Work listed in Exhibit A to the Lease-Leaseback Agreement, as amended, and to the Sites listed in Exhibit A to the Site Lease, as of the date of this Seventeenth Amendment.

6. The parties agree that the provisions of Section 47 of the Lease-Leaseback Agreement pertaining to the District's Labor Compliance Program ("LCP") shall not be applicable to contracts between the District and/or Builder and other contractors and subcontractors entered into after March 1, 2015, and that instead, the revised LCP law effective June, 2014 and commonly referred to as "SB 854" (stats. 2014 ch. 28, §62) shall apply. SB 854 requires, among other things, that contractors be subject to registration with the Department of Industrial Relations. The requirement to list only registered contractors and subcontractors becomes effective March 1, 2015. SB 854 further requires that that only registered contractors and subcontractors be used on all public works projects awarded on or after April 1, 2015.

7. Paragraphs A and C of Section 18 of the Lease-Leaseback Agreement pertaining to Payments to Builder and Retention shall be amended as follows to change the retention from 10% to 5%:

- A. Builder shall finance the cost of Construction of the Project which costs shall not exceed the GMP, except as otherwise provided in this Agreement. The District shall pay Builder sublease payments pursuant to the terms and conditions of Section 6 of the Sublease (the "Sublease Payments"), which terms and conditions include the five percent (5%) retention (except on General Condition costs as described in Exhibit C hereof, where no retention will be held) described in Section 6 of the Sublease (the "retention") and construction progress payments as

invoiced by Builder monthly (the "Construction Progress Payments"). The District shall retain an amount equal to five percent (5%) of each Construction Progress Payment. However, at any time after fifty percent of the work has been completed, if the governing board of the District finds that satisfactory progress is being made, it may make any of the remaining Construction Progress Payments in full. The Construction Progress Payments shall be commensurate with work performed to date. The sum of the Sublease Payments and Construction Progress Payments together shall not exceed the GMP established pursuant to section 5 hereof. No funds from the Bond shall be used to make Sublease Payments. With regard to the retention for both the Construction Progress Payments and the Sublease Payments, the District shall authorize the final payment of five percent (5%) of the value of work done under this Agreement if the Project is unencumbered by stop notices or those stop notices have been bonded by a stop notice release bond or bonds, to be made within thirty (30) days after the date of completion of the Project, provided however, that in the event of a dispute between the District and Builder, the District may withhold from the final lease payment an amount not to exceed one hundred and fifty percent (150%) of the disputed amount. For purposes of this Section 17, "completion" means any of the following as provided by Public Contract Code section 7107:

- C. For purposes of this Agreement, the acceptance by the District means acceptance made only by an action of the governing body of the District in session. Acceptance by Builder of said final payment of undisputed amounts shall constitute a waiver of all claims against District related to those amounts. At any time after fifty percent (50%) of the Project has been completed, if the District, by action of its governing body, finds that satisfactory progress is being made, the District may make any of the remaining payments in full for actual work completed or may withhold any amount not to exceed five percent (5%) thereof as retention as the District may find appropriate based on Builder's progress.

8. Section 6 paragraph (c) of the Sublease Agreement shall be amended as follows to reflect the change in retention from 10% to 5%:

(c) The District shall retain an amount equal to five percent (5%) of each Sublease Payment. However, at any time after fifty percent of the work has been completed, if the governing board of the District finds that satisfactory progress is being made, it may make any of the remaining Sublease Payments in full. The final Sublease Payment shall be made in the manner described in Section 18 of the Construction Services Agreement.

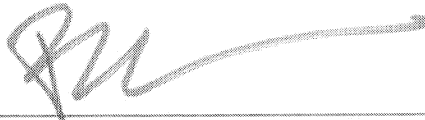
9. Other than as stated above, the provisions of the Site Lease and Lease-Leaseback Agreement, as amended, shall remain in full force and effect for Phase VII – (Pepper Drive School Learning Resource Center/Administration Building Addition) even though the originals of those documents refer only to the “Phase I” construction of twenty classrooms at Cajon Park School. All prior amendments and this Seventeenth Amendment (Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition) shall be part of the validated Lease-Leaseback Documents, and changes in prior amendments not specifically applicable to a particular phase of the Project, including, for example, the changes to Paragraph A of Section 10 of the Lease-Leaseback, shall be applicable to all phases and amendments. Each Amendment shall stand-alone from each other for the specific phase of work contemplated by each; and each may be subject to further amendments as required. Notwithstanding language to the contrary in the Lease-Leaseback Documents, all timelines for performance pertaining to issuance of the Notice to Proceed, including but not limited to the time within which work is to commence after issuance of the Notice to Proceed, shall be inapplicable to this Seventeenth Amendment. District and Builder expressly understand that the Notice to Proceed is issued in December, 2014 in order to secure a School Facility Program Grant from the State and that the start date pursuant to the Notice to Proceed is not until students are off campus in June, 2015. The District and Builder agree that if the work contemplated by this Seventeenth Amendment has not begun by June 30, 2015, the District may cancel the Notice to Proceed.

10. Pepper Drive School Learning Resource Center/Administration Building Addition – Preliminary Schedule shall be added to the Lease-Leaseback Agreement and is attached hereto as Attachment 5.

*IN WITNESS WHEREOF*, the parties have, by their duly authorized representatives, executed this Seventeenth Amendment (Phase VII – Pepper Drive School Learning Resource Center/Administration Building Addition), in duplicate, as of the day and year first above written and agree that this Amendment shall constitute binding modifications to the Lease-Leaseback and Sublease Agreements.

**BUILDER/CORPORATION:**

**BALFOUR BEATTY CONSTRUCTION, LLC**

BY:   
\_\_\_\_\_  
Brian Cahill, President

Dated: 12/9/14  
\_\_\_\_\_

**DISTRICT:**

**SANTEE SCHOOL DISTRICT**

BY: \_\_\_\_\_  
Karl Christensen, Assistant Superintendent, Business Services

Dated: \_\_\_\_\_

Attachment "1" to Seventeenth Amendment

EXHIBIT A-LEASE-LEASEBACK AGREEMENT  
SEVENTEENTH AMENDMENT (PHASE VI)

SCOPE OF WORK

PHASE VI- PEPPER DRIVE SCHOOL LEARNING RESOURCE CENTER/ADMINISTRATION BUILDING

This project consists of the construction of a new single story building learning resource center/administration building and associated site work at the existing Pepper Drive School campus located at 1935 Marlinda Way, Santee, CA 92021.

**New Construction**

The project consists of the addition of a new administration and learning resource center of approximately 6,562 sq. ft. Work to include wood stud construction with all new ceilings, flooring, tack panel, paint, exterior stucco, electrical/data, plumbing, new rooftop HVAC package units, concrete site work, landscaping and irrigation, all as shown on the contract documents as indicated on "Attachment 1-continued", as modified by this Amendment and the Construction Service Agreement for Lease Lease-Back dated 2/2/08.

**Work not included in Preliminary Guaranteed Maximum Price (PGMP):**

1. Preliminary Guaranteed Maximum Price is based on drawings dated 5/29/13 and is preliminary in nature. This Amendment is subject to rebidding, repricing and approval of Final Guaranteed Maximum Price by both parties before contractually binding.
2. Division 1 requirements other than as modified by the Construction Services Agreement for Lease Lease-Back Services.
3. Any errors or omissions in the contract documents.
4. Demolition and removal of administration building included. Demolition, hazmat abatement and removal not indicated in the contract documents not included.
5. Removal and replacement of finishes, hard scape and landscape other than as shown on plans. Repair of damage caused by construction shall be included.
6. Repair to any existing conditions not expressly shown on the contract documents. Repair of damage caused by construction shall be included.
7. Balfour Beatty Construction shall not be responsible for any schedule and/or financial impacts as a result of untimely deletion or addition of work.
8. Balfour Beatty Construction shall not be responsible for any schedule and/or financial impacts as a result of changes to or errors in the documents including delays in the responses to requests for information, the issuance of clarifications, architects supplemental information, color changes, bulletins, notice to proceeds, etc.
9. Demolition, removal and patch back of any double layer of asphalt and petro mats not shown in contract documents. May be priced for the final GMP.
10. Any costs, delays or additional work, or repairs or damages caused by District Vendors, City Services or Utilities. Including but not limited to Helix Water District, SDGE, COX, AT&T.
11. Any costs, delays or additional requirements caused by Owner and/or Architect due to inadequate coordination with outside entities, (ie. Local Fire Marshall, Architect, Consultants, SDG&E, Helix Water District, District's Moving Company, FAA, etc).
12. Excludes unforeseen soils conditions not identified in the soils report.
13. Relocation of utilities due to over excavation exceeding the soils report recommendation.
14. Costs and/or delays for re-procuring or rebidding work due to subcontractors, vendors, suppliers, etc., not maintaining or holding their bid price from bid day up to the point of acceptance of a fully executed subcontract agreement and or change orders, inclusive of bonds and insurance for the work; this includes delays and costs due to owner rejection of revised subcontractor and contractor pricing. All costs for replacement, not covered by sub bonds, of subcontractors that go out of business during the course of construction to be taken from final remaining contractor's contingency (at end of construction) until fully expended, then owner's contingency will be used for any remaining amount.
15. Relocation of irrigation work not shown and repair to existing irrigation and control wiring not shown in the documents are not included. BBC shall provide due diligence to locate and protect existing irrigation and control wiring.
16. Final floor moisture content to meet flooring manufacturer's requirements. This is due to the District's request to change the floor sealer from the contract of the Vapor emissions system (Koester) to the Lee's spray on.
17. Installation of owner furnished equipment, including projectors, smart boards, etc., that are not identified within the contract documents.
18. DSA closeout requirements to be managed and submitted by the Inspector of Record and Architect of Record.

Attachment "I" to Seventeenth Amendment

EXHIBIT A-LEASE-LEASEBACK AGREEMENT  
SEVENTEENTH AMENDMENT (PHASE VI)

SCOPE OF WORK

PHASE VI- PEPPER DRIVE SCHOOL LEARNING RESOURCE CENTER/ADMINISTRATION BUILDING

19. Ornamental Fencing, Chain Link Fencing Hardware for Fencing, to be provided and installed by District.
20. Offsite work for utilities including SDG&E, Cox, AT&T, City of El Cajon, Helix Water District, etc.
21. Installation of new gas and new water line that is shown on the drawings. Work already installed with Ten Classroom project. P.O.C.'s for domestic water, fire sprinklers, gas and electrical is included.
22. Work not shown and associated with terminating the HHW and CW lines that are currently serving the administration building. Lines will be capped at the building demolition at the T.
23. Switchback ramp that is not currently shown in the drawings. May be priced for the final GMP.
24. All casework, to be provided and installed by the District or may be priced for the final GMP.
25. Book stacks in the library, to be provided and installed by the District.
26. Any required improvements or temporary utilities for the relocation of the temporary administration and/or health office. May be priced in the final GMP.
27. Bells and clocks, to be provided and installed by the District. BBC to provide wiring for District to tie in to.
28. White wall finish for dry erase. May be priced for the final GMP.
29. Any work in the existing parking lot previously completed in the ten classroom addition project. Additional landscaping and irrigation may be priced for the final GMP.

Qualifications/Clarifications to Guaranteed Maximum Price (GMP):

1. BBC to assist, District to coordinate with AT&T to relocate the MPOE to the new IDF room.
2. BBC to assist, District to coordinate with SDG&E on the calculations of the existing gear for the new LRC/Admin building and for the removal of the existing transformer.
3. District to relocate current administration and health offices temporary locations, including provide all renovations and temporary electrical, data, etc.
4. All work pertaining to SWPPP, SWPPP Implementation, Maintenance, Monitoring, Removal and Weather Protection shall be paid out of the SWPPP, SWPPP Allowance and/or Owner Contingency.
5. Removal of SDG&E Transformer pad included in scope and schedule.

Attachment "1" - continued

EXHIBIT A-LEASE-LEASEBACK AGREEMENT  
SEVENTEENTH AMENDMENT (PHASE VI)

CONTRACT DOCUMENTS, SPECIFICATIONS AND DRAWING LIST

Sheet	Description	Date
SPEC BOOK	Specifications for Pepper Drive School Administration/LRC/Teacher Training prepared by Webb Cleff Architecture and Engineering, Inc.	11/30/2012
HAZMAT REPORT	Pepper Drive School prepared by Western Environmental & Safety Technologies LLC	11/30/2012
GEOTECHNICAL EVALUATION	Pepper Drive School prepared by Ninyo & Moore	10/26/2012

Sheet	Description	Date
<u>Title Sheets</u>		
T-1	Title Sheet	5/29/2013
<u>Civil Sheets</u>		
C-0	Civil Title Sheet	5/29/2013
C-1	Demo	5/29/2013
C-2	Grading Plan	5/29/2013
C-3.1	Utility Plan-Demo	5/29/2013
C3.2	Utility Plan-New Work	5/29/2013
C-5	Details	5/29/2013
<u>Landscape</u>		
L-1	Irrigation Plan	5/29/2013
L-2	Irrigation Notes & Details	5/29/2013
L-3	Planting Plan	5/29/2013
<u>Architectural</u>		
A-0.1	Code Analysis / Access Site Plan	5/29/2013
A-0.2	Fire Access Site Plan	5/29/2013
A-0.3	Exiting / Sinage Plan / Wall Types	5/29/2013
A-1.0	Enlarged Site Plan	5/29/2013
A-2.0	Floorplan	5/29/2013
A-2.1	Dimensioned Floorplan	5/29/2013
A-2.2	Enlarged Plans	5/29/2013
A-3.0	Reflected Ceiling Plan	5/29/2013

Attachment "1" - continued

EXHIBIT A-LEASE-LEASEBACK AGREEMENT  
SEVENTEENTH AMENDMENT (PHASE VI)

CONTRACT DOCUMENTS, SPECIFICATIONS AND DRAWING LIST

Sheet	Description	Date
A-4.0	Roof Plan	5/29/2013
A-5.0	Exterior Elevations	5/29/2013
A-6.0	Building Sections	5/29/2013
A-7.0	Interior Elevations	5/29/2013
A-7.1	Interior Elevations	5/29/2013
A-7.2	Interior Elevations	5/29/2013
A-8.0	Door / Window Schedules	5/29/2013
A-9.0	Room Finishes	5/29/2013
A-10.0	Site details	5/29/2013
A-20.0	Wall Types & Details	5/29/2013
A-20.1	Plan Details	5/29/2013
A-30.0	Reflected Ceiling Plan Details	5/29/2013
A-40.0	Roof details	5/29/2013
A-50.0	Exterior Building Details	5/29/2013
A-60.0	Wall Sections	5/29/2013
A-60.1	Wall Sections	5/29/2013
A-60.2	Wall Sections	5/29/2013
A-60.3	Wall Sections	5/29/2013
A-60.4	Wall Sections	5/29/2013
A-70.0	Cabinet Details	5/29/2013
A-80.0	Jamb/Head/Sill Details	5/29/2013
<u>Structural</u>		
S-0.1	General Notes	5/29/2013
S-0.2	General Notes	5/29/2013
S-1.1	Typical Details - Foundation	5/29/2013
S-1.2	Typical Details	5/29/2013
S-1.3	Typical Details	5/29/2013
S-1.4	Typical Details	5/29/2013
S-2.1	Foundation Plan	5/29/2013
S-2.2	Roof Framing Plan	5/29/2013
S-4.1	Foundation Details	5/29/2013
S-5.1	Framing Details	5/29/2013
S-5.2	Structural Details	5/29/2013
S-5.3	Structural Details	5/29/2013

Plumbing



Attachment "1" - continued

EXHIBIT A-LEASE-LEASEBACK AGREEMENT  
SEVENTEENTH AMENDMENT (PHASE VI)

CONTRACT DOCUMENTS, SPECIFICATIONS AND DRAWING LIST

Sheet	Description	Date
P-1.0	Plumbing Schedule and Calculations	5/29/2013
P-1.1	Plumbing Details	5/29/2013
P-1.2	Plumbing Details	5/29/2013
P-2.0	Plumbing Demolition Site Gas plan	5/29/2013
P-2.1	Plumbing New Site Gas Plan	5/29/2013
P-2.2	Plumbing Sewer and Vent Floor Plan	5/29/2013
P-2.3	Plumbing CW and HW Floor Plan	5/29/2013
P-2.4	Plumbing Gas, CD & RD Floor Plan	5/29/2013
P-3.0	Plumbing Roof Plan	5/29/2013
<u>Mechanical</u>		
M-1.0	Mechanical Schedule and Legend	5/29/2013
M-1.1	Mechanical Notes & Details	5/29/2013
M-1.2	Mechanical Details	5/29/2013
M-1.3	Mechanical Details	5/29/2013
M-1.4	Mechanical Controls	5/29/2013
M-1.5	Mechanical Controls	5/29/2013
M-2.0	Mechanical New Floorplan	5/29/2013
M-3.0	Mechanical Roof Plan	5/29/2013
<u>Electrical</u>		
E-0.1	Electrical Symbols and Notes	5/29/2013
E-0.2	Title 24 Calculations	5/29/2013
E-0.3	Title 24 Calculations and Fixture Schedule	5/29/2013
E-1.1	Site Electrical Demolition Plan	5/29/2013
E-1.2	Site Electrical Plan	5/29/2013
E-2.1	Single Line Diagram	5/29/2013
E-2.2	Panel Schedules	5/29/2013
E-3.1	Lighting Plan	5/29/2013
E-3.2	Power Plan	5/29/2013
E-3.3	Roof Electrical Plan	5/29/2013
E-3.4	Communications Plan	5/29/2013
E-4.1	Enlarged Electrical Plans and Details	5/29/2013
E-4.2	Electrical Details	5/29/2013
E-4.3	Electrical Details	5/29/2013
E-4.4	Electrical Details	5/29/2013
E-5.1	Communications Diagrams	5/29/2013

Attachment "1" - continued

EXHIBIT A-LEASE-LEASEBACK AGREEMENT  
SEVENTEENTH AMENDMENT (PHASE VI)

CONTRACT DOCUMENTS, SPECIFICATIONS AND DRAWING LIST

Sheet	Description	Date
FA-0.1	Fire Alarm Symbols & Notes	5/29/2013
FA-0.2	Fire Alarm Riser Diagram	5/29/2013
FA-0.3	New Fire Alarm Riser Diagram	5/29/2013
FA-1.1	Fire Alarm Site Plan	5/29/2013
FA-2.1	Fire Alarm Plan	5/29/2013
<u>Fire Spinklers</u>		
FS-0.1	Site Plan - Notes	5/29/2013
FS-0.2	Fire Sprinkler Piping Plan	5/29/2013
FS-0.3	Reflected Ceiling Plan	5/29/2013
FS-0.4	Detail Sheet	5/29/2013
<u>Title 24</u>		
T24.1	Title 24 Calculations	5/29/2013
T24.2	Title 24 Calculations	5/29/2013
T24.3	Title 24 Calculations	5/29/2013

**ATTACHMENT "2"  
SEVENTEENTH AMENDMENT TO LEASE-LEASEBACK AGREEMENT**

**SANTEE SCHOOL DISTRICT  
PEPPER DRIVE SCHOOL - ADMIN/LRC BUILDING  
PRELIMINARY GUARANTEED MAXIMUM PRICE (PGMP)**

	DESCRIPTION	2014 Estimate	NOTES
1	SUBTOTAL CONSTRUCTION HARD COSTS	\$2,514,634	
2	CONTRACTORS CONTINGENCY @ 3.5% OF HARD COSTS	\$88,012	
3	SUBTOTAL CONSTRUCTION HARD COSTS W/CONTRACTORS CONTINGENCY	\$2,602,647	
4	GENERAL CONDITIONS WITH BONDS & INSURANCE	\$307,197	
5	SUBTOTAL CONSTRUCTION HARD COSTS, CONTRACTORS CONTINGENCY & GENERAL CONDITIONS	\$2,909,844	
6	FEE @ 3.5%	\$101,845	
7	SUBTOTAL GMP (OWNER'S CONTINGENCY NIC)	\$3,011,688	
8	COC INSURANCE - CONTRACTOR'S SHARE AT 1/3 OF ACTUAL COC COST	-\$1,692	
9	SUBTOTAL GMP (OWNER'S CONTINGENCY NIC)	\$3,009,996	
10	OWNER CONTINGENCY	\$88,012.20	
11	TOTAL PRELIMINARY GUARANTEED MAXIMUM PRICE INCLUDING OWNER CONTINGENCY **	\$3,098,008	** This PGMP is a Preliminary Estimate and Final GMP is Subject to Rebidding, Repricing and Approval by both parties.

Attachment "3"  
EXHIBIT C LEASE-LEASEBACK AGREEMENT  
SEVENTEENTH AMENDMENT (PHASE VI)  
General Condition Breakdown

	Contractor	Subcontractor	Owner or Reimbursible
Miscellaneous Project Costs	GC's	Work	
SUPERVISION-Superintendent Part Time	X		
FIELD OFFICE MOB/DEMOB/SETUP			
FIELD OFFICE TRAILER RENTAL (1 for every 2 projects)			
CLERK Part Time, as needed	X		
OFFICE SUPPLIES	X		
TELEPHONE and DATA SERVICE	X		
MISCELLANEOUS SUPPLIES	X		
FIELD TOILETS SMALL JOBS	X		
PROJECT GAS & DIESEL	X		
SAFETY EQUIPMENT	X		
TEMPORARY FENCE (add for windscreen)	X		
TEMPORARY FENCE WINDSCREEN	X		
FIELD STORAGE SHED - MOB/DEMOB			
PROJECT MANAGER Part Time	X		
SAFETY TRAINING	X		
SCHEDULER Part Time	X		
PROJECT ENGINEER Part Time	X		
COORDINATING GENERAL SUPER	X		
BBC EQUIPMENT MAINTENANCE	X		
EQUIPMENT/VEHICLE DEPRECIATION	X		
BUILDER'S COPIER	X		
MISC PRINTING COSTS (plans, specs, and adenda by owner)			X
BBC COMPUTER/PRINTER	X		
DRAWING AND SPEC DISTRIBUTION (fed ex addendum, courier etc.)	X		X
CONTRACT CLOSEOUT	X		
AS BUILT'S-PLAN REPRODUCTION	X		
JOBSITE SIGNAGE	X		
DUMPSTERS FOR GC ONLY	X		
DAILY CLEAN	X		
TEMPORARY ELEC USAGE (by owner)			X
TEMPORARY WATER USAGE (by owner)			X
COC INSURANCE (Builder's Risk)	33%		67%
SECURITY SYSTEM FOR TRAILERS ONLY			
JOBSITE SECURITY (if required)			X
PERMITS (by owner)			X
INSPECTOR OWNER FURNISHINGS			X
INSPECTOR TRAILER- (1) SMALL TRAILER			X
INSPECTOR OFFICE CLEANING			X
LABOR COMPLIANCE SERVICE			X
PERMITS AND DEVELOPER FEES			X
TESTING, INSPECTIONS, AND SOILS CONSULTANT			X
OFFSITE IMPROVEMENT BOND			X
FINGERPRINTING COSTS (IF REQUIRED)	X		
PRINTING OF PLANS, SPECIFICATIONS, AND ADDENDUM			X

Attachment "3"  
 EXHIBIT C LEASE-LEASEBACK AGREEMENT  
 SEVENTEENTH AMENDMENT (PHASE VI)  
 General Condition Breakdown

Miscellaneous Project Costs			Contractor GC's	Subcontractor Work	Owner or Reimbursible
FINAL CLEAN				X	
HAZ MAT ABATEMENT NOT QUANTIFIED IN HAZMAT REPORT					X
EQUIPMENT RENTAL				X	
SWPPPS COMPLIANCE					X
HOISTING/CRANING				X	
INDEPENDENT SURVEYOR				X	
TEMPORARY ELEC CONNECTION				X	
TEMPORARY WATER CONNECTION				X	
TRAFFIC CONTROL				X	
DUST CONTROL				X	
TEMPORARY BARRICADES, WOOD FENCES, AND BARRIERS				X	
TEMPORARY HANDRAILS				X	
TEMPORARY SITE ACCESS-TEMP SIDEWALKS				X	
DEWATERING				X	

Attachment 4 to Seventeenth Amendment

EXHIBIT A – Sublease Agreement

SCHEDULE OF SUBLEASE PAYMENTS

The term of this sublease for Phase VI – Pepper Drive School Learning Resource Center/Administration Building phase of the Project shall commence on the date the term of the Site Lease commences for Phase VI – Pepper Drive School Learning Resource Center/Administration Building phase pursuant to section 2 thereof. Sublease payments shall be paid monthly and the total Sublease Payments made shall not exceed the amount of the GMP as defined in Section 6 of the Construction Services Agreement for Phase VI – Pepper Drive School Learning Resource Center/Administration Building phase of the Project, as amended. Each month Builder shall provide District with an invoice reflecting the percentage of work performed and itemized on a Site by Site basis, or in the case of Phase VI for the Pepper Drive School Learning Resource Center/Administration Building, and signed off on by the District's DSA Inspector, Project Architect, and other designated employee. The Sublease Payments and Construction Progress Payments pursuant to section 18 of the Construction Services Agreement shall be commensurate with the amount of work performed, invoiced and signed off by the DSA Inspector to date, but in no event less than one thousand dollars per month (\$1,000/month) for a period of Six (6) months, commencing on the date of issuance of the Notice to Proceed for Phase VI – Pepper Drive School Learning Resource Center/Administration Building phase of the Project, unless the District exercises its purchase option pursuant to section 25 of the Sublease Agreement. The minimum sublease payments shall be offset against invoiced payments so that the total Sublease Payments do not exceed the GMP.

Notwithstanding the foregoing, the term of this Sublease may be extended and payment options may be modified by written agreement of the parties hereto.

Discussion and/or Action Item G.3.1. Superintendent's Contract  
Prepared by Dr. Cathy Pierce  
December 16, 2014

**BACKGROUND:**

The Certificated Management Salary Schedule includes a mileage stipend for Executive Council in the base salary. Currently, the Superintendent's contract contains an expense/automobile allowance for one thousand dollars (\$1,000) per month.

Effective January 1, 2015, the Superintendent's expense/automobile allowance shall cease and the Superintendent's base salary shall be two hundred thirteen thousand fifty-eight dollars (\$213,058).

**RECOMMENDATION:**

It is recommended that the Board take action to approve the restructure of expenses into the Superintendent's contract as listed above and to be effective as of January 1, 2015. A draft of the revised contract is attached, which includes the listed modifications, and will be finalized and signed upon Board approval of these modifications.

**FISCAL IMPACT:**

There is no fiscal impact.

**STUDENT ACHIEVEMENT IMPACT:**

Effective leadership leads to excellence in student learning and student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item G.3.1.

**CONTRACT FOR EMPLOYMENT OF SUPERINTENDENT BETWEEN  
SANTEE SCHOOL DISTRICT  
AND  
CATHY A. PIERCE**

THIS CONTRACT is hereby made and entered into on the date noted below, by and between the BOARD OF TRUSTEES (“Board”) of the SANTEE SCHOOL DISTRICT (“District”) and Cathy A. Pierce (“Superintendent”).

NOW, THEREFORE, it is hereby agreed as follows:

1. Superintendent, Chief Executive Officer, and Secretary for the Board

Dr. Cathy Pierce is hereby employed as the District’s Superintendent. The Superintendent shall also be the Chief Executive Officer of the District and shall serve as Secretary to the Board.

2. Term of Employment

The term of this Contract shall be from July 1, 2014 through June 30, 2017.

Should the Superintendent receive a satisfactory evaluation pursuant to this Agreement, or should the Superintendent not receive a formal evaluation at all during any school year, this Agreement will be automatically extended for an additional year, so long as the term of the Agreement does not at any time exceed four (4) years.

3. General Terms and Conditions of Employment

This Contract is subject to all applicable laws of the State of California, the rules and regulations of the California State Board of Education and the District. Said laws, rules and regulations are hereby made a part of the terms and conditions of this Contract as though herein set forth.

4. Powers and Duties

Consistent with the powers and duties set forth in Education Code Section 35035, the Superintendent shall perform all of her powers and duties in accordance with the laws, rules and regulations set forth herein. All powers and duties legally delegated to the Superintendent are to be executed in accordance with the policies adopted by the Board. Acts which require ratification by the Board shall be referred to the Board at the earliest opportunity.

The Superintendent’s duties and functions shall include serving as the Chief Executive Officer of the District as described by District policy. The Superintendent shall be delegated all powers and duties necessary for efficient management and administration of the District to the full extent permitted by law. The Superintendent shall have the authority to organize and arrange the administrative and supervisory staff; including instruction, business and operational affairs, which in her judgment best serve the District subject to approval by the Board. The responsibility for selection, placement and transfer of existing personnel shall be vested in the Superintendent. Employment of new personnel



will be recommended by the Superintendent subject to approval by the Board. In the event the Board does not approve the Superintendent's personnel recommendations, the Superintendent shall submit an alternative recommendation.

#### 5. Board-Superintendent Relations

The Superintendent will work with the Board in developing and maintaining a spirit of cooperation and teamwork in which the Board will accept responsibility for formulating and adopting policy and for taking action on matters which by law, require Board action. Administrative responsibility and commensurate authority for administering the school system will be delegated by the Board to the Superintendent.

The Board recognizes that it is a collective body and each Board member recognizes that his/her power as a Board member is derived from the collective deliberation and action of the Board as a whole in a duly constituted meeting. Individual Board members will not give direction to the Superintendent or any staff member regarding the management of the District or the solution of specific problems. It is agreed that the Board, individually and collectively, will refer promptly to the Superintendent for study and recommendation, criticism, complaints and suggestions brought to the attention of the Board or any member thereof.

The Board shall provide the Superintendent with periodic opportunities to discuss Board-Superintendent relationships as they relate to the Board's productivity and the effectiveness of the Superintendent's leadership. As a part of this process, when it is deemed necessary to either the Board or the Superintendent, an outside advisor may be retained to facilitate this process.

The Board shall hold the Superintendent accountable to manage the District consistent with the approved policies, which establish the Board's expectations. It is through Board policy and official Board action that the Board gives direction to the District.

The Superintendent will be held responsible for establishing programs and services and for managing the District to meet the Board's expected outcomes including the provision of data from which the Board can evaluate the District's achievements. Thus, the Board by exercising its governance and policy-making role can be assured that it determines what it is the District should accomplish and whether, in fact, the District is accomplishing it.

#### 6. Evaluation

In communication with the Board, the Staff and the Community, the Superintendent shall develop and submit to the Board before the beginning of each school year an analysis of the needs of the District and her recommendation as to the priority goals and tasks to be addressed. These priority goals and tasks will be considered by the Board, modified as the Board deems necessary and approved, if appropriate, by the Board as the District's priority goals and objectives.

The Board shall formally evaluate and assess in writing the performance of the Superintendent at least once a year, with a mid-year oral progress assessment. The mid-year progress assessment shall take place prior to January 31<sup>st</sup> of each year unless another date is agreed upon by the Board and the

Superintendent. The annual evaluation will be in writing and completed by July 30<sup>th</sup> of each year unless another date is agreed upon by the Board and the Superintendent. The Board shall establish a special meeting to discuss this written evaluation prior to July 30<sup>th</sup> of each year unless another date is agreed upon by the Board and the Superintendent. The Superintendent's evaluation shall be based upon the duties as agreed to in this contract and the yearly goals and tasks agreed to in the prior paragraph.

7. Salary

Beginning January 15, 2015, the Superintendent's annual base salary shall be two hundred thirteen thousand fifty-eight dollars (\$213,058). The Superintendent also will receive annual compensation in the amount two thousand dollars (\$2,000) for her doctorate. The annual salary shall be paid in twelve (12) substantially equal monthly installments. Minimally, the Superintendent shall receive an automatic increase in salary equivalent to any increase negotiated with other District employees. Such salary increases must be consistent with existing law. Salary increases beyond this minimum will be considered by the Board based on annual performance. Any adjustment in salary during the term of this Contract shall be in the form of an amendment, and shall not operate as a termination of this Contract. All increments and increases applicable to service of less than one full year will be prorated.

The Superintendent entered into employment on November 1, 2012. On the fifth (5<sup>th</sup>) anniversary of her hire date (November 1, 2017), the Superintendent's shall receive longevity bonus equal to three percent (3%) of her base salary for 2017-18.

8. Fringe Benefits, Retirement, Professional Schedule and Vacation

The Superintendent shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Contract or a portion thereof, provided, however, that the Superintendent shall be entitled to thirty-five (35) days of annual vacation with pay, exclusive of holidays as defined in Sections 37220 and 37221 of the California Education Code, and any additional local holidays granted by the Board to twelve-month management employees of the District. Vacation requests should be given to the Board as far in advance as possible.

The Board prefers that the Superintendent take her allotted annual vacation days; however, it is recognized that there may be unforeseen circumstances, which may inhibit the Superintendent from taking all vacation days during the school year. Therefore, for the duration of this Contract, unused and unpaid vacation days may be allowed to accrue to a maximum of thirty-five (35) days, at which time accrual shall cease until the amount of earned and unused days drops below 35.

In the event of termination of this Contract, the Superintendent shall be entitled to compensation for unused vacation at her salary rate in the year of termination of this Contract. In no case shall more than thirty-five (35) days of unused vacation be paid at the expiration or termination of this Contract.

The Superintendent shall be provided all health and welfare benefits which are provided the District management personnel. Excess benefit dollars not used for benefits will be received in cash and/or may be applied toward other District offered benefits. If the Superintendent is covered under

another group health plan and elects to waive their medical coverage they will receive \$900 per benefit year, paid in equal installments, in January through June and September through December.

Upon retirement, the Superintendent and spouse shall have the option to continue in the health insurance benefits program in effect at the time of retirement. The District shall pay the Superintendent's health insurance benefits up to the maximum annual District contribution for eligible certificated employees, to age sixty-five (65) or when eligible for Medicare, whichever occurs first. At age 65 and thereafter, the Superintendent and/or spouse, at their own cost, may continue dental benefits already in effect which are provided or made available to the District's certificated management personnel, subject to eligibility requirements of the carrier.

The Superintendent shall be provided with two (2.0) days per month sick leave, credited in advance. Earned sick leave may be accrued and accumulated as provided by the Education Code and Board rules and regulations.

9. Expenses

The District shall reimburse the Superintendent for all actual and necessary expenses incurred and paid by the Superintendent in the conduct of her duties on behalf of the District; the Superintendent will submit itemized claims for such expenses and such items claimed must be a proper use of District funds. The Superintendent may submit mileage claims pursuant to Board policies for District travel outside the county.

The District encourages the Superintendent to participate in professional organizations and activities. The District shall pay the Superintendent's membership dues in AASA (American Association of School Administrators), ACSA (Association of California School Administrators), one local service club (not to include club member fines which may be assessed), and other professional or community organizations as may be approved by the Board.

The Superintendent may attend professional meetings at the local, county and state levels. Prior approval of the Board shall be obtained when the Superintendent attends out-of-state functions, and all actual and necessary expenses of attendance shall be paid by the District. In case of emergency attendance requirement, the President of the Board will be notified, and the expenses will be ratified at the next appropriate Board meeting.

The Superintendent may engage in outside professional activities, such as consulting, speaking, and writing, providing such activities do not interfere with the Superintendent's duties.

10. Medical Examination

The Superintendent shall have a comprehensive pre-employment medical examination, and thereafter, an annual medical examination not later than May 1 of each year. The examination shall be conducted by the Superintendent's primary care physician. Following each annual examination, although no personal medical information or diagnosis will be disclosed, a written 3-4 sentence statement from a California licensed physician will be provided in a letter to the Board President

indicating whether the Superintendent is fit to perform the regular and essential duties of her position. The costs of any examination shall be paid by the Superintendent's health insurance.

11. Termination of Contract

(a) Material Breach:

The Superintendent shall fulfill all aspects of this Contract. Throughout the term of this Contract, the Superintendent shall be subject to discharge for cause. As such, the Board may terminate this Contract at any time during the term thereof in the event of a material breach thereof by the Superintendent. In the event of termination as a result of material breach by the Superintendent, the Superintendent shall not be entitled to any compensation pursuant to or as a result of termination. Prior to discharge for cause, the Superintendent shall be provided with a written statement of charges and given an opportunity to respond orally or in writing to such charges. The Superintendent shall be entitled to appear personally before the Board to present any evidence or testimony to contest the statement of charges. The format will not be that of an evidentiary hearing. If the Superintendent chooses to be accompanied by legal counsel at such meeting, the Superintendent shall bear any cost therein involved. The Superintendent shall be provided a written decision setting forth the decision of the Board. The decision of the Board shall be final and this Contract will terminate as of the date of that decision.

(b) Termination by Superintendent:

Notwithstanding any other provisions of this Contract, the Superintendent shall have the option to terminate this Contract by providing the Board with a written notice of intent to terminate. This notice shall be provided no less than sixty (60) days prior to said termination date. The Superintendent and Board may mutually agree to a termination notice of less than sixty (60) days.

(c) Termination Without Necessity of Specifying Cause:

Notwithstanding any other provisions of this Contract, the Board, at its sole discretion, may without cause terminate this Contract. If the Board elects the option to terminate the Contract without cause, it shall pay the Superintendent the lesser of an amount equivalent to the Superintendent's base salary, less all deductions required by law, for eighteen (18) months remaining on the Contract or the salary of the remainder of the Contract, if such remainder is less than eighteen (18) months. The calculation for purposes of the lump-sum payment shall be based upon the rate of salary in effect on the date of the Notice of Termination. Payments shall be made in monthly increments upon the receipt of the Superintendent's monthly written statement on a form provided by the District that she has not engaged in other compensated employment for the month for which the payment is made. Excluded from this limitation shall be compensation for any consulting or teaching work in which the Superintendent was engaged at the time of the Board's exercise of its rights under this paragraph.

In no case, upon termination of this Contract, shall the maximum cash settlement exceed an amount equal to the monthly base salary of the Superintendent multiplied by 18.

Pursuant to Government Code section 53243.3 any cash settlement related to a termination shall be fully reimbursed to the District if the Superintendent is convicted of a crime involving an abuse of her office or position.

12. Renewal & Amendment of Contract

This Contract may be renewed or amended at any time by mutual consent of the parties, provided the renewal or amendment is reduced to writing and signed by both parties.

13. Merger: Savings Clause

This Contract represents the entire Contract and understanding of the parties, and supersedes any and all prior Contracts and understandings, whether oral or written, between the parties. This Contract may be modified or extended only by mutual written Contract subscribed by the parties hereto. Should any provision of this Contract be held invalid or unenforceable, the remaining provisions shall remain binding and effective.

The undersigned have read this Contract and voluntarily consent to bind themselves (or their respective parties) to these terms and conditions.

**IN WITNESS WHEREOF**, the parties hereto have duly approved and executed this Agreement on the 21<sup>st</sup> day October, 2014 in Santee, California.

**BOARD OF TRUSTEES OF THE SANTEE SCHOOL DISTRICT**

_____	_____
Ken Fox, President	Dianne El-Hajj, Member
_____	_____
Dustin Burns, Vice President	Elana Levens-Craig, Member
_____	_____
Barbara Ryan, Clerk	Governing Board Approval Date

I hereby accept this offer of employment and agree to comply with each and every condition thereof, and to perform faithfully all of the duties of employment of Superintendent and Chief Executive Officer of the Santee School District and Secretary to the Board of Education.

Signature: \_\_\_\_\_ Date of Acceptance: \_\_\_\_\_  
Cathy A. Pierce, Ed.D.

**Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Agenda Item H.

**Item I. CLOSED SESSION**

*Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session*

*The Board will go into Closed Session to discuss:*

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Karl Christensen, Assistant Superintendent*  
*Employee Organization: Santee Teachers Association (STA)*
  
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Karl Christensen, Assistant Superintendent*  
*Employee Organization: Classified School Employees Association (CSEA)*
  
3. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)  
*Property Addresses:*
  - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
  - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
  
4. **Public Employee Performance Evaluation (Gov. Code § 54957)**  
*Superintendent*

**Item J. RECONVENE TO PUBLIC SESSION**

**Item K. ADJOURNMENT**